

**MINUTES OF THE 2017 REORGANIZATION MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, JANUARY 3, 2017**

The Canton Township Board of Trustees met in a Reorganization Meeting on  
Tuesday, January 3, 2017 with Trustee Mittas and Trustee Nichols present.

Also in Attendance:

Fiscal Officer Ron Smith, Zoning/Road/Park Director Jonathan Smith,  
and Fire Chief Christopher Smith

Meeting called to order at 7:00 p.m. by the Fiscal Officer.

Pledge of Allegiance

ROLL CALL OF TRUSTEES:	Mr. William G. Mittas	-	Present
	Mr. Christopher B. Nichols	-	Present

**ADMINISTRATION/GENERAL:**

Mr. Mittas made a motion to appoint Mr. Christopher B. Nichols as President of the Board of Trustees for the year 2017, seconded by Mr. Nichols.

ROLL CALL VOTE:

Mr. Christopher B. Nichols	-	YES
Mr. William G. Mittas	-	YES

Mr. Nichols made a motion to appoint, Mr. William G. Mittas, as Vice President of the Board of Trustees for the year 2017, seconded by Mr. Mittas.

ROLL CALL VOTE:

Mr. Christopher B. Nichols	-	YES
Mr. William G. Mittas	-	YES

**Executive Session**

Mr. Nichols made a motion to move into Executive Session at 7:02 p.m. with Trustees and Fiscal Officer to consider the appointment of a public employee or official, per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Nichols	YES
	Mr. Mittas	YES

Mr. Nichols made a motion to move out of Executive Session at 7:20 p.m. Motion seconded by Mr. Mittas.

Roll Call Vote:	Mr. Nichols	YES
	Mr. Mittas	YES

**ADMINISTRATION/GENERAL:** *(continued)*

Mr. Nichols made a motion to approve Resolution No. 01-01-2017, “A RESOLUTION APPOINTING A REPLACEMENT TO FILL THE VACANCY ON THE CANTON TOWNSHIP BOARD OF TRUSTEES” and to appoint Mark Shaffer as Trustee to serve the remainder of the unexpired term of former Trustee Smith beginning January 3, 2017 and ending January 1, 2018, seconded by Mr. Mittas.

Roll Call Vote:       Mr. Nichols    YES  
                          Mr. Mittas     YES

Mr. Mittas made a motion to establish for the Trustees and Fiscal Officer a rate of compensation, benefit coverage, and bonds as permitted and established by Ohio Revised Code Section 505.24. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to renew all Resolutions, until further review. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to renew Canton Township Employee Handbook. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to pay medical, dental, vision, and life insurance for all full time employees as per Employee Handbook guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve Fiscal Officer’s participation in the current investment program per Senate Bill 81 guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to authorize Fiscal Officer to conduct operational transfers within funds as deemed necessary. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve advances from Stark County Auditor for Real Estate and Personal Property Taxes reimbursements. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to retain Bank of Magnolia as the Township’s designated Public Depository. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to appoint Christopher Smith as Fire Chief of the Canton Township Fire Department, at the rate of \$2,760.39 per pay, effective January 1, 2017, and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

**ADMINISTRATION/GENERAL:** *(continued)*

Mr. Nichols made a motion to set annual salary for Assistant Fire Chief position of the Canton Township Fire Department at a rate of \$65,000.00 (\$2,500.00/pay) and per Employee Handbook Guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to appoint Jonathan N. Smith as Canton Township Zoning Director at a rate of \$1,424.50 per pay, effective January 1, 2017, based on a 25 hour work week and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint Jonathan N. Smith as Canton Township Road Superintendent at the rate of \$1,424.50 per pay, effective January 1, 2017, based on a 25 hour work week and per Employee Handbook guidelines. Seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to appoint Chauntelle Skirtich as Assistant to the Fiscal Officer at the hourly pay rate of \$16.35 with a monthly stipend of \$250.00, working no more than 35 hours per week, effective January 1, 2017, and per Employee Handbook Guidelines. Seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint Megan Slutz as a part-time, on-call Administrative Office Assistant, at a rate of pay of \$10.50 per hour, with Ohio PERS and no township paid benefits. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to appoint Attorney Charles D. Hall III as Canton Township's additional legal counsel at the current rate of \$2,000.00 per month and per current compensation guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint Trustee William G. Mittas, as Canton Township's representative to SCOG (Stark Council of Government). Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to appoint Trustee Nichols and the Township Fiscal Officer (Clerk) to a committee to study ways in which the City and Township can work together for the benefit of residents of both City and Township, as defined in Article 13(A) of the I-77 CEDA Agreement. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint Trustee Shaffer, as Canton Township's representative to Stark RPC (Stark County Regional Planning Commission), with his alternate to be named at a later date. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

**ADMINISTRATION/GENERAL:** *(continued)*

Mr. Mittas made a motion to appoint Trustee Mittas as Canton Township's second representative to Stark RPC (Stark County Regional Planning Commission) with his alternate to be Hallie Umpleby. Motion seconded by Mr. Nichols, and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint Trustee Mittas and Fiscal Officer Ronald L. Smith, as Canton Township's two representatives to the Stark County Tax Incentive Review Committee. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to set mileage reimbursement according to IRS reimbursement guidelines to be \$0.53-1/2 per mile. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve meal reimbursement to be a maximum of \$40.00 per day, when staying overnight for township business. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to approve opening the following Purchase Orders and Blanket Certificates for Administration/General. Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols and Mr. Mittas.

**BC's**

\$ 2,000.00 = Vision Reimbursement  
15,000.00 = Park Expenses  
15,000.00 = Other Expenses

**PO's**

\$ 24,000.00 = Hall Law Firm  
1,300.00 = Ohio EPA (discharge permit fee)  
6,000.00 = Paychex  
12,000.00 = AEP (admin bldgs./garage bldgs.)  
100,000.00 = AEP (assessed street lights)  
25,000.00 = AEP (other street lights, not assessed)  
13,000.00 = Dominion East Ohio (admin bldg/garage bldgs.)  
3,200.00 = Republic Services (all twp bldgs.)  
3,200.00 = First Communications  
1,200.00 = Time Warner Cable  
370,000.00 = Stark County Schools (medical ins – all depts.)  
35,000.00 = Companion Life Insurance (dental & life ins – all depts.)  
4,000.00 = Treasurer, State of Ohio (UAN)  
1,000.00 = Graphic Enterprises (copy machine – Adm-Road-Zoning)  
2,000.00 = NeoFunds/NeoPost (postage for meter –Adm-Road-Fire-Zoning)  
2,000.00 = MailFinance/NeoPost (postage meter lease – Adm-Road-Fire-Zoning)  
1,000.00 = Staples  
5,100.00 = Sliman's Printery  
1,600.00 = US Bank Equipment Finance (copier lease-Adm-Road-Zoning)  
1,000.00 = Canton Repository  
500.00 = Press News

**ADMINISTRATION/GENERAL:** *(continued)*

Mr. Nichols made a motion that the following monthly contribution for Health Care Benefits will be as follows. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

	<u>2017</u>	<u>Bi-Weekly</u>	<u>Monthly</u>
Single	10%	\$30.16	\$ 65.35
Family	10%	\$73.27	\$158.76

Mr. Mittas made a motion to approve the 2017 Temporary Appropriations in the amount of \$7,658,435.65. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to keep Community Park Pavilion rental fee at \$50.00 for Township residents and \$75.00 for non-township residents together with a security deposit of \$25.00 for both. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to keep Faircrest Park Pavilion rental fees as is for Township residents \$25.00 rental plus a \$25.00 security deposit and non-township residents \$50.00 rental plus a \$25.00 security deposit. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

**FIRE DEPARTMENT:**

Mr. Nichols made a motion to appoint Susan K. Marks as Administrative Assistant performing duties at the Fire Administration Building, at the hourly pay rate of \$18.48, effective January 1, 2017, and per the Employee Handbook guidelines. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made motion to appoint Scott E. Johnson as a part-time Administrative Aide performing duties at the Fire Administration Building, working no more than 28 hours per week, at the current hourly pay rate of \$17.35, effective January 1, 2017, with Ohio PERS and township paid dental and life insurance, and vision benefits, with no other township paid benefits. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint all current full-time Fire Department personnel, at the hourly pay rate as listed, subject to IRS Section 207K exemptions. Motion seconded by Mr. Mittas.

<u>ROLL CALL VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>
Jonathan Bagozzi	\$18.17	YES	YES
Thomas Burris	\$17.32	YES	YES
Kelly Clark	\$17.32	YES	YES
Kevin Gonyer	\$18.17	YES	YES
Aaron J. Keener	\$20.82	YES	YES
Richard A. Morabito	\$20.82	YES	YES
Clifford F. Nevel	\$20.82	YES	YES
Karla K. Nevel	\$23.85	YES	YES
Jonathan R. Peters	\$19.66	YES	YES
Christopher J. Putnam	\$20.19	YES	YES

**FIRE DEPARTMENT:** *(continued)*

Terrol A. Stauffer	\$20.19	YES	YES
Mitchell Warhime	\$18.17	YES	YES
Michael Yurkonis	\$17.32	YES	YES

Mr. Mittas made a motion to appoint all current part-time Fire Department personnel, at the hourly pay rate as listed, subject to IRS Section 207K exemptions. Motion seconded by Mr. Nichols.

<u>ROLL CALL VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>
Donald Agnew	\$13.25	YES	YES
Donald Ansell	\$ 9.00	YES	YES
Shiloh Bailey	\$12.50	YES	YES
Michael Cameron	\$14.25	YES	YES
Elliott Duane	\$14.25	YES	YES
Ryan Dustman	\$12.50	YES	YES
Herbert Fogle	\$13.75	YES	YES
Kyle Gallagher	\$14.25	YES	YES
Shaun Hamilton	\$14.25	YES	YES
David Hess	\$13.50	YES	YES
Alex M. Hoce	\$14.60	YES	YES
Jon Hofstetter	\$14.25	YES	YES
John Hunter	\$14.25	YES	YES
Joshua Krug	\$14.25	YES	YES
Ric Leone	\$14.25	YES	YES
Jack B. Liberator	\$20.00	YES	YES
Andrew Lidderdale	\$14.25	YES	YES
Joe Looby	\$13.25	YES	YES
Jeremy Marzilli	\$14.25	YES	YES
Christopher McKibben	\$13.25	YES	YES
Mark Miller	\$14.25	YES	YES
Patrick O'Donnell	\$14.25	YES	YES
Michael Ritterbeck	\$14.25	YES	YES
Daniel Snyder	\$12.50	YES	YES
Frank P. Soltesz, Jr.	\$13.60	YES	YES
Matthew Tasz	\$14.25	YES	YES
Marc Taylor	\$14.25	YES	YES
Wayne Vaughn	\$14.25	YES	YES
Chad Wackerly	\$14.25	YES	YES
Dane Whitsett	\$14.25	YES	YES
Jon Hofstetter	\$15.00	YES	YES
Fire Dept Mechanic – Regular Rate			
Jeff Yerian	\$11.50	YES	YES
Fire Dept. – Regular Rate			
Jeff Yerian	\$28.50	YES	YES
Road Dept. – Overtime Rate			

**FIRE DEPARTMENT:** (continued)

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Fire Department. Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols and Mr. Mittas.

**BC's**

\$10,000.00 = Vehicle Parts, Maintenance & Repairs  
\$20,000.00 = Building Maintenance & Repairs  
\$25,000.00 = Miscellaneous Supplies & Repairs  
\$10,000.00 = Fire / EMS Training Expenses  
\$ 2,000.00 = Vision Reimbursements

**PO's**

\$ 5,000.00 = AT & T  
\$ 8,000.00 = A/C Laser Co  
\$ 2,000.00 = Advanced Auto Parts  
\$ 30,000.00 = American Electric Power  
\$109,578.64 = Bank of Magnolia  
\$ 15,000.00 = Bound Tree Medical  
\$ 30,000.00 = Lykins Energy Solutions  
\$ 2,000.00 = Canton Bandag  
\$ 6,000.00 = Canton City Utilities  
\$ 5,000.00 = Channing Bete  
\$ 2,000.00 = Cross Truck Equipment  
\$ 15,000.00 = Dominion East Ohio  
\$ 8,000.00 = Finley Fire  
\$ 7,000.00 = Intech Computer Solutions  
\$ 3,000.00 = L & C Tire  
\$ 20,000.00 = Nimishillen Twp Fire Dept.  
\$ 3,000.00 = Northern Mobile Electric  
\$ 20,000.00 = Ohio Billing  
\$ 3,000.00 = Physio-Control  
\$ 5,000.00 = Redmonds Car Quest  
\$ 3,200.00 = Stark County Sanitary Engineers  
\$ 6,000.00 = TFS Leasing  
\$ 5,000.00 = Tactical Defense  
\$ 6,500.00 = Time Warner Cable  
\$ 3,900.00 = Verizon Wireless

Mr. Mittas made a motion to approve the following 2017 Canton Township Training Center Fee Schedule as follows. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

**2017 Training Center Fee Schedule**

1. SMALL PARTIES – less than 75 people
  - \$25 / hour – set up in Cafeteria
  - Use of kitchen (must bring own food, crockpots, warmers, etc.)
  - \$35 / hour – for all the above plus use of gym

**FIRE DEPARTMENT:** *(continued)*

- 2. LARGE PARTIES – more than 75 people
  - \$75 / hour – set up in gym
    - Room, Tables, Chairs, use of kitchen
  - \$25 / hour additional use of:
    - Audio, Visual and Sound System set up and use
  
- 3. SIMPLE MEETINGS / PRESENTATIONS
  - \$50 / hour – set up in gym
    - Tables, Chairs, Audio, Visual and Sound set up and use
  
- 4. ALL OTHER FOR PROFIT / PAY TO ATTEND GROUPS / CLASSES
  - \$25.00 per day/night
  
- 5. ALL CIVIC / NON-PROFIT GROUPS
  - No charge

Mr. Nichols made a motion to approve 2017 Canton Township Fire Department Fire Prevention Bureau Fee Schedule as follows. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

**2017 Canton Township Fire Department – Fire Prevention Bureau – Permit Request Form**

1. New Business / Change of Occupancy / Use Groups	\$50.00
2. Multi-family / Day Care / Group Home (similar business)	
Initial Inspection	\$50.00
Annual Inspection	\$25.00
3. Plan Review (new building construction / building addition, etc)	\$50.00
4. Removal / Installation of UST's or AST's (48 hr prior notification) (per tank fee)	\$50.00
5. Sprinkler System Installation / Modification	\$50.00
6. Fire Alarm System Installation / Modification	\$50.00
7. Kitchen Hood & Duct System Installation / Modifications	\$50.00
8. Oil Well / Gas Wells	\$50.00
9. Tents / Carnivals & Fairs / Amusement Buildings	\$50.00
10. Re-inspection for Fire Code Violations (after first initial re-inspection)	\$50.00



**FIRE DEPARTMENT:** (continued)

- 11. “No Show” for inspection \$50.00
- 12. Fireworks Display \$500.00

**ROAD DEPARTMENT:**

Mr. Mittas made a motion to appoint Randall L. Gill as vehicle mechanic for Canton Township at the hourly pay rate of \$21.50, effective January 1, 2017, and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Smith, Mr. Mittas, and Mr. Nichols.

Mr. Nichols made a motion to appoint all current Full-time Road Department personnel at the hourly pay rate as listed, effective January 1, 2017, and per Employee Handbook guidelines. Motion seconded by Mr. Mittas.

<u>ROLL CALL VOTE</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>
Kent Gottschick	\$19.75	YES	YES
Francis E. Inman	\$21.91	YES	YES
Christopher J. Neisel	\$20.75	YES	YES
Includes 1.00 per hour stipend			
Jeffrey W. Yerian	\$20.25	YES	YES
Includes 0.50 per hour stipend			
Zachary Abel	\$18.50	YES	YES

Mr. Mittas made a motion to appoint part-time Road Department personnel as listed, at the listed hourly pay rate, effective January 1, 2017, with Ohio PERS and no township paid benefits. Motion seconded by Mr. Nichols.

<u>ROLL CALL VOTE</u>		<u>Mr. Nichols</u>	<u>Mr. Mittas</u>
John Lowe	\$14.25	YES	YES
Steve Wittensoldner	\$14.25	YES	YES

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Road Department. Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols and Mr. Mittas.

**BC’s**

- \$20,000.00 = Materials/Supplies
- \$20,000.00 = Repairs
- \$4,000.00 = Personnel Reimbursements (Vision/Boot Allowance)

**PO’s**

- \$5,000.00 = Advance Auto Parts
- \$ 1,000.00 = Aultworks Occupational
- \$133,000.00 = Bank of Magnolia
- \$ 5,000.00 = Canton Bandag Co.
- \$ 80,000.00 = Cargill Salt Co.
- \$ 10,000.00 = Central Allied Ent.
- \$ 2,000.00 = Cross Truck Equipment
- \$ 5,000.00 = HD Supply Waterworks
- \$ 5,000.00 = L & C Tire

**ROAD DEPARTMENT:** *(continued)*

- \$ 2,000.00 = LEPPO Rents
- \$ 2,000.00 = Levy, Edward C. Co.
- \$ 20,000.00 = Lykins Energy Solutions
- \$ 5,000.00 = Marlboro Supply
- \$ 3,000.00 = Municipal Signs
- \$ 2,000.00 = Northern Mobile Electric
- \$ 2,000.00 = Pro Art Signs LLC
- \$ 5,000.00 = Redmonds Car Quest
- \$ 5,500.00 = RentWear
- \$ 500.00 = Staples Credit Plan
- \$ 2,000.00 = Staley Technologies
- \$ 3,000.00 = Truck Sales & Service, Inc.
- \$ 500.00 = Vern Dale Water
- \$ 2,000.00 = Ziegler Tire

**ZONING DEPARTMENT:**

Mr. Mittas made a motion to appoint Michael Hanshaw as part-time Zoning Assistant at the hourly rate of \$15.00 with Ohio PERS and no other Township benefits, seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to appoint Christina Nadeau as full-time Zoning/Road/ Administrative Secretary, working no more than 40 hours per week, at the hourly pay rate of \$15.65, effective January 1, 2017, and per Employee Handbook guidelines as listed. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Mittas made a motion to appoint new members and/or re-appoint current members to the Canton Township Zoning Commission, as listed. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

**Zoning Commission**

Re-Appoint Jason Cramer as an alternate to the Canton Township Zoning Commission, to be re-appointed annually.

Re-Appoint Craig Kendrick as an alternate to the Canton Township Zoning Commission, to be re-appointed annually.

**Complete Canton Township Zoning Commission Board**

Zoning Commission Members

Hallie Umpleby	12-31-17
James Schwitzgebel	12-31-18
Ronald Baughman	12-31-19
John Ring	12-31-20
Kevin Heim, Chairperson	12-31-21

**ZONING DEPARTMENT:** *(continued)*

Zoning Commission Alternates

Jason Cramer	annual
Craig Kendrick	annual

Mr. Nichols made a motion to appoint new members and/or re-appoint current members of the Canton Township Board of Zoning Appeals, as listed. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

**Board of Zoning Appeals**

Re-Appoint Jim Haynes to the Canton Township Zoning Board of Appeals, for a term of five (5) years, expiring 12-31-21.

Re-appoint Christopher Neisel as an alternate to the Canton Township Board of Zoning Appeals, to be re-appointed annually.

Re-appoint Matthew Hein as an alternate to the Canton Township Board of Zoning Appeals, to be re-appointed annually.

**Complete Canton Township Board of Zoning Appeals**

Board of Zoning Appeals Members

Melvin Miller	12-31-17
William Paulk	12-31-18
David Vanderwall	12-31-19
William Bird	12-31-20
Jim Haynes, Chairperson	12-31-16

Board of Zoning Appeals Alternates

Christopher Neisel	annual
Matthew Hein	annual

Mr. Mittas made a motion to approve paying fees of \$50.00 per meeting attended to each member of the Zoning Commission and Board of Zoning Appeals payable twice per year, first pay in May and first pay in December. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas.

Mr. Nichols made a motion to approve the 2017 Canton Township Zoning Fee Schedule as listed. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

**ZONING DEPARTMENT:** *(continued)*

**2017 ZONING FEE SCHEDULE**

**1. RESIDENTIAL USES**

**Single-family dwelling - \$15.00**

Plus \$0.05 per square foot of outside dimensions of the structure of each floor

**Two-family dwelling - \$100.00**

Plus \$0.05 per square foot of outside dimensions of the structure of each floor

**Multi-Family dwelling - \$125.00**

Plus \$0.05 per square foot of outside dimensions of structure of each floor

**2. ACCESSORY USES TO RESIDENTIAL STRUCTURES**

**Accessory Buildings - \$25.00**

Plus \$0.05 per square foot

**Alterations and Additions - \$25.00**

Plus \$0.05 per square foot (Deck and patio included, but not limited to)

**Private Swimming Pools - \$30.00** (above ground or in-ground)

**Satellite Dish - \$25.00**

**3. B-1, B-2, B-3 COMMERCIAL AND INDUSTRIAL STRUCTURES AND USES**

**Zoning Certificate - \$175.00** for any valuation up to and not exceeding fifty thousand dollars (\$50,000.00) plus an additional fee of one dollar (\$1.00) per one thousand dollars (\$1,000.00) or fraction thereof for valuation over fifty thousand dollars (\$50,000.00)

**Alteration and Addition – Commercial - \$100.00** for valuation up to and not exceeding five thousand dollars (\$5,000.00). Plus an additional fee of one dollar (\$1.00) per thousand dollars or fraction thereof for valuation over five thousand dollars (\$5,000.00)

**Tents - \$50.00** temporary (over 120 square feet)

**Certificate of Conformance - \$25.00**

Certificate for any new commercial or industrial use or the occupancy by a new tenant of an existing business or industrial use, building or land use.

**Hotel or Motels - \$50.00** (Per single room unit)

Plus \$0.05 per square feet of outside dimensions of the structure of each floor.

**ZONING DEPARTMENT:** *(continued)*

4. **MOBILE HOME PARK - \$200.00** plus additional fee for each mobile home - **\$20.00** per year.

5. **RECREATIONAL INSTITUTIONAL, GOVERNMENTAL, AND MISCELLANEOUS STRUCTURES AND/OR ACCESSORY BUILDINGS, OR ADDITIONS - \$100.00**

Plus \$0.05 per square foot of area within the outside dimension of the foundation.  
Swimming pools are additional.

6. **SIGNS**

**Signs advertising a business or service** – other than a home occupation

Less than 20 square feet - \$35.00

20 square feet, but less than 50 square feet - \$40.00

50 square feet, but less than 100 square feet - \$90.00

100 square feet and larger - \$150.00

Temporary and portable (maximum 180 days per yr)(maximum 32 square feet) - \$50.00

**Signs advertising a home occupation - \$10.00**

**Seasonal sign or bulletin and sign for roadside stand - \$25.00** (30 days)

**Subdivision or development sign**

Temporary (Maximum – 6 months) - \$40.00

Permanent (under 20 square feet) - \$40.00

Permanent (over 20 square feet) - \$55.00

**Real Estate Advertising Signs**

Signs under 16 square feet – No Charge

Temporary signs - \$15.00 (6 months)

Permanent signs 16 square feet to 32 square feet - \$25.00

32 square feet or larger - \$50.00

**Outdoor advertising signs** (billboards) pertaining to business, services and/or activities not carried on upon the premises upon which sign is located

Less than 50 square feet - \$100.00

50 square feet, but less than 100 square feet - \$150.00

100 square feet, but less than 200 square feet - \$200.00

200 square feet, but less than 300 square feet - \$300.00

300 square feet, but less than 400 square feet - \$400.00

400 square feet, but less than 500 square feet - \$500.00

500 square feet and larger - \$600.00

**ZONING DEPARTMENT:** *(continued)*

**7. OTHER PERMITTED USES NOT SPECIFIED ABOVE - \$75.00**

For land use not otherwise covered in this fee schedule.

**8. APPLICATION FOR BOARD OF ZONING APPEALS**

Variance Request - \$200.00

Conditional Use Request - \$225.00 plus Conditional Use Permit fees

Renewal or Review Request - \$175.00

Other Requests (including Appeals) - \$300.00

*Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Board of Zoning Appeals.*

**9. CONDITIONAL USE PERMIT**

The fee for a Conditional Use Zoning Certificate as authorized by the Board of Appeals shall be:

Home Occupation – Conditional Use Request

*Annual renewal fee \$25.00*

Cemeteries - \$100.00

*Annual renewal fee \$100.00*

Junkyards - \$2,500.00 plus \$50.00 per acres (min 75 acres)

*Annual renewal fee for each year of operation - \$1,000.00 plus \$50.00 per Acre.*

Oil and Gas Well Location Certificate - \$200.00

*Annual renewal fee - \$200.00*

Transfer Stations - \$2,000.00 (min 5 acres)

*Annual renewal fee - \$1,000.00*

Sanitary/Demolition/Hazardous Infectious Waste/Residual Solid Waste

Landfills/Incinerator Burning - \$2,500.00 plus \$50.00 per acre (min 150 acres)

*Annual renewal fee for each year of operation - \$1,500.00 plus \$50.00 per Acre*

Extraction of Minerals, Peat, Coal and Top Soil

Surface Mining and Strip Mining - \$1,500.00 plus \$50.00 per acre

*Annual renewal fee - \$500.00 plus \$50.00 per acre*

Top Soil Removal - \$500.00 plus \$50.00 per acre

*Annual renewal fee \$100.00 plus \$25.00 per acre*

Mobile Home - \$100.00

*Annual renewal fee \$75.00*

Institutions for human medical care; institutions for education; recreational facilities –

**Conditional Use Request**

*Annual renewal fee \$200.00*

Other permitted conditional uses – **Conditional Use Request**

*Annual renewal fee \$150.00*

**ZONING DEPARTMENT:** *(continued)*

Sexually oriented adult cabaret - **\$750.00**  
*Annual renewal fee \$500.00*

Skill Games: Conditional Use Permit - **\$1,000.00**, plus additional **\$100.00 for each apparatus**. *Annual renewal fee \$1,000.00, plus an additional \$100.00 for each apparatus.*

**10. ZONING AMENDMENT**

Map or Text Amendment - **\$250.00**

*Applicant will be responsible for additional costs incurred in the event of re-advertisement and re-notification or special studies deemed necessary by the Zoning Commission.*

**11. APPLICATION FOR SUBDIVISION OF PARCEL \$25.00**

**12. ZONING CERTIFICATION \$55.00**

**13. ZONING BOOK \$20.00**

Mr. Mittas made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Zoning Department. Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols and Mr. Mittas.

**BC's**

\$2,000.00 = Miscellaneous Expenses  
\$ 500.00 = Vision Reimbursement

**PO's**

\$ 200.00 = Canton Graphic Arts Service, Inc.  
\$1,500.00 = Lykins Energy Solutions  
\$ 500.00 = Premier Court Reporting  
\$1,500.00 = Stark County Regional Planning (maps)  
\$ 750.00 = The Press News / advertising  
\$1,000.00 = Staples

Mr. Nichols made a motion to change the January 10, 2017 Board meeting to Thursday, January 12, 2017, seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 7:58 p.m., seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas.

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Christopher B. Nichols, President

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Ronald L. Smith, Fiscal Officer

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William G. Mittas, Vice President