

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, AUGUST 30, 2011**

The Canton Township Board of Trustees met in a Regular Session at 7:00pm
Tuesday, August 30, 2011 with all three Trustees present.

Also in attendance: Fiscal Officer Ron Smith, Zoning Director Jon Smith,
Road Superintendent Tom Hewitt, and Fire Chief Scott McKibben.

MINUTES:

Mr. Smith made a motion to approve and waive the reading of the minutes from the August 16, 2011 Regular Meeting with the following correction: “*Mr. Wilcox made the motion and Mr. Nichols seconded the motion to move into and then again made and seconded the motion to move out of Executive Session.*” Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve and waive the reading of the minutes from the August 23, 2011 Special Meeting. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$14,840.74=Ambulance Billing, \$750.00=Rent for Station #4, \$75.00=Donation, for total receipts of \$15,665.74. Mr. Wilcox made a motion to accept the receipts as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve closing 1 BC and 1 PO:

BC
#26 = Supplies & Expenses

PO
#39 = Nimishillen Twp Fire Dept

Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve opening 1 new BC and 1 new PO:

BC
\$25,000.00 = Supplies & Expenses

PO
\$16,362.48 = Nimishillen Twp Fire Dept

Motion seconded by Mr. Wilcox. Fiscal Officer certified funds are available. Voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: > Canton Township Fire Dept. personnel will be participating in the 9/11 event at the McKinley Monument on Sunday, September 11th at 6:00pm. This program is open to the public.

ROAD:

Road Superintendent presented culvert pipe receipts for two weeks in the amount of \$311.50. Mr. Wilcox made a motion to accept the receipts as submitted. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve closing 1 BC and 3 PO’s:

- BC
- # 17 = Uniforms
- PO
- #101 = Northern Mobile Electric
- 122 = American Roadway Logistics
- 133 = Central-Allied Ent

Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve opening 2 new PO’s:

- \$21,563.45 = American Roadway Logistics
- 1,000.00 = Northern Mobile Electric

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion for the Board to approve and sign the Application for Financial Assistance with the Ohio Public Works Commission for the North Park Ave NW Improvement Project in the Village of Meyers Lake. Motion seconded by Mr. Wilcox and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve Resolution #08-01-11 Cooperative Agreement between Canton Township Board of Trustees and the Village of Meyers Lake to submit an application to the OPWC (Ohio Public Works Commission) for the North Park Ave NW Improvement Project. Motion seconded by Mr. Nichols.

ROLL CALL VOTE:	Mr. Wilcox	YES
	Mr. Smith	YES
	Mr. Nichols	YES

- FYI: > Agreement for the Whipple Ave NW project with E.C. Levy Company and Perry Township should be ready in a couple weeks, per Atty. Charles Hall
- > Road Superintendent on vacation September 6 thru 12

ZONING:

Zoning Director presented receipts for two weeks in the amount of \$2,181.95. Mr. Wilcox made a motion to accept the report/fees as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Nichols made a motion to approve the Fiscal Officer signing letter to Stark County Auditor requesting special assessment to be placed on the tax duplicate for Parcel #1305363, in the amount of \$650.00 for lawn maintenance. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve the liquor permit transfer from Spee D Foods Inc. to Shree Saikrupa Inc. dba Mini Food Mart located at 4730 Cleveland Ave South, Canton Township. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols. NOTE: New owners came in prior to the meeting this evening and introduced themselves to the Board.

Mr. Wilcox made a motion to approve the Board declaring 18 properties a nuisance, as deemed by the Zoning Director, and order them to be abated per Ohio Revised Code 505.86 and the Canton Township Property Maintenance Code. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion for the Board to approve and sign contract with the Board of Stark County Commissioners for demolition of property located at 317 Parker Ave NE, through the Neighborhood Stabilization Program of the Stark County Regional Planning Commission. Motion seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

FYI: > Updated Zoning Nuisance list provided to the Board
> Updated High Grass list provided to the Board
> Update from Trustee Nichols: Per Atty. Charles Hall, it is perfectly legal to allow a bank that holds the title to a property in the township to pay the special assessment for lawn maintenance directly to the township; then we can file with the Stark County Auditor's office to have it removed from the tax duplicate.

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$40,904.63 and payroll in the amount of \$65,439.53, for total checks in the amount of \$106,344.16. Mr. Wilcox made a motion to approve the checks as submitted, seconded by Mr. Nichols and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols, with Mr. Nichols abstaining from the vote for warrant #11112, in the amount of \$227.89.

Payment register and Fund Status reports handed out to all three Trustees and Department Heads. New Appropriation Status report and new PO & BC list to be given to Department Heads on Thursday, September 1st.

Mr. Wilcox made a motion to approve closing 2 BC's and 1 PO:

BC

1 = Travel & Meeting Expenses

2 = Other Admin Expenses

PO

#59 = Purchase Power (postage)

Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Smith made a motion to approve opening 1 new BC and 1 new PO:

BC

\$10,000.00 = Other Admin Expenses

PO

\$ 1,000.00 = Purchase Power (postage)

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Mr. Wilcox made a motion to approve paying 2011 Stark County Regional Planning Commission dues in the amount of \$1,268.50. Motion seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Wilcox.

Mr. Wilcox made a motion to approve opening 1 new PO:

\$1,268.50 = Stark County Regional Planning Commission

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Wilcox.

FYI: > A-1 Telephone Answering Service – Provided the Board with copy of after-hours calls picked up by answering service for the last 2 months.

PUBLIC SPEAKS:

No Public Speaks this evening.

TRUSTEES:

MR. WILCOX:

Carpet Cleaning: He will get 3 quotes to clean carpet in Administration Offices.

MR. SMITH:

Nothing further to discuss this evening.

MR. NICHOLS:

Executive Session: Mr. Nichols made a motion to move into Executive Session at 7:30pm with Trustees, Fiscal Officer and Fire Chief to discuss personnel matters. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Wilcox	YES
	Mr. Smith	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to move out of Executive Session at 7:48pm, seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Wilcox	YES
	Mr. Smith	YES
	Mr. Nichols	YES

Mr. Nichols made a motion to approve Resolution #08-02-11 Appoint Scott McKibben to serve as Canton Township Administrator, and shall be compensated at the rate of \$1,000.00 per month. This to be a part-time, interim position, on a probationary basis from August 29, 2011 until the 2012 Reorganizational Meeting; with these duties to be in addition to his duties as Chief of the Canton Township Fire Department. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:	Mr. Wilcox	YES
	Mr. Smith	YES
	Mr. Nichols	YES

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, AUGUST 30, 2011**

Nothing further coming before the Board, Mr. Nichols made a motion to adjourn at 7:51pm, seconded by Mr. Smith and voting YES – Mr. Wilcox, Mr. Smith, and Mr. Nichols.

Ronald L. Smith, Fiscal Officer

James A. Wilcox, President

William C. Smith, Vice President

Christopher B. Nichols, Trustee