

**MINUTES OF THE SPECIAL MEETING OF THE  
CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD FRIDAY, JANUARY 16, 2009**

The Canton Township Board of Trustees met in a Special Session  
on Friday, January 16, 2009 with all three Trustees present.

The purpose of this Special Meeting is to discuss job duties with office personnel and to move into Executive Sessions with Department Heads to conduct their reviews.

Also present: Fiscal Officer Ron Smith, Zoning Director Marshall Lewis, Road Superintendent Dave Robertson, Fire Chief Scott McKibben, Board/Fiscal Officer Administrative Assistant Judy Gill, and Zoning Secretary Dorene Crilow.

Meeting called to order at 9:04am.

ROLL CALL:	Mr. William C. Smith	-	Present
	Mr. Christopher B. Nichols	-	Present
	Mr. James A. Wilcox	-	Present

FYI: > In order to keep the office running efficiently and establish job descriptions, for the next several weeks the office personnel will keep track of the duties they perform.

- > Fiscal Officer will look into new time clock options available
- > Website Update: Mr. Nichols reported to-date there is \$15,900 invested into developing the township website with Himebaugh Consulting.. Future charges would be \$75.00 per hour in pre-paid blocks. Mr. Nichols in researching another possibility with Lehman Website Design & Marketing

Mr. Smith made a motion to approve Fiscal Officer sending a letter to Stark County Educational Service Center requesting approval to join the Stark County Council of Governments Health Care Consortium. Motion seconded by Mr. Nichols and voting YES – Mr. Smith, Mr. Nichols, and Mr. Wilcox.

**EXECUTIVE SESSION:**

Mr. Nichols made a motion to move into Executive Session at 9:49am with Trustees, Fiscal Officer and Fire Chief to discuss personnel matters. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Smith	-	YES
	Mr. Nichols	-	YES
	Mr. Wilcox	-	YES

Mr. Nichols made a motion to move out of Executive Session at 10:05am. Motion seconded by Mr. Smith.

ROLL CALL VOTE:	Mr. Smith	-	YES
	Mr. Nichols	-	YES
	Mr. Wilcox	-	YES

EXECUTIVE SESSION:

Mr. Smith made a motion to approve moving into Executive Session at 10:10am with Trustees, Fiscal Officer and Zoning Director to discuss personnel matters. Motion seconded by Mr. Nichols.

ROLL CALL VOTE:            Mr. Smith        -        YES  
                                 Mr. Nichols     -        YES  
                                 Mr. Wilcox      -        YES

Mr. Smith made a motion to approve moving out of Executive Session at 10:54am.

Motion seconded by Mr. Nichols.

ROLL CALL VOTE:            Mr. Smith        -        YES  
                                 Mr. Nichols     -        YES  
                                 Mr. Wilcox      -        YES

Mr. Nichols made a motion to approve moving into Executive Session at 10:55am with Trustees, Fiscal Officer and Road Superintendent to discuss personnel matters. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:            Mr. Smith        -        YES  
                                 Mr. Nichols     -        YES  
                                 Mr. Wilcox      -        YES

Mr. Nichols made a motion to approve moving out of Executive Session at 11:21am.

Motion seconded by Mr. Wilcox.

ROLL CALL VOTE:            Mr. Smith        -        YES  
                                 Mr. Nichols     -        YES  
                                 Mr. Wilcox      -        YES

No further business coming before the Board, Mr. Wilcox made a motion to adjourn at 12:02pm, seconded by Mr. Smith and voting YES – Mr. Smith, Mr. Nichols, and Mr. Wilcox.

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Ronald L. Smith, Fiscal Officer

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William C. Smith, President

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Christopher B. Nichols, Vice President

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James A. Wilcox, Trustee