

## MINUTES OF THE REGULAR MEETING OF THE CANTON TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, APRIL 12, 2005

The Canton Township Board of Trustees met in a Regular Session on Tuesday,  
April 12, 2005 with all three Trustees present.

### Pledge of Allegiance

ROLE CALL: Mr. James A. Wilcox - Present  
Mr. William C. Smith - Present  
Mr. Christopher B. Nichols - Present

Also in attendance: Clerk Ron Smith, Zoning Inspector Ray Bednarczyk, Road Superintendent Dave Robertson, and Deputy Fire Chief Jon Smith.

Absent: Fire Chief Scott McKibben (attending FDIC conference in Indianapolis).

### WORK SESSION:

The Board met with Department Heads prior to the Regular Meeting starting at 6:30pm in a Work Session that included topics and/or approvals that each Department would like presented at the Regular Meeting.

### MINUTES:

Mr. Nichols made a motion to approve and waive the reading of the minutes of the March 29, 2005 Regular meeting. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

### FIRE:

Ambulance billing receipts collected for two weeks in the amount of \$2,813.36. Mr. Wilcox made a motion to accept the fee report as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve donating the Fire Department's old SCBA (self-contained breathing apparatus) to various Fire Departments that may need them. This would only be done after the recommendation/approval of Atty. Charlie Hall. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve opening five new PO's for the following:

\$2,000.00 = Gall's

\$2,000.00 = Evans Supply

\$286.66 = XPress Print

\$1,000.00 = JE Weinel

\$300.00 = Save-A-Lot Food

Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening a new BC for the following:

\$5,000.00 = Other Expenses

Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Clerk Ron Smith commended Scott Johnson on the fine job he is doing taking care of the administrative/secretarial duties for the Fire Department. Payroll and accounts payable information, and communication between Fire Administration and the Clerk's office have been very good. Thank you for all your extra effort and accurate records. Deputy Fire Chief Jon Smith agreed; and also suggested Scott be a part of the hiring committee for the administrative secretarial position.

## **ROAD:**

Mr. Wilcox made a motion to approve closing the following PO's:

#50041 = Lawson Products

50038 = Marlboro Supply

50170 = Central Allied

Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening the following 3 new PO's:

\$2,000.00 = Lawson Products

2,000.00 = Marlboro Supply

2,000.00 = Central Allied

Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve Stark County Engineers preliminary plans for flashers at Millerton & Central SE. Motion seconded by Mr. Wilcox. Road Superintendent stated this motion just allows the Engineer Office to proceed to the next step, which is a workable print. From this, a quote can be determined. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

## **PUBLIC SPEAKS:**

### **Debbie Bodkin – 1221 Davis St SW, Canton Township**

Mrs. Bodkin stated her home is on Davis SW, between Sherer and Monica. It had come to her attention that a "No Parking" ban was going to be enforced on Davis SW. Her concern prompted her to contact Mr. Wilcox. She was informed that approximately six complaints had been received that vehicles were parking on both sides of Davis due to a small business; thus preventing traffic to proceed in both directions. She has band practice in her basement on Saturday mornings (not every Saturday) from 8:00am to 9:45am. This is not a small business, it's just band practice. Ten cars park in her driveway and the remainder park directly in front of her house, not on both sides of the street. She is concerned if the "No Parking" signs are erected, the rest of the neighborhood, as well as herself, will have nowhere to park cars for family parties, etc. She feels there is no problem for emergency vehicle access. She welcomes the Board to check it out for themselves and please reconsider before installing the "No Parking" signs. Mr. Wilcox assured her they will look into it further.

## **ZONING:**

Zoning fees for two weeks presented in the amount of \$644.75. Mr. Wilcox made a motion to accept the report as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to accept a quote from A&L Heating & Cooling, in an amount not to exceed \$9,895.00, to replace the heating/air conditioning unit in the Administration building. This will be a Lennox unit. Motion seconded by Mr. Smith. Clerk certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion giving permission to Atty. Charlie Hall to write two separate Resolutions. One prohibiting barking dogs and the other prohibiting loud vehicle noise. When finished, these Resolutions will be discussed at a Work Session to be scheduled at a later date. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion giving permission to Atty. Charlie Hall to write a Resolution stating that all trash dumpsters or containers of any kind are to be located off the travel lanes of any road. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

#### **CLERK:**

Clerk submitted payroll totaling \$57,081.69 and bills totaling \$85,205.65, making total checks \$142,287.34. Mr. Nichols made a motion to approve the checks as submitted by the Clerk, seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Clerk noted Pending Warrants, Fund Status and Appropriation Status Reports were handed out to all three Trustees and Department Heads. PO and BC lists will be given to Department Heads on Wednesday, April 13<sup>th</sup>.

Mr. Wilcox made a motion to approve opening 3 Then & Now PO's for the following:

\$1,764.00 = Duncan Press  
939.50 = Canton Data Print  
93.75 = Faircrest Door

Motion seconded by Mr. Smith and voting yes – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

#### **TRUSTEES:**

##### MR. WILCOX:

Men's Club/Community Center = Mr. Nichols made a motion to approve the Canton South Men's Club using the Community Center, if needed, on Wednesday evenings for their meeting, at no charge. Motion seconded by Mr. Smith and voting YES – Mr. Smith, and Mr. Nichols. Mr. Wilcox abstained from voting.

##### MR. SMITH:

Warner Rd SE/Sybil Sims = Mr. Smith informed the Board that Sybil Sims called him a few weeks ago concerning a phone call between her and the Zoning Inspector. He also talked with the Zoning Inspector in reference to the same phone call. They were in agreement that he could have worded his reply to her concerns in a manner that would not have lead her to believe he and the Board did not care

about her problem; when, in fact, the Board is concerned.

Work Session/Administration Office Duties = Mr. Nichols made a motion to approve a Work Session for Saturday, April 30, 2005 at 9:00am to discuss Administration office duties. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FEMA Approvals =

1...Public Meeting: Mr. Smith made a motion to approve a Public Meeting for Tuesday, May 3, 2005 at 6:00pm to explain the FEMA grant process. Also, this motion is to approve a letter being sent to residents on Allenford SE inviting them to this meeting. Also, this motion is to approve a press release to the Repository concerning the same. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

2...CDBG Funds: Mr. Smith made a motion to approve sending a letter to Stark County Regional Planning requesting any CDBG funding available to Canton Township this year. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

3...Appraiser: Mr. Smith made a motion to approve hiring Alan Blau & Associates as the independent appraiser for the FEMA/Allenford SE project. Motion seconded by Mr. Wilcox. Mr. Blau is a highly regarded appraiser who is very knowledgeable concerning mitigation acquisitions. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

4...Pre or Post Flood Appraisal: Mr. Smith stated it was Mr. Blau's recommendation to choose pre-flood appraisals (before any flood damage to the property) in order to get the most for the home owner. It is very difficult to obtain comparables for post flood appraisals. Mr. Smith made a motion to have Blau & Associates conduct pre-flood appraisals for the properties on Allenford SE. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

NOTE: Mr. Smith reported to the Board they were informed by FEMA any time spent, by any township employee, on phone calls, mileage, etc. concerning the FEMA/Allenford project should be kept in a log. It will qualify for the Township's "In-Kind" match funds at the rate of \$52.50 per hour.

5...Office Supplies: Mr. Smith made a motion to approve a PO, payable to Office Max, cost not to exceed \$3,000.00, for office supplies and a quality fireproof file cabinet for the FEMA Project Managers. Motion seconded by Mr. Wilcox. Clerk stated a PO can be approved now, and funds will be allocated when approved by the County. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

6...Lap-Top Computer: Mr. Smith made a motion to approve the purchase of a lap-top computer with wireless internet capabilities. This to be used by FEMA Project Managers and remain with the Township after project completion. To be purchased from Dell through the State Co-Op Purchasing Program, cost not to exceed \$2,500.00. Printer not needed. Clerk again stated the purchase can be made after approval by the County. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:24pm, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

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Ronald L. Smith, Clerk

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James A. Wilcox, President

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William C. Smith, Vice President

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Christopher B. Nichols, Trustee

## FUND STATUS REPORT

04-12-05

Fund Number	Fund Name	Fund Cash Balance	% of Total Balance
01	General	52,690.27	8.5
02	Motor Vehicle License Tax	11,992.40	1.9
03	Gasoline Tax	6,088.62	1.0
04	Road and Bridge	118,085.08	19.1
07	Lighting Assessment	25.13	*. *
10	Fire District	124,633.20	20.2
13	Zoning	8,596.20	1.4
14	Park Advisory	598.73	0.1
14A	Recycling	0.00	0.0
14B	FEMA Grant – Flood Plane	0.00	0.0
14F	Fire Loss Claim Fund	0.00	0.0
20	Fire Levy	202,213.02	32.7
23	Permissive License Tax	12,420.93	2.0
28	Ambulance & Emergency Medical	77,788.21	12.6
30	Faircrest Project – Issue 2	0.00	0.0
30A	Cheyenne Bridge Project	<u>2,258.79</u>	0.4
		<b>617,390.58</b>	