

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, AUGUST 22, 2017**

The Canton Township Board of Trustees met in a Regular Session on Tuesday, August 22, 2017 with Trustee Nichols, Trustee Mittas, and Trustee Shaffer present.

Also in Attendance:

Zoning Director Jonathan Smith, Fire Chief Christopher Smith, and
Fiscal Officer, Ronald Smith

*******RECORDER DID NOT RECORD MEETING*****
*****MINUTES TRANSCRIBED FROM NOTES ONLY*******

MEETING MINUTES:

Special Meeting – Aug. 7, 2017

Mr. Mittas made a motion to approve and waive the reading of the minutes from the Aug 7, 2017 Special Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Regular Meeting – Aug. 8, 2017

Mr. Mittas made a motion to approve and waive the reading of the minutes from the Aug 8, 2017 Regular Meeting. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

PUBLIC SPEAKS:

No public speaks at this time.

FIRE:

Fire Chief presented receipts for two weeks for the following: \$19,290.28= Ambulance Billing, \$50.00 = Fire Prevention and \$895.27= Misc. for total receipts of \$20,235.55. Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve closing 1BC and 6 POs:

BCs

19-2017 = Supplies & Materials

POs

42-2017 = L&C Tire

110-2017 = Levinsons

134-2017 = Rock-N-Rescue

135-2017 = eDarley

136-2017 = Fire Force

137-2017 = Premier Safety

Motion seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer

Mr. Mittas made a motion to approve opening 2 POs:

POs

\$ 3,000.00 = Levinsons Uniforms

\$ 4,125.00 = OFESF(Ohio Fire and Emergency Services Foundation)

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to acknowledge receipt of Ambulance Billing and Credit Report for June and July 2017 and Credit Summary for July 2017, motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve the Fire Chief award the Mobile Live Training facility to Fire Training Structures LLC. For an amount not to exceed \$269,000.00, motion seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve opening 1 PO using FEMA grant funds that the Canton Township Fire Department anticipates receiving having previously received written notice of being granted same.

PO

\$ 269,000.00 = Fire Training Structures LLC.

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve listing the Spartan truck with the Four Guys engine on GovDeals, motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

7:15 pm = Open Sealed Requests for Qualifications for Architectural and Design Services
Caplea Studio Architects

Mr. Nichols made a motion to approve forwarding all Requests for Qualifications to Attorney Charles Hall for review/ opinion, motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to award the electric service relocation bid for the Fire Administration/Community Center to Pauli Electric in an amount not exceed \$48,139.00, motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve opening 1 PO:

PO

\$ 48,139.00 = Pauli Electric.

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

ROAD:

Road Superintendent presented receipts for two weeks for the following: \$2,352.96= Apron/ Culverts/ Pipe Jobs, \$150.00= Road Opening Permits, and \$49.00= GovDeals for total receipts of \$2,551.96. Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve opening 2 POs:

POs

\$ 316,619.14 = Strawser Construction

\$ 10,416.15 = Aero-Mark Inc.

Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the lowest bid and recommendation from Attorney Charles Hall from Northstar Inc. for the 2017 Canton Township Paving Program for the amount not to exceed \$292,754.00, motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the Board President sign the ‘Notice to Proceed’ letter to Northstar Inc. for the 2017 Canton Township Paving Program for the amount not to exceed \$292,754.00, motion seconded by Mr. Shaffer and voting YES – Mr. Mittas, and Mr. Shaffer ABSTAIN - Mr. Nichols

Mr. Shaffer made a motion to approve opening 1 PO:

PO

\$ 292,754.00 = Northstar Inc..

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve the purchase of twenty-five (25) ‘Welcome to Canton Township’ signs at a cost of \$170 per sign and fifty (50) sign posts at \$27.50 per post for a total amount of \$5,625.00, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to accept in form but not substance the resignation of part time Road Department employee John Lowe dated Aug. 21, 2017, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

ZONING:

Zoning Director presented zoning permit receipts for two weeks in the amount of \$6,772.40. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve the Fiscal Officer to sign the letter to Stark County Auditor requesting a lien on the tax duplicate for lawn maintenance/high grass nuisance assessment on 12 parcels: 1303736, 1306410, 1307029, 1307028, 1300983, 1401210, 1307798, 1312424,

1306060, 1309806, 1302507, and 1313031 totaling \$7,000.00, motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve the Board declaring 1 property as a nuisance as deemed by the Zoning Director, and order it abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87 and the Canton Township Property Maintenance Code, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Elizabeth L. Judy 1308678 2812 Allenford Dr. SE Unlicensed Vehicle

FYI:

- High Grass
- Nuisance List
- Board of Zoning Appeals meeting scheduled for August 28, 2017 7:00 pm

TOWNSHIP PARKS:

Mr. Nichols made a motion to approve park pavilion rental receipts for 2 weeks in the amount of \$250.00, seconded by Mr. Mittas and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

FYI:

- Cameras at Canton Township Community Park

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$126,624.76, payroll in the amount of \$68,061.94, for total checks in the amount of \$194,686.70. Mr. Mittas made a motion to approve the checks as presented, motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer with Mr. Shaffer abstaining on #'s 19528 and 19544.

Mr. Mittas made a motion to approve closing 2 POs:

POs

101-2017 = American Electric Power

111-2017 = Alger & Associates, Inc.

Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Nichols made a motion to approve opening 1 PO:

PO

\$2,000.00 = American Electric Power

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Mr. Mittas made a motion to approve Resolution No. 08-02-2017 “STREET LIGHTING ASSESSMENTS”, seconded by Mr. Nichols.

Roll Call Vote: Mr. Nichols YES

Mr. Mittas YES
Mr. Shaffer YES

Mr. Mittas made a motion to approve opening 1 PO:

PO

\$1,228.00 = Ronald L. Smith

Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

FYI:

- Fire Levy – Renewal - Board of Elections has certified Canton Township’s request to place issue on November 4th General election ballot. **Issue #35 – Canton Township Fire Renewal.** Ballot language has been approved by Township Additional Legal Counsel Charles Hall.
- Employee Handbook Updates
- Cigarette Receptacle
- Credit Cards
- Payment Register and Fund Status reports handed out to all three Trustees and Dept Heads. New Appropriation Status report and new PO & BC lists to be given to Dept Heads on Thursday, August 24, 2017.

PUBLIC SPEAKS:

No public speaks at this time.

TRUSTEES:

MR. NICHOLS:

FYI:

- City Water Meeting for property owners on Carnwise and Cleveland Avenue
- Meeting - Mr. Lambert regarding noise at the Cove Inn.
- Family Movie Night June 2018

MR. MITTAS:

FYI:

- Contact from Craig Selinsky regarding a Foreign Trade Zone
- Concert and Movie Night Feedback
- Crimewatch Meeting August 23rd, 2017, 6:30 p.m. at Community Center

MR. SHAFFER:

FYI:

- Recap of August 21st collaboration work session with Canton Local School Board of Education.

EXECUTIVE SESSION:

Mr. Nichols made a motion to move into Executive Session at 8:32 p.m. with Trustees to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee unless the public employee, official, licensee, or regulated individual requests a public hearing per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Mittas.

Roll Call Vote: Mr. Nichols YES
 Mr. Mittas YES
 Mr. Shaffer YES

Mr. Nichols made a motion to move out of Executive Session at 8:55 p.m. Motion seconded by Mr. Mittas.

Roll Call Vote: Mr. Nichols YES
 Mr. Mittas YES
 Mr. Shaffer YES

Mr. Nichols made a motion to authorize Jonathan Smith to offer the full time position of Road Maintenance Employee to Christopher Scarpino at an hourly rate of \$17.00, with a ninety (90) day probationary period, with PERS and other benefits per the Employee Handbook, with a start date of Sept. 6th, 2017. Motion seconded by Mr. Shaffer.

Roll Call Vote: Mr. Nichols YES
 Mr. Mittas YES
 Mr. Shaffer YES

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 9:12 p.m., seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Mittas, and Mr. Shaffer.

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

William G. Mittas, Vice President

Mark R. Shaffer, Member