

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, APRIL 19, 2016**

The Canton Township Board of Trustees met in a Regular Session on
Tuesday, April 19, 2016 with Trustee Mittas, Trustee Nichols, and Trustee Smith

Also in Attendance:

Road Superintendent/Zoning Director Jonathan Smith, Fire Chief Christopher Smith, and
Fiscal Officer, Ronald Smith

MEETING MINUTES:

Regular Meeting – March 21, 2016

Mr. Mittas made a motion to approve and waive the reading of the minutes from the March 21, 2016 Regular Meeting. Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Regular Meeting – April 4, 2016

Mr. Mittas made a motion to approve and waive the reading of the minutes from the April 4, 2016 Regular Meeting. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

PUBLIC SPEAKS:

Larry Nupp – 3220 Dalemont SE

Wanted to discuss the ditches and flooding in the area of his home. County dug on Mapleton and stopped at his property now everything drains onto his property.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$15,000.68=Ambulance Billing, \$125.00=Amos Donation/Rental, \$125.00=CPR, and \$100.00=Fire Prevention for total receipts of \$15,350.68. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve the change order for the CTFD Administration Office construction not to exceed \$2,847.00, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve opening 2 new PO's and 1 new BC:

PO

\$ 2,847.00 = St. Clair – Pavlis Group

\$22,315.32 = Nimishillen Fire Department

BC

\$20,000.00 = Misc. Supplies, Maint. & Supplies

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve closing 3 PO's and 1 BC:

PO

90-2016 = Physio Control

46-2016 = Nimishillen Fire Dept.

92-2016 = Treasurer, State of Ohio

BC

08-2016 = Misc. Supplies & Expense

Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve to contact and request proposals for lease/purchase of fire truck to replace truck #22, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to acknowledge receipt of Ambulance Billing and Credit Report for February, March, and April 2016, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

7:15 pm = Open Sealed Bids – Sale of Truck 338 Bids

| <u>Company</u> | <u>Bid</u> |
|-----------------------|-------------|
| Finley Fire Equipment | \$13,113.00 |

Mr. Nichols made a motion to reject Finley Fire Equipment's bid for Truck 338 in the amount of \$13,113.00, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FYI:

- Discuss being able to pay utility bills as they come in to avoid late fees.
- Chief will be out of town April 20 – 24th.
- EMS breakfast is scheduled for Tuesday, May 17, 2016 at 8:00 a.m. at the North Canton Civic Center.

ROAD:

Road Superintendent presented receipts for two weeks for the following: \$260.00=Culvert, \$985.00=R.O.W. Damage Restitution, \$250.00=Road Opening, and \$50.00=GovDeals – Signs/misc. for total receipts of \$1,545.00. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve opening 2 new PO's:

- PO
- \$132,184.90 = Bank of Magnolia
- \$ 20,000.00 = Central Allied

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

7:15 pm = Open Sealed Bids – Canton Township Chip/Seal Bids

| <u>Company</u> | <u>Bid</u> |
|-------------------|---------------------------------|
| Melway Paving Co. | CRS-2 \$3.05 / CRS2P \$3.30/gal |
| 20/20 Enterprises | RS-2 \$2.50 / RS2P \$2.79/gal |

Mr. Nichols made a motion to forward all chip/seal bids to Attorney Charles Hall for review/opinion, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to hire Terry Artman as seasonal/part-time employee at a rate of \$15.00 per hour with PERS and no other Township benefits for a period not to exceed 120 days and pending completion of drug screening, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve and accept all three (3) asphalt bids, with the Road Department utilizing the closest available vendor. (Central Allied – Northstar Asphalt, Inc. – Massillon Asphalt Company) Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FYI:

- Discuss the purchase of dump/plow truck.
- Discuss “No through truck” signs.
- Final Winter 2015-2016 update.
- Yard waste update

ZONING:

Zoning Director presented zoning permit receipts for two weeks in the amount of \$1,016.45. Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve the Board declaring 3 properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

| | | | |
|------------------------------|---------|---------------------|------------------|
| Patty J. Dalton Living Trust | 1308850 | 3633 Sandy Ave SE | No Permit |
| Grace Petroleum Inc. | 1301158 | 5506 Keiffer Ave SW | Trash/Debris/Veh |
| Mark Mills | 1400071 | 1108 Oak Ave NW | Vehicle |

Mr. Mittas made a motion to appoint Craig Kendrick as an alternate to the Canton Township Zoning Commission effective April 19, 2016, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols and Mr. Smith.

Mr. Mittas made a motion to appoint Jason Cramer as an alternate to the Canton Township Zoning Commission effective April 19, 2016, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols and Mr. Smith.

Mr. Mittas made a motion to approve hosting the County Zoning Directors’ meeting on June 10, 2016 at 10:00 a.m. at the Canton Township Administration offices, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve and authorize the Zoning Director to work with Lamielle Funeral Home to provide the cremation of decedent Lanny Lee Hiddleston who resided at 2812 Cleveland Avenue, SE for a fee of \$700.00. Mr. Hiddleston’s family cannot be located and per Ohio Revised Code it is now an expense of the Township to dispose of his remains. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new PO:

PQ

\$ 700.00 = Lamielle Funeral Home (General Fund)

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FYI:

- Mr. Mittas to sign thank you letter to Mrs. Forensik to thank her for organizing the neighborhood clean-up on Saturday, April 16, 2016.
- Nuisance List update.

TOWNSHIP PARKS:

Mr. Mittas made a motion to approve Park Rental Fees of \$200.00 for two weeks, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve Malavite Excavating to renovate parking area at Community Park at a cost not to exceed \$5,000.00, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve opening 1 new PO:

PO

\$5,000.00 = Malavite Excavating (General Fund)

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$111,096.77, payroll in the amount of \$103,654.50, for total checks in the amount of \$214,751.27. Mr. Nichols made a motion to approve the checks as presented, seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve the Amended Certificate for Yard Waste Grant in the amount of \$20,000.00 to General Fund, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve all Trustees and Jonathan Smith continuing membership with the Stark County Township Association, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve the trustees sign the March Bank Reconciliation, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve closing 2 PO's:

PO

93-2016 = Burnham & Flower Insurance Group (Assist. Treas)

96-2016 = Stark Soil & Water Conservation District

Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve opening 4 new PO's:

PO

\$32,874.74 = Bureau of Worker's Compensation

\$ 270.00 = Stark County Township Association

\$ 100.00 = State Treasurers Educational Fund (CPIM)

\$ 1,134.00 = US Bank – New Copier Lease through Graphic

Motion seconded by Mr. Smith. Fiscal Officer certified that funds are available and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve Fiscal Officer signing the Liquor Permit from Certified Oil to JSK Petroleum for the business address of 3690 Cleveland Avenue, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FYI:

- Payment Register, Appropriation Status and Fund Status reports handed out to all three Trustees and Dept Heads. New Appropriation Status, Fund Status, and BC/PO lists to be given to Dept heads on Thursday, April 21, 2016.
- Trustees to sign April payroll logs.
- Fiscal Officer and Assistant to the Fiscal Officer will be attending the Public Records training May 13, 2016 at the City of Louisville.

PUBLIC SPEAKS:

No Public Speaks at this time.

TRUSTEES:

MR. MITTAS:

Mr. Mittas made a motion to approve authorization for Township employees and officials the use of Canton Township vehicles for participation in the Waco Homecoming Parade on Saturday, May 7, 2016 at 10:30 a.m., seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FYI:

- Applications for assistance for failed septic systems being accepted by the Stark County Health Department starting April 18, 2016. The decision is based on income and there is a limited amount of funds available. The applications will be available on the Canton Township website.

MR. NICHOLS:

Commissioner's drainage form needs to be added to our website.

MR. SMITH:

EXECUTIVE SESSION:

Mr. Smith made a motion to move into Executive Session at 8:44 p.m. with Trustees and Fiscal Officer to discuss litigation per Ohio Revised Code Section 121.22(G)(5) with no decision to be made. Motion seconded by Mr. Mittas.

| | | |
|-----------------|-------------|-----|
| Roll Call Vote: | Mr. Mittas | YES |
| | Mr. Nichols | YES |
| | Mr. Smith | YES |

Mr. Smith made a motion to move out of Executive Session at 9:06 p.m. Motion seconded by Mr. Mittas.

| | | |
|-----------------|-------------|-----|
| Roll Call Vote: | Mr. Mittas | YES |
| | Mr. Nichols | YES |
| | Mr. Smith | YES |

Mr. Mittas made a motion for the Board to approve AMC Roofing to repair the roof at the Administration Building at a cost not to exceed \$16,854.00 plus if any decking needs to be replaced at a cost not to exceed \$2.50 per square foot, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new PO:

PO

\$17,500.00 = AMC Roofing

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

FYI:

- Rt. 30 repaving in the next few weeks. They will have to do this at night. They will be grinding and paving.
- Quotes from Aztec Roofing Corporation and AMC Roofing LLC for roof repairs at Canton Township Administration Offices.
- Emergency Warning Siren update.
- Crime watch meeting this Thursday, April 28, 2016 at 6:30 p.m. at the Fire Department Training Center.

ADJOURN:

No further business coming before the Board, Mr. Smith made a motion to adjourn at 9:06 p.m., seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Ronald L. Smith, Fiscal Officer

William G. Mittas, President

Christopher B. Nichols, Vice President

William C. Smith, Member