

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD THURSDAY, JANUARY 12, 2017**

The Canton Township Board of Trustees met in a Regular Session on Thursday, January 12, 2017 with Trustee Nichols, Trustee Mittas, and Trustee Shaffer present.

Also in Attendance:

Road Superintendent/Zoning/Park Director Jonathan Smith, Fire Chief Christopher Smith,
And Fiscal Officer, Ronald Smith absent.

MEETING MINUTES:

Regular Meeting – December 27, 2016

Mr. Nichols made a motion to approve and waive the reading of the minutes from the December 27, 2016 Regular Meeting. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas. Mr. Shaffer abstained.

Reorganization Meeting – January 3, 2017

Mr. Nichols made a motion to approve and waive the reading of the minutes from the January 3, 2017 Reorganization Meeting. Motion seconded by Mr. Mittas and voting YES – Mr. Nichols and Mr. Mittas. Mr. Shaffer abstained.

PUBLIC SPEAKS:

Bill Smith – 4968 Sherman Church, SW

Mr. Smith thanked the Board of Trustees and staff and congratulations to Mark. Mr. Smith thanked each staff/board member individually.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$15,246.63=Ambulance Billing, \$104,984.84= Sale of 202-49th Bldg, \$227.00= GovDeals, and \$225.00=Amos Donation / Rental for total receipts of \$120,683.47. Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to authorize the contracts for SCBA Equipment and Exhaust Removal Equipment projects and for the Trustees and Fiscal Officer to sign same, seconded by Mr. Shaffer and voting YES - Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

FYI:

- Fire Chief will be presenting a lifesaving award to employee of YMCA on Tuesday, January 17, 2017.

ROAD:

Road Superintendent presented receipts for two weeks for the following: \$35.00=GovDeals and \$1,882.00=STW Recycling for total receipts of \$1,917.00. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to appoint Randall L. Gill as vehicle mechanic for Canton Township at the hourly pay rate of \$21.75 effective January 1, 2017 and per Employee Handbook guidelines, which is a correction from the reorganization meeting, seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Nichols	YES
	Mr. Mittas	YES
	Mr. Shaffer	YES

FYI:

- Did not get awarded EPA grant for a plow truck.
- Have used 1200 tons of salt during this plowing season.
- Discuss replacing salt shed (feasibility study).
- Stark County RPC GIS meeting January 30, 2017 at 10:00 a.m. at Canton Township Administration Building.

ZONING:

Zoning Director presented zoning permit receipts for two weeks in the amount of \$625.00. Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the Board declaring 2 properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Bella Development LTD	1400569	3042 Patton Pl NW	Vehicle
Northeast Canton Prop.	1302764	1111 Coolridge Ave NE	Trash/Debris/Bldg.

Mr. Mittas made a motion to approve the Fiscal Officer signing the Liquor License to Dolgen Midwest LLC dba Dollar General Store 2025 located at 1424 Whipple Avenue, NW, Canton, Ohio 44708 (Meyers Lake Plaza), seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve the Zoning Director to waive the permit fees in the amount of \$180.00 for the Canton South High School signs being constructed by Adam Signs, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

FYI:

- BZA meeting scheduled for Thursday, February 2, 2017. As of right now only one hearing for a conditional use permit on 4th Street, NW with a possible 2nd hearing.

TOWNSHIP PARKS:

FYI:

- Fiscal Officer will be providing numbers as to what was spent last year and \$30,000.00 has been allocated this year.

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$85,135.64, payroll in the amount of \$108,365.72, for total checks in the amount of \$193,501.36. Mr. Mittas made a motion to approve the checks as presented, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer with Mr. Shaffer abstaining from Check Numbers 18616 and 18634.

Mr. Mittas made a motion to approve the Amended Certificate in the amount of \$104,984.84 for the sale of 202 – 49th Street Fire Admin. Building and put into the 2191 Fund, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the December 2016 Bank Reconciliation, seconded by Mr. Nichols and voting YES – Mr. Nichols and Mr. Mittas. Mr. Shaffer abstained.

Mr. Mittas made a motion to approve opening 1 new PO and 1 new BC:

PO

\$1,386.00 = US Bank Equipment Financing (Copier Lease)

BC

\$3,000.00 = OTA Conference Expenses

Motion seconded by Mr. Shaffer. Fiscal Officer certified that funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

FYI:

- Payment Register and Fund Status reports handed out to all three Trustees and Department Heads. New appropriation status report and new PO & BC lists to be given to Department Heads on Friday, January 13, 2017.
- Trustees to sign the January 2017 Payroll Logs.
- Work has started on the file room upstairs. Will be putting up more shelves. Will have to obtain an approval for the file retention and what we can dispose of.
- This is the year that we will have an audit. Karen Alger from Alger & Associates will be doing the audit.
- Thank you to Jon for the recycling bins being moved out of the mud. Would like to look at blacktopping that this year for residents.
- PPC with the City of Canton and will be meeting with the City regarding the payments that they owe us.

PUBLIC SPEAKS:

Bill Smith – 4968 Sherman Church, SW

Mr. Smith stated that Canton Township was recognized as being the first to have cameras set up at their recycling location and that it has been so successful that they have now done it in New Philly and at other locations and are going to continue to do it at other locations because of the success Canton Township has had.

TRUSTEES:

MR. NICHOLS:

Mr. Nichols made a motion to approve the following 2017 Canton Township Board of Trustees’ Meeting scheduled, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

CANTON TOWNSHIP BOARD OF TRUSTEES
2017 MEETING / HOLIDAY SCHEDULE

REGULAR MEETINGS

All Regular Meetings will be on alternate **Tuesdays at 7:00pm**, unless noted otherwise.

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
12th (Thursday)	7 th	7 th	4 th
24 th	21 st (Station #3)	21 st (Station #2)	18 th
<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>
2 nd	13 th	11 th	8 th
16 th	27 th (Station #3)	25 th (Station 2)	22 nd
30 th			
<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
5 th	3 rd	14 th	12 th
19 th	17 th (Station 3)	28 th (Station 2)	26 th
	31 st		

Township Offices will be closed on these dates in observation of the Holiday

January 16	February 20	May 29	July 4
September 4	November 10	November 23, 24	December 25

FYI:

- 2017 Goals Discussion regarding the following:
 - Audio/video of the board meetings to be posted to our website.
 - Complete street lighting audit/mapping. Push lighting districts.
 - Trustee road show – move some meetings to Stations 2 & 3.
 - HR Review – Update/Complete Job Descriptions for all positions – employee reviews. This is usually done every few years.
 - Work with AEP to place flag/banner holders down Cleveland Ave.
 - Electronic message boards at Community Center, Faircrest Park and possibly Station 3.
 - 3 newsletters in 2017
 - #1 – Article Deadline 1/31 and mail by 2/15
 - #2 – Article Deadline 5/31 and mail by 6/15
 - #3 – Article Deadline 9/29 and mail by 10/15
 - Top 15 Tax Payer Contacts
 - Schedule up to 3 and improve on concert/movie nights at Faircrest Park
 - Levy plans for fire renewal and possible policy levy. Document was passed out with more detailed information.
 - Community Center business plan and volunteers
 - Improvements to the Township website, local business directory
 - City water service and possibly city water to the Moreland allotment
 - New business development, including the I-77 CEDA Committee

Mr. Nichols made a motion for the Board to request the County Auditor to certify the amount of funds that would be generated for a police levy in the amounts of 2, 2.5, 3, 3.5, 4, 4.5, and 5 mills in the unincorporated area of Canton Township, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve scheduling a special meeting/work session to discuss 2017 goals and police levy and any other matters that would come before the board on Tuesday, January 17, 2017 at 7:00 p.m., seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas

FYI:

- Crime Watch meeting Wednesday, January 25, 2017 at 6:30 p.m.
- Discuss reviving good neighbor award.

Mr. Nichols made a motion to approve awarding a Good Neighbor Award to Heather Zuniga, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Shaffer

FYI:

- Thank you for the warm welcome to Canton Township.
- Update on the first week as Trustee. Went to learn the boundaries of the Township. Toured the fire department with the Fire Chief. Also been talking with the residents and reading employee documents. Will be going to the conference coming up.
- Discussion on scheduling a work session with Canton Township and Canton Local Board of Education/Administration re: collaboration efforts.

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:31 p.m., seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

William G. Mittas, Vice President

Mark R. Shaffer, Member