

**MINUTES OF THE REGULAR MEETING OF  
CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, MARCH 23, 2010**

The Canton Township Board of Trustees met in a Regular Session at 7:00pm  
on Tuesday, March 23, 2010 with all three Trustees present.

Also in attendance: Fiscal Officer Ron Smith, Zoning Director Marshall Lewis, Road Superintendent Tom Hewitt, and Fire Chief Scott McKibben.

**MINUTES:**

Mr. Wilcox made a motion to approve and waive the reading of the minutes from the March 09, 2010 Regular Meeting . Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Wilcox. Mr. Smith abstained from the vote due to his absence at the March 9<sup>th</sup> meeting.

**FIRE:**

Fire Chief presented Ambulance Billing receipts for two weeks in the amount of \$17,495.39. Mr. Nichols made a motion to accept the report/fees as submitted, seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve closing 1 BC:

#24 = Misc Operations & Supplies

Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new BC:

\$25,000.00 = Misc Operations & Supplies

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to confirm the February 2010 Ohio Billing credit and billing report was presented to the Board. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI: > Trustee given Ohio Billing Credit Summary by Call Type for review

**EXECUTIVE SESSION:**

Mr. Nichols made a motion to approve moving into Executive Session at 7:26pm with the Trustees, Fiscal Officer and Fire Chief to discuss collective bargaining. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

Mr. Nichols made a motion to approve moving out of Executive Session at 7:40pm, seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

Mr. Smith made a motion to approve a date adjustment of the 2% pay raise for both union and non-union agreements for all full-time Administrative, Zoning, Road and Fire personnel and part-time Fire personnel to be effective with pay period of March 28, 2010 to April 10, 2010, with a payroll check date of April 21, 2010. Discussion: Trustee Smith stated that since all township employees agreed to no pay raises in 2009, the pay raises for 2010 would include the last 4 days of March to make the increase start with the first day of the pay period. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

**ROAD:**

Road Superintendent presented receipts for two weeks for the following: \$50.00=Road Opening Permit, and \$1,765.87=Reimbursement for road salt from Canton Local Schools , for a total of \$1,815.87. Mr. Wilcox made a motion to accept the fees as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve closing 3 PO's:

- #60 = McIntosh Oil
- 66 = Central Allied (then & now)
- 67 = Cargill Salt (then & now)

Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Wilcox made a motion to approve opening 1 new PO:

- \$10,000.00 = McIntosh Oil

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Wilcox made a motion to approve Board President signing Ohio EPA NPDES Small MSA General Permit Annual Reporting form. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox and Mr. Smith. Mr. Nichols abstained from the vote.

RESOLUTION:

Mr. Nichols made a motion to approve all Board members signing Resolution No. 03-01-10: Allowing Stark County Engineer to Submit the Speed Zone Warrant form to ODOT Requesting a Speed Limit Study on Prairie College St SW, from Sherman Church SW to Dueber SW. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

RESOLUTION:

Mr. Nichols made a motion to approve Resolution No. 03-02-10: Approve & Enter into Memorandum of Understanding with Stark County Combined General Health District for EPA Phase II Storm Water Illicit Discharge Detection & Elimination. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

Mr. Nichols made a motion to approve opening 1 new PO:

\$4,993.00 = Stark County Health Dept (half Stormwater fee)

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve accepting the proposal from D.J.L. Material & Supply Inc. for crack sealant program for 2010 that provides materials and machinery, at a cost not to exceed \$6,000.00. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve opening 1 new PO:

\$6,000.00 = D.J.L. Material & Supply Inc.

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI: > Requesting quotes for street sweeping  
> Annual boot allowance of \$180 for each full-time road employee to be paid May 4<sup>th</sup>  
> Titles for all Road Dept vehicles have been received; and 8 Registrations have been requested from Ohio BMV.

#### **ZONING:**

Zoning Director presented receipts for two weeks in the amount of \$287.85. Mr. Wilcox made a motion to accept the report/fees as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Smith made a motion to approve closing 1 BC:

#5 = Misc Expenses

Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new BC and 1 new PO:

BC

\$1,000.00 = Misc Expenses

PO

\$1,400.00 = Purchase Power/Pitney Bowes

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

#### **CLOSED VIOLATIONS**

Doris Rash	1606 Weaver St SW	Debris and Trash Removed
Helen Walton	3503 Dueber Ave SW	Vehicle Removed
Ricky Desser Jr.	3950 Faircrest St SW	Property Taken Over by Bank
Wayne & Yvonne Ranson	326 Marietta Ave SE	House Sold - New Owners

#### **NEW VIOLATIONS**

Gail Keller	403 Baumford Ave SE	Trash & Debris
Roberta & Terry Corn	315 Marietta Ave SE	Unlicensed Vehicle
Mitch Ferguson	3215 5th St SE	Trash & Debris / Vehicles
Ronald Cogan	3207 9th St NW	Trash & Debris in Backyard
Massey Draper	5349 Ridge Ave SE	Boats & Auto Parts

FYI :

- > Wednesday – March 31, 2010 – 7:00pm –Public Hearing to be held  
Canton Township Board of Zoning Appeals
- > Zoning Inspector providing Trustees an updated 2010 Violation List

**RESOLUTION:**

Mr. Nichols made a motion to approve Resolution No. 03-03-10: Expand Notice Requirements for Amendment to Canton Township Zoning Resolution to Property Owners within 500 feet. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

**FISCAL OFFICER:**

Fiscal Officer presented bills in the amount of \$108,722.79, and payroll in the amount of \$78,988.81, for total checks of \$187,711.60. Mr. Smith made a motion to approve the checks as presented, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith, with Mr. Nichols abstaining from the vote on warrant # 8766 and Mr. Wilcox abstaining from the vote on warrant # 8764.

Payment Register and Fund Status reports handed out to all three Trustees and Department Heads. New Appropriation Status report and new PO & BC lists to be given to Department Heads on Thursday, March 25.

- FYI:
- > Waste Management service rate increase effective April 1<sup>st</sup>.
  - > Sheri Griffith first payment for re-payment of wages to be made by April 1<sup>st</sup>.
  - > Provided the Board with copy of Local Government Services audit adjustments
  - > Fiscal Officer will be out of the office until April 15<sup>th</sup>.

**RESOLUTION:**

Mr. Nichols made a motion to approve Resolution No. 03-04-10: Apportion of Audit Costs Against Various Funds. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

**RESOLUTION:**

Mr. Nichols made a motion to approve Resolution No. 03-05-10: Amend Certain Township Employee Personnel Policies to Conform with State Auditor Recommendations. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

**RESOLUTION:**

Mr. Smith made a motion to approve Resolution No. 03-06-10: Authorize Fiscal Officer to Obtain Digital or Paper Images of Each Check, Face & Reverse, in order to Preserve an Adequate Audit Record. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

**PUBLIC SPEAKS:**

No Public Speaks this evening.

**TRUSTEES:**

MR. NICHOLS:

RESOLUTION – ODOT EASEMENT:

Mr. Nichols made a motion to approve Resolution No. 03-07-10: Grant a Perpetual Easement for Highway Purposes to ODOT for the sum of \$1,400.00. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

Newsletter:

Articles from Department Heads due by April 2<sup>nd</sup>.

Costs for publication and mailing of newsletter to be split equally between Administration, Zoning, Road, and Fire.

Special Meeting:

Mr. Nichols made a motion to approve a Special Meeting to be held Tuesday, March 30, 2010 at 6:30pm to discuss zoning, park, and audit matters, and any other township matters that come before the Board. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Website:

Issue with the Trustees e-mail coming through the contact page was rectified today.

MR. WILCOX:

Faircrest Park:

Mr. Wilcox made a motion to approve keeping Faircrest Park open 24 / 7, as of April 1, 2010 for a 30-day trial. If there are no problems, this would save the township \$2,400 per year. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

MR. SMITH:

EMS Dispatching Services:

Mr. Smith made a motion to move into Executive Session at 8:17pm with Trustees, Fiscal Officer, and Fire Chief to discuss the EMS dispatching service contract. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

Mr. Smith made a motion to move out of Executive Session at 8:48pm. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Nichols	YES
	Mr. Wilcox	YES
	Mr. Smith	YES

No further business coming before the Board, Mr. Wilcox made a motion to adjourn at 8:49pm, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

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Ronald L. Smith, Fiscal Officer

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Christopher B. Nichols, President

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James A. Wilcox, Vice President

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William C. Smith, Trustee