

**MINUTES OF THE REGULAR MEETING OF THE
CANTON TOWNSHIP BOARD OF TRUSTEES
HELD MONDAY, FEBRUARY 11, 2008**

The Canton Township Board of Trustees met in Regular Session at 7:00pm
on Monday, February 11, 2008 with all three Trustees present.

Pledge of Allegiance

ROLL CALL: Mr. James A. Wilcox - Present
 Mr. William C. Smith - Present
 Mr. Christopher B. Nichols - Present

Also present: Fiscal Officer Ron Smith, Zoning Director Marshall Lewis, and Fire Chief Scott McKibben. Absent: Road Superintendent Dave Robertson.

MINUTES:

Mr. Nichols made a motion to approve and waive the reading of the minutes of the January 28, 2008 Regular Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$4,764.48=Ambulance Billing, and \$45.00=CPR, for a total of \$4,809.48. Mr. Wilcox made a motion to accept the report/fees as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve closing 3 BC's:

#11 = Miscellaneous
12 = Other Miscellaneous Expense
13 = Reimbursements

Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening 7 new BC's:

\$ 5,000.00 = Other-Overpayment Reimbursements
18,170.63 = Other-Misc Expenses
15,000.00 = Conferences/Training
2,500.00 = Dues & Memberships
2,500.00 = Training Expenses
1,000.00 = Fire Prevention
27,000.00 = Other/Fire Gear

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening 3 new PO's:

\$1,512.79 = William Mikusa
1,403.15 = Sirens & Emergency Beacons
1,000.00 = Terry's Tire Town

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ROAD:

Road Superintendent absent - No topics for discussion submitted for this meeting

ZONING:

Zoning Director presented fees for two weeks in the amount of \$575.15. Mr. Wilcox made a motion to accept the report/fees as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: > New Violation Letters Sent:

4320 Cleveland Ave So (CS Medical Center)	occupancy permit
656 – 49 th SW (Scalia)	debris/trash
4017 Paradise SW (Cutlip)	debris/trash

> Violations Closed

2149 Moore SE (Dansco Mfg)	sign & occupancy permit
3121 – 25 th SE (Tice)	debris/trash
4720 Cleveland Ave S (American Home Bank)	sign & occupancy permit
656 – 49 th SW (Scalia)	business in residential
4237 Cheryl SW (Howell)	unlicensed/inoperable vehicle
4711 Wiseland SE (Wahl)	debris/trash

> Zoning Commission met in Work Session on February 5

Will meet again on February 19at 7pm

Business in Residential

2500 Baum SE	J&J's Appliance Service, John & Mary Blend, initial letter 18 Jan 08, contacted zoning inspector – business is not in operation, removing listing from phone directory - CLOSED
2720 Baum SE	Buckeye Seed & Supply, Joyce Bowman, initial letter 18 Jan 08, contacted zoning inspector, reviewed requirements for home occupation
361 Dietz NE	R& R Express, Leroy Jeter initial letter 18 Jan 08, no contact, second letter 8 Feb 08
1124 Carnwise SW	Biltmore Enterprise, Kidd, Robert & Rhonda, Initial letter 1-Oct-07, 2 nd notice 17 Oct 07, 3 rd notice sent by – Submitting papers for Home Occupation, Awaiting BZA Hearing
3143 Prairie College SW	Daniels Welding & Fabricating, Rose, Daniel Initial letter 10-Oct-07, 2 nd Notice 12 Nov 07, 3 rd notice sent by attorney – Submitting papers for Home Occupation, Awaiting BZA Hearing
3712 Baum SE	Leader Landscaping Business, Kerestes, Initial letter 10-Oct-07,-- Submitted request for non-conforming certificate – Awaiting review by BZA
2001 Prairie College SW	Steinbach Tree Trimming & Excavating, Steinbach, Donald & Bonnie, Initial letter 10-Oct-07, Called Zoning Inspector - Submitted request for non-conforming certificate – Awaiting review by BZA
4821 Dueber SW	Franks Excavating, Franks, James & Barbara Initial letter 10-Oct-07 – Submittedrequest for non-conforming certificate – Awaiting review by BZA

Business in Residential (continued)

4134 Fairknoll SE	Quality Turf / Quality Custom Embroidery, Edwards, Bill Initial letter 1-Oct-07 2 nd notice 17 Nov 07 – No Contact with Zoning Department – Turning files over to Legal Counsel for a third notice – Received notice from legal council for extension request from Mr. Edwards’s attorney granted till 29 Feb 08
2987 46 th SW	Singlesource Roofing, Wearstler Mark G & Kimberly A, Initial letter 1-Oct-07, Contacted Zoning Inspector for Home Occupancy requirements, 2 nd notice Turning files over to Legal Counsel for a third notice
5348 Briggles SW	Foraker Drywall, Foraker, Timothy Initial letter 1-Oct-07, -- Corrected address – resent letter certified 10 Nov 07 Turning files over to Legal Counsel for a third notice
3224 15 th NW	Morse Communications, Reid, Levi & Melissa, Initial letter 11-Oct-07 - 2 nd notice 7 Nov 07- Turning files over to Legal Counsel for a third notice
4060 Dueber SW	Griffith Septic Services, Griffith, Terry E & Deborah L., Initial letter 11-Oct-07, Called Zoning Inspector Applying for Home Occupation – Turning files over to Legal Counsel for a third notice
824 Faircrest SW	Acropolis Property Services, Fellouzis, Walter & Carrie, Initial letter 10-Oct-07, 2 nd notice 17 Oct 07 - Turning files over to Legal Counsel for a third notice
1810 Faircrest SE	Woody’s Tree Service, Montgomery, Michael, Initial letter 1-Oct-07 2 nd notice 7 Nov 07 Attorney - Turning files over to Legal Counsel for a third notice
3025 Helen NW	Juniors Drain, Offineer, Luke A., 11-Oct-07, 2 nd notice 7 Nov 07 - No Contact with Zoning Department – Turning files over to Legal Counsel for a third letter
1847 Faircrest SE	A&D Volpe Construction Volpe, Daniel, Initial letter - 1-Oct-07 2 nd 7 Nov 07 Attorney - Turning files over to Legal Counsel for a third notice

Mr. Wilcox made a motion to approve Canton Twp Fire Department use of Administration Office meeting room and one bay of township garage for a training session on February 28, 2008 at 7:30pm. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve Fiscal Officer signing Ohio Liquor Permit Transfer from: AH&T Inc. to: Michael McLaughlin, dba Pullup N Dip, located at 3100 Lincoln St East, Canton, Ohio. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve Fiscal Officer signing Ohio Liquor Permit Transfer from: Gary L. Perkins, dba Perks Tavern to: Sylvester Premier, located at 3747 Navarre Rd SW, Canton, Ohio. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve Fiscal Officer signing Ohio Liquor Permit Transfer from: William C. & Diana L. Smith, dba Smith’s Waco Market to: Smith’s Waco Market LLC, dba Smith’s Waco Market, located at 1660 Waynesburg Dr SE, Canton, Ohio. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox and Mr. Nichols. Mr. Smith abstained from voting.

Mr. Nichols made a motion to approve releasing fire loss claim funds, in the amount of \$9,380.39 for property located at 3512 Whipple Ave SW. Property site has been inspected by Canton Township Zoning Director and Stark County Building Inspector. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve opening a new PO:

\$9,380.39 = Charles H. Bumguard (fire loss claim)

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve attendance to the Governmental Law Seminar on February 23, 2008 by the Zoning Director, Trustees, Fiscal Officer and any member of the Zoning Commission and Zoning Board of Appeals that may want to attend. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening a new PO:

\$300.00 = RPC Seminar & Meeting Fund (law seminar)

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$98,304.53, and payroll in the amount of \$77,749.59, for total checks of \$176,054.12. Mr. Nichols made a motion to approve the checks as submitted, seconded by Mr. Wilcox and voting NO – Mr. Wilcox, Mr. Smith, and Mr. Nichols. Motion denied.

Mr. Nichols made a motion to approve payment of bills for \$96,304.53, (this excludes warrant # 5301 in the amount of \$2,000.00) and payroll for \$77,749.59, for a total of \$174,054.12. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols; with Mr. Smith abstaining from the vote on warrant #5289, in the amount of \$181.28, payable to himself for a reimbursement.

Payment Register and Fund Status reports handed out to all three Trustees and Department Heads. New Appropriation Status report and new PO & BC lists to be given to Department Heads on Thursday, February 14.

Mr. Nichols made a motion to approve Trustees signing Bank of Magnolia Bank Reconciliations for December 2007 and January 2008. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: > Reimbursement for mileage increased, per IRS regulations. Reimbursement is now 50.5 cents per mile.

Mr. Nichols made a motion to increase mileage reimbursement to 50.5 cents per mile, per IRS guidelines, effective February 12, 2008. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

> Stark County General Health District Annual Council Meeting
Thursday, March 6 – 7:30pm

> Mestel, Long, Schrade, CPA's = 2006-2007 Bank Reconciliations complete

FYI: *(continued)*

- > 1st Half 2008 Real Estate Tax Advances began February 8
- > Meeting with PAYCHEX February 12 at 1pm “Time in a Box” time clock info
- > General Fund – Line Item for “Park”

Mr. Nichols made a motion to approve net sale proceeds from the sale of the Community Center, in the amount of \$71,653.00, be put into the General Fund, line item “Park”. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

PUBLIC SPEAKS:

No Public Speaks this evening

INSURANCE PROPOSAL:

Mr. Jim Zuccaro with Summit Insurance and the local OTARMA representative, (Ohio Township Association Risk Management Authority) presented a proposal to the Board of Trustees for the Township’s liability insurance coverage.

TRUSTEES:

MR. WILCOX:

Roof Repair-Fire Station #5 = Mr. Wilcox made a motion to approve advertising in the Repository for quotes for roof replacement for Fire Station #5. Ad to run as soon as possible, once per week for three consecutive weeks. Deadline for quotes is March 7th at 3:00pm and will be opened March 11th at 7:15pm. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Concession Building/Community Park = Mr. Wilcox made a motion to approve hiring William Mikusa, Registered Architect, to draw plans for a concession building at the Community Park, at a cost not to exceed \$1,750.00. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve hiring Abbott Electric to provide electrical specs and run electrical service for the concession building at the Community Park, at a cost not to exceed \$550.00. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve 2 new PO’s:

- \$1,750.00 = William Mikusa
- 550.00 = Abbott Electric, Inc.

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Baseball/Softball/Soccer Fields = Will be discussed, in detail, at a Work Session.

MR. SMITH:

Heating/Administration Bldg = A&L Heating to provide a quote to correct ceiling duct work on Administration side of the building.

Website = He is disappointed with the appearance of our website. Need to have meeting with website developers. Also, would like to see top ten zoning nuisances listed on the website.

Newsletter = Mailed yesterday.

MR. NICHOLS:

Work Session = Mr. Nichols made a motion to approve a Work Session to be held Tuesday, February 19, 2008 at 6:00pm at the Township Administration office to discuss ball field usage, insurance, and any other matters that may come before the Board. No decision will be made at this Work Session. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 9:10pm, seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Ronald L. Smith, Fiscal Officer

James A. Wilcox, President

William C. Smith, Vice President

Christopher B. Nichols, Trustee

FUND STATUS REPORT
02-11-08

<u>FUND</u> <u>NUMBER</u>	<u>FUND NAME</u>	<u>FUND</u> <u>BALANCE</u>	<u>% of TOTAL</u> <u>CASH BALANCE</u>
1000	General	251,605.22	38.963
2011	Motor Vehicle License Tax	8,942.88	1.385
2021	Gasoline Tax	16,378.75	2.536
2031	Road & Bridge	102,013.70	15.798
2111	Fire District	91,905.43	14.232
2171	Park Advisory	83.56	0.013
2181	Zoning	14,662.48	2.271
2191	Special Levy	15,660.79	2.425
2231	Permissive Motor Vehicle	45,376.98	7.027
2281	Fire, Rescue, Ambulance	67,538.39	10.459
2401	Special Assessment	22,205.45	3.439
2901	FEMA 1484 Flood Plain	0.00	0.000
2902	Cheyenne Bridge Project	0.00	0.000
2903	Fire Loss Claim Fund	9,380.39	1.453
	TOTAL	645,754.02	