

**MINUTES OF THE SPECIAL MEETING OF THE
CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, SEPTEMBER 4, 2007**

The Canton Township Board of Trustees met in a Special Session on
Tuesday, September 4, 2007 at 6:14pm with all three Trustees present.

ROLL CALL: Mr. Christopher B. Nichols - Present
 Mr. James A. Wilcox - Present
 Mr. William C. Smith - Present

Also in attendance: Fiscal Officer Ron Smith and
Township Additional Legal Counsel Charles Hall

The Fiscal Officer reviewed to following issues:

Fund Advances from 2000 to 2003

1. January 13, 2000
 \$30,000 from General Fund 01 to Fire Fund 10
2. July 14, 2000
 \$30,000 from General Fund 01 to Fire Fund 10
3. September 11, 2000
 \$10,000 from General Fund 01 to Fire Fund 20
4. September 4, 2001
 \$20,000 from General Fund 01 to Fire Fund 10

Atty. Charles Hall explained these four transactions, totaling \$90,000.00, were clearly defined as advances and should have been paid back into General Fund from Fire Funds when monies were available.

Mr. Nichols made a motion to adopt the Resolution as presented by Atty. Charles Hall, regarding the return of funds to the General Fund that were advanced from the General Fund to Fire Funds, as follows: January 13, 2000 = \$30,000.00, July 14, 2000 = \$30,000.00, September 11, 2000 = \$10,000.00, and September 4, 2001 = \$20,000.00.

Motion seconded by Mr. Smith.

ROLL CALL VOTE: Mr. Nichols - YES
 Mr. Wilcox - YES
 Mr. Smith - YES

Cheyenne Bridge Fund

Board had taken action on March 17, 2003 to have former Clerk close this Fund in the amount of \$2,258.79; but it was not taken care of. Local Government Services closed this fund as of December 31, 2002, but it is still on the Township's books. Atty. Hall will prepare a formal resolution to be considered by the Board at the September 11 meeting to allow the Fiscal Officer to close this account.

FEMA Fund

Fiscal Officer if requesting a formal resolution from Atty. Hall to allow him to close the FEMA 1484 Flood Fund. Fiscal Officer needs to research the discrepancy in the balance of this fund; and he will contact Atty. Hall the first of next week.

2002-2003 Audit Adjustments

| <u>Year</u> | <u>From – Fund</u> | <u>To – Fund</u> | <u>Amount</u> |
|-------------|--------------------|---------------------|---------------|
| 2000 | General | ? | \$20,500 |
| 2001 | General | ? | 10,000 |
| 2002 | General | Park Advisory | 100 |
| 2002 | General | Lighting Assessment | 88,796 |
| 2003 | General | Fire District | 1,889 |
| 2003 | General | Park Advisory | 15,000 |

Audit Adjustments Made to Final Report to be made by Township for 2002-2003

| <u>Year</u> | <u>Fund/Account</u> | <u>Increase</u> | <u>(Decrease)</u> |
|-------------|---|-----------------|-------------------|
| 2003 | General Fund – Cash/Fund Balance | \$45,880.10 | |
| | Lighting Assessment – Cash/Fund Balance | | \$(45,880.10) |
| | Reconstruction entries not recorded properly | | |
| 2003 | General Fund –Cash/Fund Balance | 11,237.50 | |
| | Permissive MVLT – Cash/Fund Balance | | (11,237.50) |
| | To eliminate reconstruction entry for March & April that was not necessary | | |
| 2003 | Permissive MVLT – Cash/Fund Balance | 5,933.53 | |
| | Motor Vehicle – Cash/Fund Balance | | (5,933.53) |
| | To move September Permissive MVLT receipt improperly recorded in MVLT to Permissive MVLT Fund | | |
| 2002 | Motor Vehicle – Cash/Fund Balance | 1,118.50 | |
| | Primitive MVLT – Cash/Fund Balance | | (1,118.50) |
| | To move receipt #1003 improperly recorded in Permissive MVLT Fund to Motor Vehicle Fund | | |

Formal Resolution is also needed to allow these adjustments to be made

Fiscal Officer to meet with Atty. Hall on Monday, September 10 at 10am at Atty. Hall’s office to review and complete all necessary resolutions and other matters pertaining to fund adjustments. Fiscal Officer will also contact Scott Varney of Varney, Fink (CPA) to inquire if he is available to meet on September 10 also.

Funds that had a negative balance as of December 31, 2003:

| | |
|-----------------------|------------|
| General Fund 01 | \$(29,929) |
| Fire District Fund 10 | \$(16,134) |

Ohio Ethics Commission

Mr. Nichols made a motion to approve and sign the amended settlement agreement from the Ohio Ethics Commission, as recommended by Atty. Hall. Motion seconded by Mr. Wilcox.

| | | | |
|-----------------|-------------|---|-----|
| ROLL CALL VOTE: | Mr. Nichols | - | YES |
| | Mr. Wilcox | - | YES |
| | Mr. Smith | - | YES |

Community Center Auction

Atty. Hall informed the Board he had received a phone call from a Ms. Wick (*spelling*) who claims to be a descendant of the grantors of the Community Center property about the upcoming auction sale of the Community Center. She was informed of the sale by former Trustee, Lou Lehmillier that there was a reversion clause stating the land goes back to her and the Board cannot sell it. Atty. Hall double-checked the deed to make sure that was not accurate and it is not. He informed Ms. Wick of his findings; she did not want to hear it and told Atty. Hall he can talk to her attorney. Atty. Hall contacted Mr. Dan Gill of Kiko Auctioneers to recommend proceeding with the auction because there is no basis to Ms. Wick’s claim. Atty. Hall will verify this in writing for the Board.

2007 Street Lighting

Mr. Nichols made a motion to approve the 2007 Street Lighting Certification of 2,495 parcels and sign the Resolution for the same. Motion seconded by Mr. Wilcox.

ROLL CALL VOTE: Mr. Nichols - YES
 Mr. Wilcox - YES
 Mr. Smith - YES

2008 Budget

Mr. Wilcox made a motion to approve the 2008 Budget to be \$4,070,431.52. Motion seconded by Mr. Smith.

ROLL CALL VOTE: Mr. Nichols - YES
 Mr. Wilcox - YES
 Mr. Smith - YES

Mr. Nichols made a motion to approve opening one new BC:

 \$1,300.00 = Street Lighting Certification (Fiscal Officer payment)

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Other Township Matters:

Electrical Work – Mechanic Garage:

Mr. Wilcox made a motion to approve hiring Abbott Electric Inc., for a quote in the amount of \$768.00, to complete the electrical work in the new storage area of the mechanics garage. Available PO already open. Motion seconded by Mr. Smith and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

Dental Insurance:

Mr. Nichols made a motion to approve Board President providing a letter, to Hollinger-Yohe Insurance, addressed to Companion Life Insurance Company requesting the orthodontics coverage on their plan must be the same as it was on our previous plan with MetLife. Motion seconded by Mr. Wilcox and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

No further business coming before the Board, Mr. Wilcox made a motion to adjourn at 7:09pm, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Wilcox, and Mr. Smith.

**SIGNATURES OF THE BOARD OF TRUSTEES AND FISCAL OFFICER
FROM TH MINUTES OF THE SPECIAL MEETING
HELD TUESDAY, SEPTEMBER 4, 2007**

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

James A. Wilcox, Vice President

William C. Smith, Trustee