

MINUTES OF THE REGULAR MEETING OF THE CANTON TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, MARCH 15, 2005

The Canton Township Board of Trustees met in a Regular Session on Tuesday, March 15, 2005 with all three Trustees present.

Pledge of Allegiance

ROLE CALL: Mr. James A. Wilcox - Present
Mr. William C. Smith - Present
Mr. Christopher B. Nichols - Present

Also in attendance: Clerk Ron Smith, Zoning Inspector Ray Bednarczyk, Road Superintendent Dave Robertson, and Fire Chief Scott McKibben.

WORK SESSION:

The Board met with Department Heads prior to the Regular Meeting starting at 6:30pm in a Work Session that included topics and/or approvals that each Department would like presented at the Regular Meeting.

MINUTES:

Mr. Wilcox made a motion to approve and waive the reading of the minutes of the February 21, 2005 Work Session. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox and Mr. Smith. Mr. Nichols abstained from voting.

Mr. Nichols made a motion to approve and waive the reading of the minutes of the March 01, 2005 Regular Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Smith and Mr. Nichols. Mr. Wilcox abstained from voting.

PUBLIC SPEAKS:

Joe Sheridan – 122 – 32nd St SW, Canton Township

Mr. Sheridan was here to request the use of Hamilton Field and Hayhurst Field at the Community Park by the Canton South Baseball Association for the 2005 baseball season.

Mr. Wilcox made a motion to approve the Canton South Baseball Association using the Hamilton and Hayhurst baseball fields at Canton Township Community Park for the 2005 baseball season. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

James Smith – President of Waco Area AARP #5219

Mr. Smith was here to ask the Board's permission to mow the grounds at the Community Center this year, at the rate of \$20.00 per mowing.

Mr. Wilcox made a motion to approve the Waco Area AARP #5219 mowing the grounds at the Community Center on Waynesburg Drive SE, at the rate of \$20.00 per mowing. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

200th ANNIVERSARY OF THE ESTABLISHMENT OF CANTON TOWNSHIP

At this time, Mr. Wilcox acknowledged that Canton Township was established in March 1805, making this month the Township's 200th anniversary.

FIRE:

Receipts collected for two weeks for the following: \$3,513.18 = Ambulance Billing, and \$205.00 = CPR Training, for total receipts of \$3,718.18. Mr. Nichols made a motion to accept the fee report as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening the following new PO's:

\$500.00 = Canton Repository
\$2,000.00 = Marion Leasing Co
\$2,000.00 = North Central Tire
\$1,500.00 = S.H.I.

Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve accepting the resignation of Dusty Kintigh, Administrative Secretary performing duties at the Fire Administration Building, effective March 18, 2005. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve Trustee Nichols assisting the Fire Chief in completing a job description for the position of Administrative Secretary, performing duties at the Fire Administration Office under the direction of the Fire Chief. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to authorize Fire Chief to utilize, if possible, part-time or volunteer fire personnel to staff the Fire Administration office; and if needed, to use a temporary staffing service until a permanent individual is hired and trained. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve a selection committee, consisting of Mr. Nichols, Fire Chief, and the two Deputy Chiefs, to review all applications/resumes submitted for the Administrative Secretarial position, and to select three or four individuals for interviews. These selections will be presented to the Board of Trustees at the next Regular Meeting of March 29th. The interview dates to be set with the applicant, Board of Trustees, Clerk, Fire Chief, and the two Deputy Chiefs. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve Fire Chief publishing an ad in The Repository for the Administrative Secretarial position. Ad to be in this Sunday's (March 20th) edition if possible. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ROAD DEPARTMENT:

Mr. Smith made a motion to approve closing PO #50014, payable to McIntosh Oil. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening the following new PO's:

\$5,000.00 = McIntosh Oil Co
\$1,000.00 = Grainger Supply

Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve the purchase of a 2006 truck chassis from Canton Truck Sales through the State Co-Op Purchase Program at a cost of \$52,497.00. Delivery date estimated at three months. Clerk certified funds will be available. This truck to replace truck #1, a 1991 International dump truck which will be repaired and used as a back-up salt truck. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve the purchase of a new Case 580 Super M+, four-wheel drive tractor/loader backhoe from Southeastern Equipment Company, through the State Co-Op Purchase Program, at a cost of \$62,370.00. Some of the options include power shift, 4-speed, 42" smooth lip bucket, Helac Powerlift with bi-directional hydraulics, 24" H.D. bucket, 900 lb. counterweight. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve financing the purchase of the new backhoe with Bank of Magnolia. Terms to be 4.5% for 3 years. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

ZONING:

Zoning fees for two weeks presented in the amount of \$216.50. Mr. Wilcox made a motion to accept the report as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve reimbursement to 2 Zoning Commission members for cost of the Stark County Regional Planning Committee dinner at a cost of \$23.00 each, making total reimbursement \$46.00. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

The following violation letters were sent:

620 – 39th SW – inoperable vehicle

3963 Richville SW – no permit, application sent

4221 – 4th NE – abandoned home, title search requested

4541 Lincoln East – abandoned home, title search requested

Letters have been sent to Stark County Health & Building Departments and Canton Township Fire Department requesting a written report for the following properties for possible nuisance abatements:

4105 Georgetown NE

3209 – 5th SE

Liquor License Transfer = Mr. Wilcox made a motion to approve the Clerk signing a liquor license transfer from 77 Gulliver's Travel Plaza to Meyers Lake Ballroom, Triner Enterprises. There have been no complaints. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Zoning Book = Board was each given a copy of the draft of the proposed changes to the Township Zoning Book for their review. There will be a Work Session scheduled for the week of April 17th with the Zoning Commission and Board of Zoning Appeals. Copy will be sent to Attorney Hall for his review also.

Furnace-Community Center = Mr. Smith made a motion to contact A&L Heating and Cooling to check the recurring furnace problems at the Community Center, and advise the Board of the cost and what needs to be done to permanently correct the problem. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Warner Road SE = Mr. Smith asked for an update on the Warner Rd SE situation. He has driven by and does not see much change. Zoning Inspector stated the truck the property owner is rebuilding is in the garage, race car will be removed, all other cars are licensed. Monte Carlo is for sale and is operable. Boat has not been moved due to the cold weather; he

needs a trailer to haul it. Zoning Inspector stopped to talk to the owner last Thursday. Mr. Smith noted it has been a month since this situation has been brought to the Board's attention. Zoning Inspector stated owner has been cleaning up on a regular basis and has been advised as to what needs to be removed. Mr. Smith asked how long does the owner have to get the job done. In this situation, the Board was made aware of the situation on February 15th, but a letter was not sent to the property owner until the 23rd. In all fairness to the owner, he probably was not aware of the violation until possibly the first part of the following week (being the 28th). Board met again on March 1st, at which time the neighbor again asked (at Public Speaks) what progress was being made to clean up. How long does he have to come into compliance? He has ten days to start clean-up. According to Atty. Hall, as long as he is doing something to clean up, he is considered complying. Mr. Smith wants a time line, in writing, to the property owner, defining exactly how long he has to make a total clean-up, along with follow-up visit

dates. The procedure needs to be clear, to-the point, and to the day. If the nuisance is not completely cleaned up on the date specified, then it moves to the next level immediately, without question. Atty. Hall has been asked for a written legal opinion, but it has not been received to date. Mr. Smith does not accept the fact that if an individual moves a vehicle from one location on his property to another location on the same property, then that is considered cleaning up and the process has to start all over again. If that is fact, then he wants Attorney Hall to put it in writing. If not, then he wants a definite time line to get the job done. Mr. Nichols suggested a written checklist with dates to keep track of progress; and each time you make a visit, follow up, the same day, with a letter. This should be done with all zoning matters, not just Warner Rd.

Agenda Items = Mr. Smith requested that all items to be discussed at the meeting be submitted for the agenda. It is important that the general public and the Press be aware, to the best of our ability, of what is going to be discussed at the meeting. If an item to be discussed is not received in time to be printed on the agenda, then it possibly may have to wait until the next meeting in two weeks. There will always be exceptions, but we need to keep the agenda as accurate as possible.

CLERK:

Clerk submitted payroll totaling \$58,206.49, and bills totaling \$115,905.76, making total checks \$174,112.25. Mr. Nichols made a motion to approve the checks as submitted by the Clerk, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Clerk noted Pending Warrants, Fund Status and Appropriation Status reports were handed out to all three Trustees and Department Heads. PO and BC lists will be given to Department Heads on Thursday, March 17th.

Mr. Wilcox made a motion to table the motion to sign a Depository Contract with the Bank of Magnolia until the March 29th meeting. This will allow the Clerk time to contact other financial institutions on services available to the Township. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve the Board President signing the Ohio Plan renewal application for the Township's insurance coverage. Motion seconded by Mr. Nichols and voting YES – Mr. Smith and Mr. Nichols. Mr. Wilcox abstained from voting.

TRUSTEES:

MR. WILCOX:

CS Soccer Club = Mr. Wilcox made a motion to approve the Canton South Soccer Club using the soccer field at the Community Park for August, September, and October 2005. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

CS Soccer Club/Storage Unit = Mr. Wilcox made a motion to approve the Canton South Soccer Club putting a storage unit at the Community Park during August, September, and October 2005. CS Soccer Club to check with Mr. Wilcox for location approval Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Work Session/Administration Office Personnel = Mr. Wilcox made a motion to approve setting a Work Session for Friday, March 25, 2005 at 9:00am with Zoning Inspector, Zoning Secretary, and Clerk's Assistant. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

MR. SMITH:

Grant Writer = Mr. Smith made a motion to approve hiring Vera V. Gatchell to research and write grants for the Township, under the supervision and approval of the Board of Trustees,, at a rate of \$52.50 per hour. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FEMA Project Coordinator = Mr. Smith made a motion to approve hiring Vera V. Gatchell as the Township's FEMA Project Coordinator, at a rate of \$52.50 per hour plus travel expenses incurred. This cost to be paid with FEMA Grant funds. Motion seconded by Mr. Wilcox and voting YES – MR. Wilcox, Mr. Smith, and Mr. Nichols.

FEMA Meeting Dates: Mr. Smith made a motion to approve selecting the following four possible dates for the FEMA meeting in Columbus. FEMA will select date and time. Meeting to be attended by all three Trustees (if possible), Clerk, and Project Coordinator.

1st Choice = Friday, March 25th

2nd Choice = Wednesday, March 30th

3rd Choice = Wednesday, April 6th

4th Choice = Thursday, April 7th

Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

MR. NICHOLS:

Newsletter Update = Draft given to Trustees, Clerk, and Department Heads for their review. Please let him know any additions/changes by tomorrow afternoon.

Street Lighting = He will schedule a meeting with the Community Development sub-committee to discuss our street lighting issues.

CEDA/Faircrest = He will be meeting with Marji Poorman, City of Canton Director of Community Development & Planning, to keep updated on what is going on, from the City of Canton's perspective, in that area.

Voice Mail/Administration Office = Mr. Nichols made a motion to contract with Freedom Voice Systems, at a cost of \$19.95 for ten voice mail boxes per month for the Administration Office phones, on a trial basis for a few months. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

No further business coming before the Board, Mr. Wilcox made a motion to adjourn at 8:35pm, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Ronald L. Smith, Clerk

James A. Wilcox, President

William C. Smith, Vice President

Christopher B. Nichols, Trustee

FUND STATUS REPORT
03-15-05

Fund Number	Fund Name	Fund Cash Balance	% of Total Balance
01	General	51,967.86	8.1
02	Motor Vehicle License Tax	11,207.88	1.7
03	Gasoline Tax	2,125.83	0.3
04	Road and Bridge	145,099.77	22.3
07	Lighting Assessment	879.47	0.1

10	Fire District	105,423.20	16.4
13	Zoning	8,364.79	1.3
14	Park Advisory	598.73	0.1
14A	Recycling	0.00	0.0
14F	Fire Loss Claim Fund	0.00	0.0
20	Fire Levy	0.00	0.0
23	Permissive License Tax	463.09	1.2
28	Ambulance & Emergency Medical	7,594.73	10.8
30	Faircrest Project – Issue 2	0.00	0.0
30A	Cheyenne Bridge Project	<u>2,258.79</u>	0.4
		641,513.01	