

## MINUTES OF THE REGULAR MEETING OF THE CANTON TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, MAY 10, 2005

The Canton Township Board of Trustees met in a Regular Session on Tuesday, May 10, 2005 with all three Trustees present.

### Pledge of Allegiance

ROLE CALL: Mr. James A. Wilcox - Present  
Mr. William C. Smith - Present  
Mr. Christopher B. Nichols - Present

Also in attendance: Clerk Ron Smith, Zoning Inspector Ray Bednarczyk, Road Superintendent Dave Robertson, and Fire Chief Scott McKibben.

### WORK SESSION:

The Board met with Department Heads prior to the Regular Meeting starting at 6:30pm in a Work Session that included topics and/or approvals that each Department would like presented at the Regular Meeting.

### MINUTES:

Mr. Nichols made a motion to approve and waive the reading of the minutes of the April 26, 2005 Regular Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve and waive the reading of the minutes of the May 4, 2005 Special Meeting. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

### FIRE:

Receipts collected for two weeks for the following : \$2,770.00=Ambulance Billing, \$40.00=Inspection Fees, \$10.00=Returned Check, and \$66.50=CPR Classes for a total of \$2,886.90. Mr. Nichols made a motion to accept the report as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve opening the following 6 new PO's:

\$2,000.00 = Cross Truck  
\$2,000.00 = Office Max  
\$2,000.00 = Gall's Inc

\$2,000.00 = Pro-Art  
\$3,349.00 = Setcom Corp  
\$1,000.00 = Channing Bete

Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to move into an Executive Session at 7:35pm with the Fire Chief and Clerk to discuss hiring new Administrative Assistant for Fire Department. Motion seconded by Mr. Nichols.

Role Call Vote:        Mr. James A. Wilcox        - YES  
                              Mr. William C. Smith - YES  
                              Mr. Christopher B. Nichols - YES

Mr. Wilcox made a motion to move out of Executive Session at 7:40pm. Motion seconded by Mr. Nichols.

Role Call Vote:        Mr. James A. Wilcox        - YES  
                              Mr. William C. Smith - YES  
                              Mr. Christopher B. Nichols - YES

Mr. Nichols made a motion to approve hiring Lorena Rae Martin as Administrative Assistant performing duties at the Fire Administration Office. Rate of pay to be \$12.75 per hour, 30-hour work week, 90-day probation period, contingent upon passing drug test. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

**ROAD:**

Receipts collected for two weeks for the following: \$201.00=culvert pipe, and \$50.00=Road Opening Permit for a total of \$251.00. Mr. Wilcox made a motion to accept the fees as submitted, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve closing PO #50047, payable to Slesnick Steel. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening the following 4 new PO's:

\$2,000.00 = Slesnick Steel  
\$500.00 = Earth N'Wood  
\$1,000.00 = Buckeye Sweeping  
\$1,200.00 = Canton South Metal Fabricating

Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: Weaver Street SW has been repaired.

## **ZONING:**

Zoning fees for two weeks presented in the amount of \$847.25. Mr. Smith made a motion to accept the report as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Zoning Inspector reported the following:

Property Violation Letters mailed:

4016 Belden SE – storage of roll-offs

3334 Berrywood SW – illegal parking

147 – 39<sup>th</sup> SW – illegal parking

4214 – 9<sup>th</sup> NW – no permit & debris

401 Cole SE – high grass

4722 Sherman Church SW – debris

3030 – 26<sup>th</sup> SE – high grass

903 Vince NW – high grass

986 Lakeview NW – high grass

40<sup>th</sup> & Highview SW – excessive recreational vehicles & semi-truck

Zoning Inspector met with Sharon Miller of the Stark County Prosecutor's office concerning the Minard residence on Lincoln St East. She will request permission to enter his property to check VIN numbers on vehicles. If permission is not given, she will file a Court Order for permission.

Zoning Inspector and Atty. Hall will be in court May 13<sup>th</sup> concerning the Oliver property on Sherr SE.

Mr. Smith requested the Zoning Inspector compose an article for the website and the next Newsletter explaining the zoning violations concerning parking semi-trucks.

## **CLERK:**

Clerk submitted payroll totaling \$40,421.26, and bills totaling \$78,360.23, making total checks \$118,781.49. Mr. Wilcox made a motion to approve the checks as submitted by the Clerk, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Pending Warrants, Fund Status, and Appropriation Status reports handed out to all three Trustees and Department Heads. PO and BC lists to be given to Department Heads on Thursday, May 12<sup>th</sup>.

Mr. Nichols made a motion to deny the approval to open a PO to pay American Protection Systems, in the amount of \$74.95, for a service call to the Community Center. Motion

seconded by Mr. Smith. DISCUSSION: This invoice will not be discussed for possible payment until an emergency phone number is provided by American Protection Systems. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening a PO, payable to Miller & Company, in the amount of \$1,800.00, for porta-jon services at the Community Park through November , 2005. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve Board President signing a BWC certification claim for Aaron Peters. Motion seconded by Mr. Nichols and voting YES – Mr. Smith and Mr. Nichols. Mr. Wilcox abstained from voting.

Mr. Wilcox made a motion to sign the agreement with Sandra Pfiffner to mow the Niece Cemetery for the 2005 mowing season, at a total cost of \$250.00. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

### **PUBLIC SPEAKS:**

(No Public Speaks this evening)

### **TRUSTEES:**

#### MR. WILCOX:

Waco Parade = Mr. Wilcox made a motion to approve the Board of Trustees and family members participating in Volunteer Fire Station #2 Waco Parade on Wednesday, June 1<sup>st</sup> at 7: pm Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Candy/Waco Parade = Mr. Wilcox made a motion to approve purchasing candy to be tossed to the children along the parade route at the Waco Parade. Purchase not to exceed \$200.00. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Voice Mail = Mr. Nichols has not made contact with Pike Township to discuss their voice mail system. He will try to get information this week.

Meeting-May 24<sup>th</sup> = Reminder from Mr. Wilcox that he will not be in attendance at the next Regular Meeting, which is Tuesday, May 24th

#### MR. SMITH:

Medical Insurance = The Township employees medical insurance with Aultcare is up for renewal in July. At that time, there will be an increase in the range of 45%. Up to this point, the Township has been fortunate to have had lower rate increases than most. This 45% increase will bring us in line with most other plans. However, he suggests the Board have our insurance agent shop around for quotes.

Mr. Smith made a motion to approve having the Township's present insurance agent, Hollinger-Yohe Agency, to shop the market for medical insurance quotes. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Alarm Monitoring Services = Mr. Smith made a motion to approve requesting quotes from monitoring services other than American Protection Systems, for fire & burglar alarms at all Township buildings. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

MR. NICHOLS:

Nothing further to discuss.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 7:58pm, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

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Ronald L. Smith, Clerk

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James A. Wilcox, President

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William C. Smith, Vice President

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Christopher B. Nichols, Trustee

### FUND STATUS REPORT 05-10-05

| <b>Fund Number</b> | <b>Fund Name</b>          | <b>Fund Cash Balance</b> | <b>% of Total Balance</b> |
|--------------------|---------------------------|--------------------------|---------------------------|
| 01                 | General                   | 35,278.26                | 5.7                       |
| 02                 | Motor Vehicle License Tax | 14,674.28                | 2.4                       |
| 03                 | Gasoline Tax              | 12,910.87                | 2.1                       |
| 04                 | Road and Bridge           | 149,908.57               | 24.1                      |
| 07                 | Lighting Assessment       | 30,496.51                | 4.9                       |
| 10                 | Fire District             | 102,752.92               | 16.5                      |
| 13                 | Zoning                    | 11,794.88                | 1.9                       |
| 14                 | Park Advisory             | 648.73                   | 0.1                       |
| 14A                | Recycling                 | 0.00                     | 0.0                       |
| 14B                | FEMA Grant – Flood Plane  | 0.00                     | 0.0                       |
| 14F                | Fire Loss Claim Fund      | 0.00                     | 0.0                       |
| 20                 | Fire Levy                 | 154,222.12               | 24.8                      |
| 23                 | Permissive License Tax    | 20,188.90                | 3.2                       |

|     |                               |                   |      |
|-----|-------------------------------|-------------------|------|
| 28  | Ambulance & Emergency Medical | 86,747.33         | 13.9 |
| 30  | Faircrest Project – Issue 2   | 0.00              | 0.0  |
| 30A | Cheyenne Bridge Project       | <u>2,258.79</u>   | 0.4  |
|     |                               | <b>621,882.16</b> |      |