

**MINUTES OF THE REGULAR MEETING OF
CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, JULY 27, 2010**

The Canton Township Board of Trustees met in a Regular Session at 7:00pm
on Tuesday, July 27, 2010 with all three Trustees present.

Also in attendance: Road Superintendent Tom Hewitt and Fire Chief Scott McKibben.
Absent: Fiscal Officer Ron Smith and Zoning Director Jon Smith.

MINUTES:

Mr. Wilcox made a motion to approve and waive the reading of the minutes from the July 13, 2010 Regular Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FIRE:

Fire Chief presented ambulance billing receipts for two weeks in the amount of \$13,580.49. Mr. Nichols made a motion to accept the report/fees as submitted, seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve closing 1 BC:

#35 = Misc Operations & Supplies

Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion the Board acknowledged receiving and reviewed Ohio Billing report for June 2010. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox and Mr. Smith.

Mr. Wilcox made a motion to approve the inter-departmental transfers of Christopher McKibben and John Hunter from Paid-per-Call status to Casual Part-Time status, effective July 28, 2010, with pay rate of \$10.71 per hour. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve hiring Cadet Daniel Kinzler as a part-time fire/medic, effective July 28, 2010, with pay rate of \$11.77 per hour, pending medical exam. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve hiring Cadet James Russell II as a part-time fire/medic, effective July 28, 2010, with a pay rate of \$11.77 per hour, pending medical exam. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Trustee Nichols issued the Oath of Office separately to Cadet Daniel Kinzler and Cadet James Russell II. The Board welcomed them to the Canton Township Fire Dept.

FYI: > Fire Chief will be on vacation August 6 – 14.

ROAD:

Road Superintendent presented receipts for two weeks for the following: \$414.00=Culvert Pipe and \$50.00=Road Opening Permit, for a total of \$464.00. Mr. Wilcox made a motion to accept the receipts as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

>> Discuss cape seal and polymer chip seal estimates...and...regular chip seal estimates

Mr. Nichols made a motion to approve moving forward and accept the proposal from American Pavements for both the polymerized chip seal with a polymerized fog seal and cape seal with a slurry surface options for road paving. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve Resolution No. 07-03-10 Canton Township Board of Trustees to participate in ODOT Cooperative Purchasing Program. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

Mr. Smith made a motion for the Board President to sign the proposal with American Pavements Inc. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox and Mr. Smith. Mr. Nichols abstained from the vote.

Mr. Nichols Made a motion to approve one new PO:

\$240,000.00 = American Pavements Inc.

Motion seconded by Mr. Smith and voting YES pending Fiscal Officer certifying funds are available – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

>> Discuss Northstar Asphalt paving the portions of 13th St SE and 14th St SE that are not being paved as part of the sewer project.

Mr. Smith made a motion to approve hiring Northstar Asphalt to pave the portions of 13th St SE and 14th St SE that are not being paved as part of the sewer project. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve the Board President signing the proposal from Northstar Asphalt Inc. to pave 13th St SE and 14th St SE. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox and Mr. Smith. Mr. Nichols abstained from the vote.

Mr. Nichols made a motion to approve opening 1 new PO:

\$38,850.00 = Northstar Asphalt Inc

Motion seconded by Mr. Smith and voting YES pending Fiscal Officer certifying funds are available – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

ZONING:

In the absence of the Zoning Director, Trustee Nichols presented receipts for two weeks in the amount of \$507.15. Mr. Smith made a motion to accept the report/fees as submitted. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox and Mr. Smith.

Mr. Wilcox made a motion to approve closing 1 BC and 2 PO's:

BC
#29 = Other Expenses
PO
#23 = Duncan Press
26 = Hall Law Firm

Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new BC:

\$1,000.00 = Misc Expenses

Motion seconded by Mr. Wilcox and voting YES pending Fiscal Officer certifying funds are available – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI: > Updated high grass list given to the Board
> Updated open violation list given to the Board

Mr. Wilcox made a motion to approve the Board signing a contract with Stark County Commissioners to carry-out demolition activities at 5200 Ridge Ave SE. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

>> Discuss purchase of new digital camera for Zoning Dept.

Mr. Wilcox made a motion to purchase new digital camera with case and memory card, as recommended by the Zoning Director, from Beach Camera Co., at a cost not to exceed \$377.00. Cost to be taken from BC approved earlier in this meeting. Motion seconded by Mr. Nichols. After discussion, it was decided not to approve this camera. The Board recommended buying the camera from a local dealer, Van's Camera, where it can be taken for service if needed. Beach Camera in through eBay. Voting NO – Mr. Nichols, Mr. Wilcox, and Mr. Smith. Motion defeated.

Mr. Nichols made a motion to purchase a new Nikon Coolpix S6000 digital camera from Van's Camera, at a cost not to exceed \$380.00. Cost to be taken from BC opened earlier in this meeting. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox and Mr. Smith.

Mr. Nichols made a motion to approve the Fiscal Officer signing a letter requesting Stark County Auditor to place assessments on tax duplicates as a lien for past lawn maintenance/grass nuisances for 5 parcels totaling \$15,455.00. *Discussion: Trustee Smith stated for the record, these were assessments that were to be sent to the Auditor's office some time ago by our previous Zoning Director; but were not. The new Zoning Director, Jon Smith, discovered this error that would have cost the township the loss of \$15,455.00. The previous Zoning Director had taken care of similar assessments in the past to the satisfaction of the Board; but sometime in the past year, he stopped following through with these procedures. That is part of why he is no longer with the township. Thank you to Jon Smith for bringing this to the attention of the Board.* Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

>> Discuss nuisance structure at 4260 – 14th St NE. The township was going to take funds from the township’s General Fund to have this building removed; but should be able to have it entered into of NSP Program (*Neighborhood Stabilization Program*) through Stark County Regional Planning and have their funds take care of removing this structure. As part of the process, the first step is to have the property declared a nuisance, per Ohio Revised Code 505.86

Mr. Nichols made a motion to declare 4260 – 14th St NE (parcel # 1306167) a nuisance per ORC 505.86 and letters of opinion from the Stark County Building Dept, the Stark County Health Dept, and the Canton Township Fire Dept. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Wilcox made a motion to approve waiving the \$35.00 permit fee for a portable sign at 3204 Cleveland Ave South to publicize a Canton South Baseball fund raiser. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FISCAL OFFICER:

In the absence of the Fiscal Officer, Trustee Smith presented bills in the amount of \$11,171.56 and payroll in the amount of \$55,309.10 for a total of \$66,480.66 and made a motion to approve the checks as submitted, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Payment Register and Fund Status Reports handed out to all three Trustees and Department Heads. New Appropriation Status report and new PO & BC lists to be given to Department Heads on Thursday, July 29th.

Mr. Nichols made a motion to approve closing 1 BC:

#37 = Other/Misc Expenses

Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve opening 1 new BC and 1 new PO:

BC

\$5,000.00 = Other/Misc Expenses

PO

\$6,714.00 = Frank Gates (BWC group rating fee)

Motion seconded by Mr. Wilcox and voting YES pending Fiscal Officer certifying funds are available – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI: > Ohio Historical Society, Ohio Township Records Manual

Atty. Hall provided this resolution to the Board for their review, to possibly be approved at a later date.

PUBLIC SPEAKS:

Mr. Alan Harold: 3625 Darlington Ave NW – Canton, Ohio (Plain Township)

Mr. Harold was here this evening to let the Board and others in attendance know that he is seeking the Stark County Auditor’s seat that is up for election later this year; and briefly stated his qualifications for this position.

TRUSTEES:

MR. NICHOLS:

Special Meeting: Mr. Nichols made a motion to hold a Special Meeting on Tuesday, August 3, 2010 at 6:30pm to discuss 2010 road paving and any other township matters that may come before the Board. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Website: He received an e-mail from Les Lehman; he is on vacation this week. We should see updates to our website next week.

Reduction in Local Government Funds:

When the next two-year state budget is worked out, there is a possibility that townships will take a 20 to 25% cut to their local government funds and assistance. If this happens, it would be a loss to Canton Township's General Fund in excess of \$46,000.00, which is about 10%. It's important to stay on top of this in order to keep our General Fund stable. We need to stay in touch with our state legislators as well as the other members of the Stark County Township Association concerning this funding cut. Trustee Nichols is going to draft a letter within the next few weeks.

MR. WILCOX:

Tour of Nimishillen Creek: On Wednesday, July 21st, representatives from Muskingum Watershed Conservancy District took a tour of the Nimishillen Creek along with members of the Canton Twp Fire Dept Dive Team to see, first hand, the large amount of debris that is clogging the creek. They seemed quite positive that they will be able to assist the township with this clean-up through a new grant program they are putting into place.

MR. SMITH:

Employee Reimbursement Policy: Just a reminder...For audit purposes, all employee reimbursements must be accompanied by detailed receipts; food/restaurant receipts must list what was purchased, not just a total. This has been discussed before. Without the proper documentation, the reimbursement will be denied. There will be no exceptions.

No further business coming before the Board, Mr. Wilcox made a motion to adjourn at 8:24pm, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

(absent)

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

James A. Wilcox, Vice President

William C. Smith, Trustee