

**MINUTES OF THE REGULAR MEETING OF THE
CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, JUNE 19, 2007**

The Canton Township Board of Trustees met in a Regular Session on
Tuesday, June 19, 2007 with all three Trustees present.

Pledge of Allegiance

| | | | |
|------------|----------------------------|---|---------|
| ROLL CALL: | Mr. Christopher B. Nichols | - | Present |
| | Mr. James A. Wilcox | - | Present |
| | Mr. William C. Smith | - | Present |

Also in attendance: Fiscal Officer Ron Smith, Zoning Director Marshall Lewis, Road Superintendent Dave Robertson, and Fire Chief Scott McKibben.

MINUTES:

There are no meeting minutes ready for approval at this time.

FIRE:

Fire Chief presented receipts collected for two weeks for the following:
\$3,630.98=Ambulance Billing, and \$165.00=CPR, for a total of \$3,795.98. Mr. Wilcox made a motion to accept the report/fees as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI's:

Board received copies of the May 2007 billing and credit report from Ohio Billing.
Board received copies of the updated budget for the Fire Department.

Mr. Wilcox made a motion to reduce the ambulance billing for Darren Burke by 50% (from \$624.00 to \$312.00) and payments to be \$5.00 per week as Mrs. Burke offered. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

ROAD:

Mr. Nichols made a motion to approve closing 1 BC and 3 PO's:

BC

#1 = Materials

PO's

#43 = Marlboro Supply

48 = Olde Tyme Hardware

40 = H&H Auto Parts

Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

ROAD: *(continued)*

Mr. Nichols made a motion to approve opening 3 new PO's:

- \$3,000.00 = Marlboro Supply
- 500.00 = Olde Tyme Hardware
- 500.00 = Repository

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI's:

- > Waterlines on Prairie College SW, Marietta SE, and Carnwise SW
- > Low tree along Belden SE
- > Drainage along Forestdale SW
- > Ditch problem on Ridge SE

Mr. Wilcox made a motion to approve opening a new PO to Malavite Excavating, not to exceed \$1,000.00, to clean the ditch at 5313 Ridge SE. Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve the Board sending a letter to the Stark County Prosecutor requesting a formal opinion clarifying the Township's responsibility and legal limitations in doing off-road ditching work. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve the CDL Class "A" license classes to be taken by Road Department personnel subject to the Township Educational Reimbursement Policy. Each employee to pay the fee up front, which will be reimbursed by the Township after completion of the class and passing the test. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox and Mr. Smith.

Mr. Nichols made a motion to approve the following Road Department personnel to attend CDL training classes to be conducted by CDL Training Consultants: Dave Robertson, John Neff, Garry Griffith, and Frank Inman. This subject to the Township Educational Reimbursement Policy. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

ZONING:

Zoning Director presented zoning fees for two weeks in the amount of \$642.85. Mr. Wilcox made a motion to accept the report/fees as submitted, seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

New Violations Letters Sent:

- | | |
|-----------------------------------------------|-------------------------------|
| 4217 – 7 th NW (Canton Enterprise) | high grass |
| 1501 Sally Ann NW (McNickle) | high grass/unlicensed vehicle |
| 4019 – 9 th NW (Sexton) | high grass |
| 4016 – 9 th NW (Sexton) | high grass |
| 4222 – 14 th NE (Hyatt) | high grass |
| 2816 – 17 th NW (Murphy) | high grass |

ZONING: *(continued)*

Mr. Nichols made a motion to approve closing 1 PO:

#25 = Copley Ohio Newspapers.

Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

FYI's:

Nuisance Properties: (full details on audio tape)

3221 Sandy SE (Melon)

Mr. Smith made a motion to approve entering into an agreement with Mr. Melon to the dates he has requested: seven days to remove vehicles behind the garage; operable vehicles tagged per list provided by July 27, 2007; and to have remaining vehicles removed from the property by September 30, 2007 and have them sold or scrapped. As part of this agreement, the Township will prepare a document, to be signed by Mr. Melon, stating after September 30, 2007, the Township has the authority to remove any remaining vehicles.

Whipple & Lakeview NW (Michel)

Brown house has been removed, garage remains in tact.

4009 – 9th NW (Schukert)

4105 Georgetown NE (Saunier etal)

Martin SE (fire damaged house)

Cleveland SE (Krantz Orchard property)

2420 Waynesburg SE (Manard)

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$77,240.60, payroll in the amount of \$68,681.59, and Fire Department Points in the amount of \$37,234.00, for a total of \$183,156.19. Mr. Wilcox made a motion to approve the checks as submitted, seconded by Mr. Nichols.

ROLL CALL VOTE:

Mr. Christopher B. Nichols:

- > Warrant #4200, in the amount of \$312.34, payable to himself for reimbursement for candy for Waco parade - **ABSTAIN**
- > Warrant #4214, in the amount of \$3,801.60 to Varney, Fink & Associates – **NO**
- > All other warrants - **YES**

Mr. James A. Wilcox:

- > Warrant #4214, in the amount of \$3,801.60 to Varney, Fink & Associates – **NO**
- > All other warrants – **YES**

Mr. William C. Smith

- > Warrant #4206, in the amount of \$50.00 to Jennifer Adams – **ABSTAIN**
- > Warrant #4157, in the amount of \$300.00 to Curtis Biery – **NO**
- > Warrant #4214, in the amount of \$3,801.60 to Varney, Fink & Associates - **NO**
- > All other warrants – **YES**

FISCAL OFFICER: *(continued)*

Payment Register and Fund Status reports handed out to all three Trustees and Department Heads. New Appropriation Status report and new PO & BC lists to be given to Department Heads on Thursday, June 21.

Mr. Nichols made a motion to approve a half page ad in the 2007-2008 football/basketball programs for Canton City School, at a cost of \$280.00. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Wilcox made a motion to approve a full space ad in 2008 band calendar for Canton South High School, at a cost of \$70.00. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve reimbursement of \$63.00 to Judy Gill for Notary Public renewal fees (\$55.00=notary fee and \$8.00=recording fee). Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Mr. Nichols made a motion to approve opening 3 new PO's:

- \$2,408.92 = Stark County Treasurer (2nd half 2006 RE taxes)
- 280.00 = Canton City Schools
- 70.00 = Canton South Band Boosters

Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Whitaker-Myers Insurance policy should be reviewed by all Department Heads and Trustees and returned to Fiscal Officer as soon as possible.

PUBLIC SPEAKS:

Mr. Jim Schwitzgabel – 1015 Lakeview NW – Canton Township

Mr. Schwitzgabel was here concerning the Michel properties on Whipple and Lakeview NW. First, to thank the Township for the removal of the brown house on Whipple NW; and secondly to inform the Board of the items that still needs addressed.

TRUSTEES:

MR. NICHOLS:

Busy Beaver = \$5.00 gift card to Fire Department

Website = Still waiting for additional information from Department Heads to complete what is needed. Please review and forward to link provided.

Newsletter = Zoning Director to provide CD to Mr. Nichols .

Special Meeting = Mr. Nichols made a motion to approve advertising a Special Meeting for this Saturday, June 23, 2007 at 8:00am, to be held at Fire Station No.3 on Parkway NW. This meeting was previously advertised as a Work Session. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

MR. WILCOX:

Abbott Electric = Mr. Wilcox made a motion to approve opening a PO to Abbott Electric in the amount of \$6,950.00 for electrical work at Administration Building. Cost to be split 50% Administration, 50% Road. Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Fire Station #5 = Drive and lights are complete

MR. SMITH:

Nothing further to discuss this evening.

No further business coming before the Board, Mr. Smith made a motion to adjourn at 8:38pm, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

James A. Wilcox, Vice President

William C. Smith, Trustee

FUND STATUS REPORT
06-19-07

| <u>FUND NUMBER</u> | <u>FUND NAME</u> | <u>FUND BALANCE</u> | <u>% of TOTAL CASH BALANCE</u> |
|--------------------|---------------------------|---------------------|--------------------------------|
| 1000 | General | \$ 96,079.43 | 15.682 |
| 2011 | Motor Vehicle License Tax | 9,121.23 | 1.489 |
| 2021 | Gasoline Tax | 95,414.03 | 15.573 |
| 2031 | Road & Bridge | 104,427.13 | 17.044 |
| 2111 | Fire District | 108,509.00 | 17.710 |
| 2171 | Park Advisory | 83.56 | 0.014 |
| 2181 | Zoning | 27,817.71 | 4.540 |
| 2191 | Special Levy | 50,526.51 | 8.247 |
| 2231 | Permissive Motor Vehicle | 24,004.62 | 3.918 |
| 2281 | Fire, Rescue, Ambulance | 42,540.85 | 6.943 |
| 2401 | Special Assessment | 35,918.42 | 5.862 |
| 2901 | FEMA 1484 Flood Plain | 15,984.10 | 2.609 |
| 2902 | Cheyenne Bridge Project | 2,258.79 | 0.369 |
| 2903 | Fire Loss Claim Fund | 0.00 | 0.000 |
| | | <u>\$612,685.38</u> | |