

**MINUTES OF THE REGULAR MEETING OF THE
CANTON TOWNSHIP BOARD OF TRUSTEES
HELD MONDAY, JANUARY 14, 2008**

The Canton Township Board of Trustees met in Regular Session at 6:30pm on
Monday, January 14, 2008 with all three Trustees present.

Pledge of Allegiance

ROLL CALL:	Mr. James A. Wilcox	-	Present
	Mr. William C. Smith	-	Present
	Mr. Christopher B. Nichols	-	Present

Also present: Fiscal Officer Ron Smith, Zoning Director Marshall Lewis, Road Superintendent Dave Robertson, Fire Chief Scott McKibben, and Atty. Charles Hall.

MINUTES:

Mr. Nichols made a motion to approve and waive the reading of the minutes of the 2008 Reorganization Meeting of January 2, 2008. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve and waive the reading of the January 2, 2008 Regular Meeting. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

EXECUTIVE SESSION:

Mr. Wilcox made a motion to move into Executive Session at 6:34pm with the Trustees, Fiscal Officer, Fire Chief, and Atty. Charles Hall to discuss personnel matters. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Wilcox	-	YES
	Mr. Smith	-	YES
	Mr. Nichols	-	YES

Mr. Wilcox made a motion to move out of Executive Session at 7:07pm. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Wilcox	-	YES
	Mr. Smith	-	YES
	Mr. Nichols	-	YES

2007 Outstanding Community Recognition Award – Mr. Harold Brumby

At this time, Mr. Nichols presented a plaque to Mr. Harold Brumby to recognize him for his many years of dedication and support to our community and the children of the Canton Local School System..

FIRE:

Fire Chief presented receipts for two weeks for the following: \$5,316.81=Ambulance Billing, \$175.00=Warranty Check, \$160.00=CPR, to a total of \$5,651.81. Mr. Smith made a motion to accept the report/fees as submitted, seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening 10 new PO's:

\$ 6,500.00 = All-American Fire Equipment
2,000.00 = DH Electric
5,000.00 = Galls
1,500.00 = GMC Heating
2,906.49 = Kenworth of Canton
1,500.00 = Linde Gas (Life Gas)
3,329.37 = McCalls Restaurant
30,947.21 = Nimishillen Twp Fire Dept
2,548.96 = R&S Truck Caps/Strasburg
1,000.00 = Shamrock Gear & Repair

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: > Fire Department has received a 2007 CEDAP Grant (Commercial Equipment Direct Assistance Program), with a value of approximately \$21,000.00

ROAD:

Road Superintendent presented culvert pipe fees for two weeks in the amount of \$195.70. Mr. Nichols made a motion to accept the fees as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening 1 new BC and 2 new PO's:

BC
\$ 5,000.00 = EPA Supplies
PO
\$20,000.00 = Cargill Salt Co
5,000.00 = Central Allied Ent

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: > Damage done to parked pick-up truck from brush hog
> New EPA permit 2009–2013
> Road Superintendent: Personal Day-January 18

Open Sealed Bids for 2000 Dodge Dump Truck

One bid received, as follows:

Gregory & Sons Landscaping = \$4,000.00

Mr. Wilcox made a motion to reject the \$4,000.00 offer from Gregory & Sons Landscaping for the 2000 Dodge dump truck. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve the Road Superintendent to advertise in the Repository for sealed bids for the 2000 Dodge dump truck with salt spreader. Bids to be received by 3:00pm on February 22nd, and to be opened on February 26th. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ZONING:

Zoning Director presented zoning fees for two weeks in the amount of \$150.00. Mr. Nichols made a motion to accept the report/fees as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: >New Violations Letters Sent:

4017 Paradise SW (Cutlip)	debris/trash
2149 Moore SE (Dansco)	new business
3125 – 25 th SE (Tice)	debris/trash
1142 Trump NE (Mayle)	debris/trash – unlicensed vehicle
307 Ruggle SE (Kimble)	deck/no permit

> Zoning Commission Work Sessions – February 5 and February 19

Mr. Nichols made a motion to approve purchasing a new copier/fax/scanner for the Administration Office from Graphic Enterprises. This will be a Konica Minolta Bizhub C252, at a cost of \$8,978.00 plus a service agreement. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening a new PO:

\$9,500.00 = Graphic Enterprises

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FISCAL OFFICER:

Fiscal Officer presented payroll in the amount of \$72,670.86. No bills paid. Mr. Nichols made a motion to approve the checks as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Fund Status report handed out to all three Trustees and Department Heads. New Appropriation Status report and new PO and BC lists to be given to Department Heads as soon as possible.

Mr. Wilcox made a motion to approve a Special Meeting to be held on Thursday, January 17, 2008 at 6:30pm to approve checks for payment of bills. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: >Reviewing options for employee medical and dental insurance, and the township’s liability insurance coverage.

>Will get update on 2004-2005 audit from Varney/Fink this week

> Bank Reconciliations are up-to-date thru December 2007 and Fund Status has been updated; this allowing UAN computer system to be turned over to 2008. Current, updated Fund Status will be entered into the UAN system the first week of February.

PUBLIC SPEAKS:

No Public Speaks this evening.

TRUSTEES:

MR. WILCOX:

CS “After Prom”: Township received a written request for a donation to the Canton South High School “After Prom” event to be held on May 3, 2008. As a government entity, the township cannot donate.

MR. SMITH:

Moreland Sanitary Sewer: Mr. Smith made a motion to approve sending a letter to the Stark County Commissioners requesting assistance for the Moreland Allotment Sanitary Sewer Project, with copies going to Stark County Sanitary Sewer Department and the Stark County Health Department. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Use of Township Vehicles: Mr. Smith made a motion to approve adopting Policy B-38 “Use of Canton Township Vehicles”. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Follow-Up and Tracking Procedures: Mr. Smith suggested the Board and Department Heads fine-tune our procedures when making requests from legal counsel, insurance carrier, etc. Requests should be discussed with the Board President first; and there should be a more thorough follow-up. More input at the next meeting.

Newsletter: Information for the newsletter should be complete as soon as possible.

MR. NICHOLS:

Website: Updated with new material.

Himebaugh Consulting: Mr. Nichols made a motion to approve opening a new PO to Himebaugh Consulting Inc. in the amount of \$6,000.00 for website development fees. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

RPC: Mr. Nichols made a motion to approve the appointment of Jim Wilcox with his alternate being Haley Umpleby, and Christopher Nichols with his alternate being Brent Fatzinger as Canton Township’s representatives to the Stark County Regional Planning Commission (RPC). Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

SCOG: Mr. Nichols made a motion to approve Christopher Nichols as Canton Township’s appointee to the Stark County Council of Government (SCOG). Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Tax Incentive Review Council: Mr. Nichols made a motion to appoint Bill Smith and Ron Smith as Canton Township’s representatives to the Stark County Tax Incentive Review Council. Motion Seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

CEDA Committee: Mr. Nichols made a motion to appoint Trustee Bill Smith and Fiscal Officer Ron Smith as Canton Township’s representatives to the CEDA Committee with the City of Canton. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Next Board of Trustees Regular Meeting: Reminder...the next meeting will be held at Fire Station #3, located at 3103 Parkway NW, and will start at 6:30pm. This being done to discuss sanitary and storm sewer issues with the resident of the Meyers Lake area.

Hall Law Firm: Mr. Nichols made a motion to approve rehiring the Hall Law Firm as the township's additional legal counsel, on a month-to-month basis, at the previous rate of \$2,000.00 per month, with Atty. Hall attending any meeting that will be held on the fourth or fifth Tuesday of the month, with a written report submitted to the Board President on the Friday before each meeting updating the Board on any outstanding/open issues pertaining to Canton Township. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:19pm, seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Ronald L. Smith, Fiscal Officer

James A. Wilcox, President

William C. Smith, Vice President

Christopher B. Nichols, Trustee

FUND STATUS REPORT
01-14-08

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>FUND BALANCE</u>	<u>% of TOTAL CASH BALANCE</u>
1000	General	311,005.35	26.683
2011	Motor Vehicle License Tax	8,917.93	0.765
2021	Gasoline Tax	47,929.45	4.112
2031	Road & Bridge	232,358.60	19.935
2111	Fire District	113,453.15	9.734
2171	Park Advisory	83.56	0.007
2181	Zoning	19,365.62	1.661
2191	Special Levy	275,453.12	23.633
2231	Permissive Motor Vehicle	45,328.24	3.889
2281	Fire, Rescue, Ambulance	68,356.25	5.865
2401	Special Assessment	33,928.32	2.911
2901	FEMA 1484 Flood Plain	0.00	0.000
2902	Cheyenne Bridge Project	0.00	0.000
2903	Fire Loss Claim Fund	<u>9,380.39</u>	0.805
		1,165,559.98	
	Less: Payroll 01/02/08	- 55,557.98	
	Less: Payroll 01/16/08	<u>- 47,970.46</u>	
	TOTAL	1,062,031.54	