

**MINUTES OF THE REGULAR MEETING OF THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, JANUARY 18, 2005**

The Canton Township Board of Trustees met in a Regular Session on Tuesday, January 18, 2005 with all three Trustees present.

Pledge of Alligiance

ROLE CALL: Mr. James A. Wilcox - Present
Mr. William C. Smith - Present
Mr. Christopher B. Nichols - Present

Also in attendance: Clerk Ron Smith, Zoning Inspector Ray Bednarczyk, Road Superintendent Dave Robertson, and Fire Chief Scott McKibben.

WORK SESSION:

The Board met with Department Heads prior to the Regular Meeting starting at 6:30pm in a Work Session that included topics and/or approvals that each Department would like presented at the Regular Meeting.

MINUTES:

No minutes to approve at this time

FIRE DEPARTMENT:

Receipts collected for two weeks presented as follows: \$5,893.94 Ambulance Billing and \$5,034.00 Miscellaneous (\$30.00 Office Max rebate, \$4.00 request for fire report, \$5,000.00 Marathon Ashland signs for station #3 & #5), for a total of \$10,927.94. Mr. Nichols made a motion to accept the fee report as submitted, seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening the following new PO's:

\$1,000.00	Armstrong Medical	\$ 500.00	Wilkof Industrial Supply
750.00	Ohio Auto Supply	800.00	Rite Aid
500.00	Cavalon Cleaners	2,000.00	Fire Safety Services
1,000.00	The Fire House	1,000.00	Interstate Fire & Security
2,000.00	Chief Supply	1,000.00	Channing Bete
1,000.00	Smith's Waco Market	2,000.00	Office Max
20,000.00	McIntosh Oil Co		

Motion seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols, with Mr. Smith abstaining from voting on PO to Smith's Waco Market, in the amount of \$1,000.00.

Mr. Nichols made a motion to change the time of the February 1, 2005 Work Session from 6:30pm to 6:00pm. This is in order for the Trustees and Fire Chief can meet with the Fire Prevention Officers. Motion seconded by Mr. Wilcox and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening a new PO, payable to Patress & Associates of Massillon, Ohio, in the amount of \$9,500.00, to complete Phase I of the computer networking project for the Fire Department. Motion seconded by Mr. Smith. Clerk certified funds are available. Voting yes – Mr. Wilcox,

Mr. Smith, and Mr. Nichols.

ROAD DEPARTMENT:

Mr. Wilcox made a motion to approve closing PO 50044 for Buckeye Sweeping in the amount of \$1,000.00. Motion seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening 2 new PO's as follows:

\$ 2,000.00 Buckhill Fabricating Co

\$20,000.00 North American Salt Co

Motion seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening 2 new PO's for work on the Allenford Avenue SE project as follows:

\$21,489.00 Hammontree & Associates (engineering work)

\$ 3,137.00 J & L Laboratories (geo work)

Motion seconded by Mr. Wilcox and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ZONING DEPARTMENT:

Zoning fees for two weeks presented in the amount of \$248.10. Mr. Wilcox made a motion to accept the report as submitted, seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Violation letters sent to the following:

5456 Keiffer SW – no permit-accessory building

5448 Keiffer SW – no permit-accessory building

5416 Keiffer SW – no permit-accessory building

2054 – 17th SE – tires

Properties on Holt SE are being cleaned up.

Mr. Wilcox made a motion to approve a Public Hearing for CA-1-05 for Tuesday, February 15, 2005 at 7:45pm. This is for the changes to the Canton Township Zoning Book. Motion seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: 2004 Community Center report is correct.

Zoning Inspector to check with Staples Office Supply to see why there is a problem delivering to our office by 3:00pm.

CLERK:

Clerk submitted payroll totaling \$65,690.13 and bills totaling \$88,372.34, making total checks \$154,062.47. Mr. Wilcox made a motion to approve the checks as submitted, seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols with Mr. Smith abstaining from voting on warrant #039833, in the amount of \$64.30, payable to Smith's Waco Market.

Clerk noted Pending Warrants, Fund Status, and Appropriation Status reports were handed out to all three Trustees and Department Heads. PO and BC lists will be given to Department Heads on Thursday, January 20th.

Mr. Nichols made a motion to approve opening a new PO to Staples Office Supply, in the amount of \$1,200.00, for office furniture for the Clerk's office. Motion seconded by Mr. Smith. Clerk certified funds are available. Voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve payment to SCD (Stark Complete Dispatch) for the January 2005 rate of \$4,421.03. Motion seconded by Mr. Nichols. DISCUSSION: Mr. Smith asked the Fire Chief how much notice we received from SCD concerning the 20% increase and the 2004 assessment and the reasons for both. Fire Chief stated he had a meeting yesterday with Rich Peterson and other Fire Chiefs to express their concern about not being notified until the end of the year about the increase. It is common knowledge that SCD will be merging with the new Red Center when it is completed mid to late summer of 2005. Because the private contracts will not be able to move into this facility, SCD is starting to loose these private contracts now, therefore the necessity for the 20% increase. Fire Chief stated his concern for paying this increase, then in a few months if SCD looses more private accounts and a couple fire department accounts, will the rate increase again? There is no answer; it seems to be a month-to-month situation. The service is no more than adequate. The dispatch staff has already been cut back to one for evenings, one for weekends. It is a situation that has to be tolerated until the new facility is up and running. Voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion NOT TO PAY the 2004 assessment of \$3,684.19 from SCD (Stark Complete Dispatch). Motion seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI's:

Purchasing Procedures: Department Heads have received a copy of purchasing procedures. If there are any questions, please ask the Clerk.

Large Expenditures: If possible, try to plan for large expenditures, such as fire trucks, etc. for April and October when we receive advances on taxes from the Stark County Auditor.

Fund Status: Department Heads keep note of your fund balances when paying bills.

PUBLIC SPEAKS:

No Public Speaks this evening.

TRUSTEES:

MR. WILCOX:

SCTA Dinner = Mr. Wilcox made a motion to approve opening a PO, payable to McCall's Restaurant, not to exceed \$500.00, for the Stark County Township Association Dinner, to be held at McCall's on January 20. Motion seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

MR. SMITH:

Health Insurance Agent = Mr. Smith made a motion to approve changing our agent of record for health insurance to be the Hollinger-Yohe Insurance Agency, Inc., and to have the Board forward a letter to Aultcare notifying them of the same. Motion seconded by Mr. Wilcox. DISCUSSION: Mr. Nichols clarified that there is no change in coverage, just a change in the agent that will service our account. Voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Meeting-Canton City Safety Director = He met with the City of Canton today concerning the CEDA areas. We will continue to set up training schedules with the City of Canton and Canton Township Fire Departments.

Letter to Timken Co-Drainage on Gambrinus SW = Mr. Smith made a motion to approve the Board sending a letter to the Timken Company acknowledging receipt of their letter concerning the drainage problem on Gambrinus SW, with a copy to the Stark County Commissioners and Stark County Engineer. Motion seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Meyers Lake Lighting Resolution = Mr. Smith made a motion to amend the Meyers Lake Lighting Resolution of July 20, 2004 to change the number of lights from 71 to 78. Motion seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

TOWNSHIP INSURANCE = Mr. Smith will have more information at the next meeting concerning the Township insurance coverage through Whitaker-Myers Insurance Co. in order to get quotes from other agencies.

MR. NICHOLS:

Fed Ex Issue = Mr. Nichols gave copies of his findings concerning Fed Ed and the CO calls to the Board and Fire Chief. As he read through all the reports, it is his finding that there is nothing more the Board of Trustees or the Fire Department can do, other than continue to improve and make changes to better serve our Township. He personally considers this matter closed.

Newsletter = Deadline for information from Department Heads is Friday, January 21st.

Business Cards = Mr. Nichols is working with Duncan Press to draft standard business cards for Trustees, Clerk, and Department Heads. He will have more information in February.

MR. WILCOX:

Resolutions = Mr. Wilcox made a motion approving a resolution to update ambulance rates, seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion approving a resolution to re-convey the lot and garage on 49th St SE back to the Trustees of the American Legion, Stanley S. Bowman Post No.440, North Industry, Ohio. Motion seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion approving a resolution authorizing the sale of a Canton Township Fire Department tanker truck to Washington Township Fire Department, Harrison County, Ohio for the amount of \$2,500.00 in "as is" condition. Motion seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion approving a resolution mandating implementation of a key lock box (Knox Box) system. Motion seconded by Mr. Nichols and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:20pm, seconded

by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Ronald L. Smith, Clerk

James A. Wilcox, President

William C. Smith, Vice President

Christopher B. Nichols, Trustee

FUND STATUS REPORT
01-18-05

Fund Number	Fund Name	Fund Cash Balance	% of Total Balance
01	General	23,959.52	4.8
02	Motor Vehicle License Tax	13,248.41	2.7
03	Gasoline Tax	10,335.15	2.1
04	Road and Bridge	91,106.38	18.1
07	Lighting Assessment	10,130.88	2.0
10	Fire District	51,432.45	10.3
13	Zoning	7,212.12	1.4
14	Park Advisory	448.73	0.1
14A	Recycling	0.00	0.0
14F	Fire Loss Claim Fund	0.00	0.0
20	Fire Levy	239,752.85	48.1
23	Permissive License Tax	3,248.25	0.7
28	Ambulance & Emergency Medical	45,063.85	9.0
30	Faircrest Project – Issue 2	0.00	0.0
30A	Cheyenne Bridge Project	<u>2,258.79</u>	0.5
		\$498,197.38	