

**MINUTES OF THE REGULAR MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, JUNE 13, 2017**

The Canton Township Board of Trustees met in a Regular Session on  
Tuesday, June 13, 2017 with Trustee Nichols, Trustee Mittas, and Trustee Shaffer present.

Also in Attendance:

Road Superintendent/Zoning/Park Director Jonathan Smith, Fire Chief Christopher Smith, and  
Fiscal Officer, Ronald Smith

**MEETING MINUTES:**

Special Meeting – May 31, 2017

Mr. Mittas made a motion to approve and waive the reading of the minutes from the May 31, 2017 Special Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Regular Meeting – May 31, 2017

Mr. Mittas made a motion to approve and waive the reading of the minutes from the May 31, 2017 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

The Board presented the Good Neighbor Award to Girl Scout Troops 60344 & 61034 for the time and effort they put into weeding, planting flowers and landscaping at Canton Township's Faircrest Park. Troops 60344 & 61034 were thanked and congratulated by the Board and those in attendance.

**PUBLIC SPEAKS:**

No public speaks at this time.

**FIRE:**

Fire Chief presented receipts for two weeks for the following: \$17,342.22=Ambulance Billing, \$10.00=CPR, and \$379.78=Community Center Rental for total receipts of \$17,732.00. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve hiring Joe Rocco as part-time firefighter / paramedic at a pay rate of \$13.50 per hour and pending passing his pre-employment physical and background check with a six month probationary period, seconded by Mr. Shaffer and voting YES - Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve hiring Isaac Hull and Justin Wise as part-time firefighter / EMTs at a pay rate of \$12.50 per hour and pending passing their pre-employment physical and

background check with a six month probationary period, seconded by Mr. Shaffer and voting YES - Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve hiring Robert Sterling as a part-time firefighter / EMT at a pay rate of \$12.50 per hour and pending passing his pre-employment physical, background check and Stark State or TriC Agility test with a six month probationary period, seconded by Mr. Shaffer and voting YES - Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Oath of Office:

New Part-time Canton Township Firefighter/Paramedic/EMTs:

As their family, friends and other firefighters proudly observed, Trustee Nichols administered the Oath of Office to Isaac Hull, Joe Rocco, Robert Sterling and Justin Wise as new part-time members of the Canton Township Fire Department. They were welcomed and congratulated by the Board, as well as those in attendance.

Mr. Nichols made a motion to approve the change order from St. Clair/Pavlis for renovations at Station #3 in the amount of \$7,936.20, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve opening 2 POs:

POs

\$ 5,436.20 = St. Clair/Pavlis

\$ 61,024.75 = Nimishillen Township Fire Department

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

**FYI:**

- Final inspection of new truck Monday June 19- Wednesday June 21

**ROAD:**

Road Superintendent presented receipts for two weeks for the following: \$13.00= House Number Plate and \$2,145.20=Culvert/Apron Repairs for total receipts of \$2,158.20. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Shaffer made a motion to approve closing 1 PO and 2 BCs:

PO

84-2017 = Marlboro Supply

BCs

8-2017 = Other Supplies & Materials

9-2017 = Other Expenses

Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve opening 1 PO and 2 BCs:

PO

\$ 5,000.00 = Marlboro Supply

BCs

\$10,000.00 = Other Supplies & Materials

\$10,000.00 = Other Expenses

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

No Chip & Seal bids received to be opened.  
Discussion regarding paving plan.

Mr. Nichols made a motion to approve the Road Superintendent move forward to advertise for a replacement of retiring Road department employee Frank Inman, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

**FYI:**

- Cost of salt for 2017-2018 season is \$54.87 per ton
- Update on Pipe/Ditching/ Apron jobs

**ZONING:**

Zoning Director presented zoning permit receipts for two weeks in the amount of \$8,654.90. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the Board declaring 2 properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code, seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Emma Patterson	1306632	3237 – 24 <sup>th</sup> St. SE	Trash/Debris
John Dloniak/Joseph Kast	1313780	4624 Ridge Ave SE	Trash/Debris

Mr. Mittas made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for board up of vacant house assessment on 1 parcel: 1312336 totaling \$350.00, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for trash and debris removal nuisance assessment on 3 parcels: 1306289, 1302267 and 1308399 totaling \$1,158.34, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for lawn maintenance/high grass nuisance assessment on 12 parcels: 1306289, 1315032, 1308399, 1380054, 1380055, 1380056, 1307024, 1400934, 1308664, 1307028, 1307029 and 1304458 totaling \$6,600.00, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

**FYI:**

- Nuisance List
- Grass List

**TOWNSHIP PARKS:**

Mr. Mittas made a motion to approve park pavilion rental receipts for 2 weeks in the amount of \$350.00, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

**FYI:**

- Proposed pavilion platform at Faircrest
- Movie night update
- Maintenance on concrete in front of Administration office

**FISCAL OFFICER:**

Fiscal Officer presented bills in the amount of \$179,874.41, payroll in the amount of \$102,387.08, for total checks in the amount of \$282,261.49. Mr. Nichols made a motion to approve the checks as presented, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer with Trustee Mittas abstaining on check # 19204 and Trustee Shaffer abstaining on #s 19181 and 19222.

Mr. Mittas made a motion to approve closing 4 POs and 2 BCs:

POs

- 58-2017 = Repository/Copley
- 61-2017 = First Communications
- 71-2017 = Staples
- 112-2017 = U-Shredd-It

BCs

- 12-2017 = Other Expenses
- 15-2017 = Repairs & Maintenance

Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve opening 2 POs and 1 BC:

POs

\$ 1,000.00 = The Repository

\$ 1,000.00 = Staples

BC

\$15,000.00 = Other Expenses

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the May 2017 bank reconciliation, seconded by Mr. Nichols, and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

**EXECUTIVE SESSION:**

Mr. Nichols made a motion to move into Executive Session at 8:09 p.m. with Trustees, Fiscal Officer to discuss draft documents from for the 2015-2016 fiscal audit per Ohio Revised Code Section 121.22(G)(5), seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Nichols	YES
	Mr. Mittas	YES
	Mr. Shaffer	YES

Mr. Nichols made a motion to move out of Executive Session at 8:15 p.m., seconded by Mr. Shaffer.

Roll Call Vote:	Mr. Nichols	YES
	Mr. Mittas	YES
	Mr. Shaffer	YES

Mr. Nichols made a motion to waive the post audit conference with Alger & Associates for the 2015-2016 fiscal audit, seconded by Mr. Mittas, and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

**FYI:**

- Elected officials sign the June payroll logs.
- Payment Register and Fund Status reports handed out to all three Trustees and Department Heads. New appropriation status report and new PO & BC lists to be given to Department Heads on Thursday, June 15, 2017.
- Letter from Stark County Auditor certifying amount due from City of Canton for PPC annexation.
- Letter to the City of Canton requesting payment as certified by Stark County Auditor

**PUBLIC SPEAKS:**

No public speaks at this time.

**TRUSTEES:**

**MR. NICHOLS:**

**FYI:**

- City water update

**MR. MITTAS:**

**FYI:**

- Reminder – Nuisance Meeting 6:30 – June 14<sup>th</sup> at Community Center

**MR. SHAFFER:**

No items submitted for discussion

**ADJOURN:**

No further business coming before the Board, Mr. Mittas made a motion to adjourn at 8:29 p.m., seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

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Ronald L. Smith, Fiscal Officer

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Christopher B. Nichols, President

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William G. Mittas, Vice President

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Mark R. Shaffer, Member