

MINUTES OF THE REGULAR MEETING OF THE CANTON TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, FEBRUARY 1, 2005

The Canton Township Board of Trustees met in a Regular Session on Tuesday, February 1, 2005 with all three Trustees present.

Pledge of Allegiance

ROLE CALL: Mr. James A. Wilcox - Present
Mr. William C. Smith - Present
Mr. Christopher B. Nichols - Present

Also in attendance: Clerk Ron Smith, Zoning Inspector Ray Bednarczyk, Road Superintendent Dave Robertson, and Fire Chief Scott McKibben.

WORK SESSION:

The Board met with Department Heads prior to the Regular Meeting starting at 6:00pm in a Work Session that included topics and/or approvals that each Department would like presented at the Regular Meeting.

MINUTES:

Mr. Nichols made a motion to approve and waive the reading of the minutes of the 2005 Reorganization Meeting held January 4, 2005. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve and waive the reading of the minutes of the January 4, 2005 Regular Meeting. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve and waive the reading of the minutes of the January 8, 2005 Special Meeting. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve and waive the reading of the minutes of the January 18, 2005 Regular Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FIRE DEPARTMENT:

Receipts collected for two weeks presented as follows: \$5,009.66 Ambulance Billing, and \$200.00 CPR, for a total receipts of \$5,209.66. Mr. Wilcox made a motion to accept the fee

report as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening the following new PO's for a total of \$147,626.99:

\$1,880.00	FDIC (registration & classes)
\$2,000.00	North Central Tire
\$500.00	Van's Camera
\$2,117.00	4 Guys
\$133,080.00	Fire Force Inc
\$1,000.00	Samsel Supply
\$5,000.00	Work Health & Safety
\$2,000.00	Dive Rescue
\$49.99	Nextell

Motion seconded by Mr. Nichols. Clerk certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening the following new BC's for a total of \$16,000.00:

\$5,000.00	Tools & Equipment
\$5,000.00	Other Expenses
\$2,000.00	Memberships
\$4,000.00	FDIC (lodging & expenses)

Motion seconded by Mr. Smith. Clerk certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve the Fire Department Part-Time Employees wage increase of 50 cents per hour, to be effective with the February 15, 2005 payroll. Motion seconded by Mr. Smith. Clerk certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: Old tanker was picked-up and paid for this past Saturday by the Washington Township Fire Department, Harrison County, Ohio.

Mr. Nichols reported, in order to get the server from DELL at the State bid price, for the networking of the computers at the Fire Administration building, it is necessary for the Township to purchase the server directly from DELL. The original PO, issued to Patress and Associates for the full amount of the project, will be left open. It will then be closed, with a remaining balance, when the project is complete.

Mr. Nichols made a motion to open a new PO to DELL, in the amount of \$5,750.00, to

purchase the service for the Fire Administration building. Motion seconded by Mr. Wilcox. Clerk certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve submitting an application to Microsoft State and Local Government Select Enrollment Program, in order to qualify for discounted purchasing of windows XP upgrades for the Fire Department computers. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ROAD DEPARTMENT:

Mr. Wilcox made a motion to approve opening the following new PO's:

\$2,000.00	Gall's
2,000.00	Superior Spring
2,000.00	Goodyear Street & Road
1,000.00	Faircrest Door (door repairs)
7,234.95	Faircrest Door (5 new garage doors)

Motion seconded by Mr. Smith. Clerk certified funds are available. Voting YES - Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ZONING DEPARTMENT:

Zoning fees for two weeks presented in the amount of \$281.40. Mr. Wilcox made a motion to accept the report as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve opening a new PO for the following:

\$1,000.00	Repository (legal ads)
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Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Zoning Inspector informed the Board of the following:

Property located at 2417 – 17th Street SE – new owner is Mr. & Mrs. Lambert. They are asking the Township to forgive the mowing assessment of \$134.42 attached to the real estate tax bill. Zoning Inspector noted the property is very clean. Lambert's have completely repainted the exterior and cleaned up the property, and it is his understanding the interior has also been remodeled and repaired.

Mr. Wilcox made a motion not to forgive the mowing assessment attached to the real estate taxes for 2417 – 17th St SE. Motion seconded by Mr. Nichols. DISCUSSION:

Mr. Smith stated he is in favor to forgive the assessment. The new owner has put a sizeable amount of money into this property inside and out, and he feels it would be favorable to remove the assessment for them. Voting NO – Mr. Wilcox, Mr. Smith, and Mr. Nichols. Motion defeated.

Mr. Wilcox made a motion to forgive the mowing assessment of \$134.42 attached to the real estate tax bill for property located at 2417 – 17th Street SE. Zoning Inspector to send a letter to the Stark County Treasurer’s office notifying them of the same. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI’s:

Zoning Inspector has submitted 2004 inventory for Administration and Zoning to the Road Superintendent.

Court hearing for Mr. Pigott is scheduled for February 9th at 1:00pm.

Zoning Book Update Committee: Jim Haynes, David Vanderwall, Tim Miller, Kevin Heim, Hallie Umpleby, and Zoning Inspector.

Violation letters sent to the following:

- 3143 Prairie College SW – illegal business
- 3030 – 25th St SE – illegal business
- 839 Hollywood NE – final letter – inoperable vehicle

Mr. Wilcox made a motion to move into an Executive Session with the Zoning Inspector at 7:52pm to discuss personnel matters. Motion seconded by Mr. Nichols.

Role Call Vote:	James A. Wilcox	YES
	William C. Smith	YES
	Christopher B. Nichols	YES

Mr. Wilcox made a motion to move out of Executive Session at 7:58pm. Motion seconded by Mr. Nichols.

Role Call Vote:	James A. Wilcox	YES
	William C. Smith	YES
	Christopher B. Nichols	YES

CLERK:

Clerk submitted payroll totaling \$43,509.17, and bills totaling \$42,418.69, making total checks \$85,927.86. Mr. Wilcox made a motion to approve the checks as submitted by the Clerk, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Clerk noted Pending Warrants, Fund Status, and Appropriation Status reports were handed out to all three Trustees and Department Heads. PO and BC lists will be given to Department Heads on Monday, February 7th.

Mr. Smith made a motion to approve opening new PO’s for the following:

- \$ 2,000.00 Com-Tech of Kent (consulting)

10,000.00 Com-Tech of Kent (2002-2003 audit work) Clerk noted, to date we have spent \$387.00 on this audit. The old PO was closed at the end of 2004. It is necessary to open a new PO.

Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve Board President signing a BWC certification claim for Cyle Wright. Motion seconded by Mr. Nichols and voting YES – Mr. Smith and Mr. Nichols. Mr. Wilcox abstained from voting.

FYI: Clerk will be handing out W-9 forms, which requests tax ID number, to all Department Heads. This is for vendors, not incorporated, that will be receiving 1099 forms at the end of the year for labor performed for the Township.

PUBLIC SPEAKS:

No Public Speaks this evening.

MR. WILCOX:

Fire Fighters Dependency Board = Mr. Wilcox made a motion to approve a meeting for the Fire Fighters Dependency Board members for Tuesday, February 15, 2005 at 6:15pm at the Township Administration Building. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Fire Prevention Program = Mr. Wilcox made a motion to approve conducting a Fire Prevention Program–Plan A, as recommended by the Fire Inspector. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

MR. SMITH:

Local Government Official's Conference = Mr. Smith suggested a PO be opened at the next Regular meeting for hotel and other expenses for the Local Government Official's Conference that will be held in Columbus on March 23 and 24, presented by Auditor of State, Betty Montgomery.

MR. NICHOLS:

Allenford SE Project = Mr. Nichols informed the Board he has been in touch with Hammontree & Associates. We should be receiving the contracts to sign in order to get the geo work done. Then a meeting will be set up with the Hammontree and the County to make sure everything is in place to pursue funding to get Allenford rebuild properly and permanently.

Ohio Revised Code Update Books = Mr. Nichols made a motion to approve canceling the Township's subscription with West Payment Group for the monthly Baldwin's Ohio Revised Code book updates. This information can be obtained from the internet and from the

Township's legal counsel; therefore this is an expense that can be eliminated. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FEMA Update = Mr. Wilcox informed the Board the FEMA grant to purchase the homes on Allenford SE has been approved and signed. Within the next week or so, we will be receiving contracts to sign and return, then a meeting will be set in Columbus with Project Coordinator and Clerk. First installment of the grant should be received approximately two weeks after meeting. Reminder from the Fire Chief, there is a definite interest from the Fire Department to use those home on Allenford for fire training. Mr. Smith stated this is a possibility that will be checked into at the meeting.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:11pm, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Ronald L. Smith, Clerk

James A. Wilcox, President

William C. Smith, Vice President

Christopher B. Nichols, Trustee

FUND STATUS REPORT
02-01-05

Fund Number	Fund Name	Fund Cash Balance	% of Total Balance
01	General	31,463.19	6.9
02	Motor Vehicle License Tax	5,684.67	1.2
03	Gasoline Tax	18,485.93	4.1
04	Road and Bridge	69,583.64	15.3
07	Lighting Assessment	10,130.88	2.2
10	Fire District	48,035.89	10.6
13	Zoning	7,478.70	1.6
14	Park Advisory	448.73	0.1
14A	Recycling	0.00	0.0
14F	Fire Loss Claim Fund	0.00	0.0
20	Fire Levy	203,795.91	44.8
23	Permissive License Tax	2,269.19	0.5
28	Ambulance & Emergency Medical	55,397.84	12.2
30	Faircrest Project – Issue 2	0.00	0.0
30A	Cheyenne Bridge Project	<u>2,258.79</u>	0.5

\$455,083.36