

**MINUTES OF THE REGULAR MEETING OF
CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, DECEMBER 14, 2010**

The Canton Township Board of Trustees met in a Regular Meeting at 7:00pm
on Tuesday, December 14, 2010 with all three Trustees present.

Also in attendance: Fiscal Officer Ron Smith, Zoning Director Jon Smith, Road Superintendent Tom Hewitt, and Fire Chief Scott McKibben.

MINUTES:

Mr. Smith made a motion to approve and waive the reading of the minutes from the November 30, 2010 Regular Meeting. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Wilcox made a motion to approve and waive the reading of the minutes from the December 4, 2010 Special Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox and Mr. Smith.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$16,382.60=Ambulance Billing, \$200.00=Banquet Donation, \$120.00=CPR, and \$20.00=Permit for a total of \$16,722.60.

Mr. Nichols made a motion to accept the receipts as submitted, seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve opening 1 new BC:

\$5,000.00 = Operations, Supplies & Expenses

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve the Board receiving the Ohio Billing credit and billing reports for November 2010. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve the promotion of Christopher J. Putnam from full-time Firefighter to full-time Fire Captain, to be effective December 19, 2010, with an hourly pay rate increase to \$17.25. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve the promotion of Richard A. Morabito from part-time Firefighter to part-time Fire Captain, to be effective December 19, 2010, with an hourly pay rate increase to \$12.28. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI: > Christopher Putnam and Rick Morabito will be sworn-in December 19th.
> Mobile Fire Training Tower is up and running.
> Will forward past due resident ambulance billing to Atty. Charles Hall to pursue payment. Resident's family received and cashed check from insurance company but did not forward payment to Fire Dept.

ROAD:

Road Superintendent presented culvert pipe receipts for two weeks for a total of \$493.50. Mr. Wilcox made a motion to accept the receipts as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve closing 1 BC and 1 PO:

BC
49 = Repairs

PO
#109 = American Roadway Logistics

Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

- FYI:
- > Street lights list has been revised & turned-in to AEP, Dwight Parrish.
 - > Faircrest St SE Railway Crossing – Field survey complete and estimate received from Wheeling & Lake Erie Railroad stating Canton Township’s portion would be \$79,200 for regular flashing lights or \$91,575 for cantilever lights. There has only been one accident on these tracks in the past several years. The Trustees and Road Superintendent are in agreement that STOP signs would probably be just as effective. Road Superintendent will check with grant writers for possible grant funding available; and bring it back to the Board in two weeks.
 - > Resident culvert pipe installed, but invoice not paid. He has been billed 3 times and spoken to several times without success; and he has since sold the home. Road Superintendent to contact Atty. Charles Hall for opinion and get back to the Board at next meeting.
 - > Request from Trustee Smith. Street light south of Adelman’s on Rt.43 is burned out (not turned off, just burned out bulb). It has been called-in to AEP multiple times and still not replaced. This is a very dangerous intersection. Road Superintendent to contact Dwight Parrish of AEP tomorrow to ask for his assistance.

ZONING:

Zoning Director presented receipts for two weeks for \$531.00. Mr. Nichols made a motion to accept the report/fees as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve opening one new Then-&-Now PO:

\$60.00 = Pro Art Signs

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve and declare list of five (5) properties, provided by the Zoning Director, as Nuisances by the Board of Trustees and have them abated, per ORC 505.86 and 505.87 and the Canton Township Property Maintenance Code. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

- FYI:
- > Updated Zoning Nuisance list provided to the Board
 - > New business in Meyers Lake Plaza “Books & Things” (used book exchange)
 - > New business “Custom Creations” located at Faircrest & Cleveland Ave (laser engravings)

- > Save-A-Lot in Meyers Lake Plaza-new vestibule – approved by Regional Planning
- > Update on Demo Houses: 314 Carroldale NE has come down , 3 pending on 14th St
- > Township Inventory: Fiscal Officer to contact Stark County & Canton Local Schools to inquire about their inventory schedule.

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$101,370.98, and payroll in the amount of \$90,678.33, for a total of \$192,049.31. Mr. Wilcox made a motion to approve the checks as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Payment Register and Fund Status reports handed out to all three Trustees and Department heads. New Appropriation Status report and new PO & BC lists to be given to Department Heads on Thursday, December 16.

- FYI:
- > \$3,500.00 intra-fund transfer **from** 1000-110-211-0000 **to** 1000-110-100-0000
 - > Trustees to sign Bank Reconciliations for October and November 2010
 - > Ohio Township Association Winter Conference – February 9-10-11 in Columbus
 - > Fiscal Officer to meet with Department Heads to discuss 2011 Appropriations
 - > Zoning Director Jon Smith: 6-month probationary period will be successfully completed December 21. As of that date, as stated in his Hire Resolution #6-02-10, he will receive an annual salary increase from \$38,000.00 **to** \$40,000.00 per annum.
 - > Per opinion from Stark County Prosecutor’s office, Trustee salaries can be appropriated among all departments.
 - > Street light on Ridge Ave SE up and running.

EXECUTIVE SESSION:

Mr. Nichols made a motion to approve moving into an Executive Session at 7:56pm with the Trustees and Fiscal officer to discuss post-audit conference. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	-	YES
	Mr. Wilcox	-	YES
	Mr. Smith	-	YES

Mr. Nichols made a motion to move out of Executive Session at 8:05pm, seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	-	YES
	Mr. Wilcox	-	YES
	Mr. Smith	-	YES

PUBLIC SPEAKS:

No Public Speaks this evening.

TRUSTEES:

MR. NICHOLS:

> January 1st Newsletter: 2010, Year in Review

Dept Heads to turn-in highlights of the year

> Website Update: E-mail sent to Les Lehman concerning changes to the website.

Waiting for his response.

Mr. Nichols made a motion to approve a post card mailing to township residents reminding them the newsletter will no longer be mailed, but can be read on the township website, cost not to exceed \$2,000.00. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

> Computer Update: Mr. Nichols will schedule time with Intech Computer Solutions for next week to come to Administrative offices to clear-up any computer issues that employees may have.

Mr. Nichols made a motion to approve renewing Block Time Agreement with Intech Computer Solutions for ten (10) hours of network and technical support, at a cost of \$873.00. Cost to be shared by all departments. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve opening one new Then-&-Now PO:

\$873.00 = Intech Computer Solutions

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

MR. WILCOX:

Fire Fighters Dependency Board:

Mr. Wilcox made a motion to approve the appointment of Hallie Umpleby and Ronald L. Smith as members of the 2011 Volunteer Firefighters' Dependency Board. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI: > Volunteer Fire Fighters' Dependency Fund Board members to serve a one-year term commencing on January 1, 2011 are as follows. The certification of these Board members will be forwarded to the Ohio Dept of Commerce, Division of State Fire Marshall, along with the certification by the Fiscal Officer of the current assessed property valuation. To be returned no later than December 31, 2010.

Hallie Umpleby

Ronald L. Smith

Sarah Makowski

Don Ansell

Daniel P. Gill

MR. SMITH:

Nothing further to discuss this evening.

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No further business coming before the Board, Mr. Smith made a motion to adjourn at 8:15pm, seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

James A. Wilcox, Vice President

William C. Smith, Trustee