

**MINUTES OF THE REGULAR MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
HELD TUESDAY, MARCH 8, 2016**

The Canton Township Board of Trustees met in a Regular Session on  
Tuesday, March 8, 2016 with Trustee Mittas, Trustee Nichols, and Trustee Smith

Also in Attendance:

Road Superintendent/Zoning Director Jonathan Smith, Fire Chief Christopher Smith,  
and Fiscal Officer, Ronald Smith

**MEETING MINUTES:**

Regular Meeting – February 23, 2016

Mr. Mittas made a motion to approve and waive the reading of the minutes from the February 23, 2016 Regular Meeting. Motion seconded by Mr. Nichols and voting YES – Mr. Mittas and Mr. Nichols. Mr. Smith abstained.

**PUBLIC SPEAKS:**

No Public Speaks at this time.

**FIRE:**

Fire Chief presented receipts for two weeks for the following: \$17,776.29=Ambulance Billing, \$140.00=Amos Donation/Rental, and \$50.00=Fire Inspections for total receipts of \$17,966.29. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve opening 2 new PO's:

PO

\$3,000.00 = Staley Technologies

\$3,000.00 = Tactical Defense

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve closing 1 PO:

PO

77-2016 = Charter One

Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve the Fire Chief to award Training Center Office bid and enter into a contract with St. Clair/Pavlis Group for office renovations, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new PO:

PO

\$127,787.00 = St. Clair/Pavlis (from Fund 2111)

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to acknowledge receipt of Ambulance Billing and Credit Report for December 2015, January and February 2016, seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve Fire Chief to move forward with Option 1 for the Fire Department staffing which includes the following:

\$14.25hr – current number of medics (18)=22,464 hours=\$320,112

35 hours for CE/training=\$8,977.50

\$13.25hr-current number of basics (3)=3,744 hours=\$49,608

35 hours for CE/training=\$1,391.25

Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to set the effective date of March 20, 2016 for Option 1 for the Fire Department Staffing, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

**FYI:**

- Discuss part-time proposal options.

**ROAD:**

Road Superintendent presented receipts for two weeks for the following: \$1,817.67=GovDeals for total receipts of \$1,817.67. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

**FYI:**

- Discuss options for the “Welcome to Canton Township” sign.
- Will have roads and chip and seal specs for next meeting.
- One road employee will be out for surgery June, July, and August. Would like to hire someone for 120 days to fill in.

**ZONING:**

Zoning Director presented zoning permit receipts for two weeks in the amount of \$355.00.

Mr. Mittas made a motion to accept the receipts as presented, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve the Board declaring 15 properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86

and/or 505.87 and the Canton Township Property Maintenance Code. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Lorne Anderson/Beverly Girton	1313254	1610 – 53 <sup>rd</sup> St SW	Trash/Debris
Jeremy C. Barkheimer	1313306	3011 Rexdale St SW	Illegal Business
Douglas B. Bowling	1308998	2202 Millerton St SE	Vehicle
Richard Cearfoss/David M. Smith	1314996	3516 P. College St SW	Trash/Debris
John P. Chiarelli	1305373	421 – 33 <sup>rd</sup> St SE	Trash/Debris
Iva/Eric Clark	1300921	3404 – 37 <sup>th</sup> Street SW	Vehicle
John L. Dloniak/Joseph M. Kast	1313780	4624 Ridge Ave SE	Vehicles
George/Valerie Fields	1307361	3215 Charlene Ave SW	Vehicle
Ronald/Brenda Glenn	1306754	2012 – 33 <sup>rd</sup> Street SW	Vehicle
Terri A. Johnson	1301208	540 – 51 <sup>st</sup> Street SW	Vehicle
Brian Oliver	1307041	513 Charlotte Ave SE	Vehicles
Brian Oliver	1306021		Vehicles
Richard A. Oliver	1302719	215 Dane Ave NE	Vehicles
Richard A. Oliver	1302720		Vehicles
Gust/Carmen Pantelas	1308293	4122 Dueber Ave SW	Vehicles

Mr. Mittas made a motion to approve opening 1 new BC:

BC

\$3,000.00 = Misc. Expenses/Supplies

Motion seconded by Mr. Smith. Fiscal Officer certified funds are available and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to close 1 BC:

BC

2-2016 = Misc. Expenses

Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve funding to JMW Trucking for asbestos abatement in an amount not to exceed \$3,000.00, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to open 1 new PO:

PO

\$3,000.00 = JMW Trucking

Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

**FYI:**

- Nuisance List Update
- Received \$12,000.00 from Erie Insurance for the fire loss claim for fire at 4710 Yoder Ave, SW.

**TOWNSHIP PARKS:**

Mr. Mittas made a motion to approve Park Rental Fees of \$50.00 for two weeks, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to open Community Park March 8, 2016, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

**FYI:**

- Received check from Stark-Tuscarawas-Wayne in the amount of \$20,000.00 for yard waste improvement grant.
- Discuss opening date for parks and if we are continuing service with Miller & Company Sanitation Services.
- The shed arrived and is on the concrete pads.
- \$800.00 worth of signs complete except putting two signs up.
- We are looking into a \$100,000.00 asphalt paving grant.

**FISCAL OFFICER:**

Fiscal Officer presented bills in the amount of \$39,812.17, payroll in the amount of \$101,957.55, for total checks in the amount of \$141,769.72. Mr. Mittas made a motion to approve the checks as presented, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith with Mr. Mittas abstaining on check number 17411.

Mr. Mittas made a motion to approve the permanent appropriations for 2016 of \$7,194,714.16, seconded by Mr. Smith.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Nichols	YES
	Mr. Smith	YES

Mr. Mittas made a motion to sign the February 2016 Bank Reconciliation, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Mittas made a motion to approve closing 2 PO's:

PO

76-2016 = OTARMA

73-2016 = Kenneth & Margaret Taylor

Motion seconded by Mr. Nichols and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Mr. Nichols made a motion to approve opening 2 new PO's:

PO

\$1,071.00 = Burnham & Flower Insurance Group

\$1,268.50 = Stark Regional Planning Commission

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

**FYI:**

- Payment Register, Appropriation Status and Fund Status reports handed out to all three Trustees and Dept Heads. New Appropriation Status, Fund Status, and BC/PO lists to be given to Dept heads on Thursday, March 10, 2016.
- Trustees to sign March 2016 Payroll Log.
- Division of Liquor Control Hearing March 15, 2016 at 11:00 a.m. for Rite Aid has been rescheduled to a date to be determined.

**PUBLIC SPEAKS:**

No Public Speaks at this time.

**TRUSTEES:**

**MR. MITTAS:**

**EXECUTIVE SESSION:**

Mr. Mittas made a motion to move into Executive Session at 8:14 p.m. with Trustees and Fiscal Officer to discuss compensation of a township employee with or without a decision being made per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Nichols.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Nichols	YES
	Mr. Smith	YES

Mr. Mittas made a motion to move out of Executive Session at 8:41 p.m. Motion seconded by Mr. Nichols.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Nichols	YES
	Mr. Smith	YES

Mr. Mittas made a motion to approve pay increases per Exhibit A effective March 20, 2016, seconded by Mr. Smith.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Nichols	YES
	Mr. Smith	YES

Mr. Mittas made a motion to reschedule the next two Township meetings to Monday, March 21, 2016 and Monday, April 4, 2016 to commence at 7:00 p.m. Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Roll Call Vote:	Mr. Mittas	YES
	Mr. Nichols	YES
	Mr. Smith	YES

**FYI:**

- Discuss sending “Welcome to the Township” letters from the Trustees to new businesses that open in the Township.
- Stark County Health Dept. – There is a \$300,000.00 grant for failed septic systems. Residents would need to communicate the failure with the Stark County Health Department.
- Stark County Engineers’ meetings March 17 at 5:00 p.m. and March 18 at 9:00 a.m.

**MR. NICHOLS:**

No matters submitted for discussion.

**MR. SMITH:**

Stark County Regional Planning Commission annual dinner is scheduled for Wednesday, March 16, 2016 at 6:00 p.m.

**ADJOURN:**

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 9:10 p.m., seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

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Ronald L. Smith, Fiscal Officer

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William G. Mittas, President

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Christopher B. Nichols, Vice President

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William C. Smith, Member

# **Canton Township Non-Bargaining Employees**

## **Compensation Package**

**(EFFECTIVE MARCH 20, 2016)**

### **Administrative (Fire Chief and Zoning Director/Road Superintendent)**

2016- .75/hr. increase with a 9% contribution to health insurance for the Fire Chief and Zoning Director/Road Superintendent.

2017- .50/hr. increase with a 10% contribution to health insurance for the Fire Chief and Zoning Director/Road Superintendent.

Increase Fire Chief bi-weekly pay by \$39.23 per Resolution No. 03-08-11 for cell phone reimbursement which amount is to be listed as a line item on his bi-weekly pay statement.

Both to have the option of redeeming 1 (one) week of unused vacation for pay upon notifying the Fiscal Officer, in writing, no later than November 15.

### **Road Crew Full-time**

2016- .75/hr. increase with a 9% contribution to health insurance.

2017- .50/hr. increase with a 10% contribution to health insurance.

All to have the option of redeeming 1 (one) week of unused vacation for pay upon notifying the Fiscal Officer, in writing, no later than November 15.

Eliminate the \$400.00 a year uniform allowance per employee.

One pair boot allowance per employee per year up to a maximum of \$200.00 upon presentation of new boots and receipt to supervisor for reimbursement.

### **Road Crew Part-time**

2016 - .25/hr. increase.

Eliminate the \$400.00 a year uniform allowance.

One pair boot allowance per year up to a maximum of \$200.00 upon presentation of new boots and receipt to supervisor for reimbursement.

### **Zoning Assistant**

2016- No change.

**EXHIBIT A**

**Administrative Assistants (Fire Department Administrative Assistant, Zoning/Road Administrative Secretary, Assistant to the Township Fiscal Officer, Fire Department Administrative Aid)**

2016- .75/hr. increase with a 9% contribution to health insurance for the Fire Department Administrative Assistant and the Zoning/Road Administrative Secretary.

2016- Assistant to the Township Fiscal Officer -no change.

2016- .50/hr. increase for the Fire Department Administrative Aid.

2017- .50/hr. increase with a 10% contribution to health insurance for the Fire Department Administrative Assistant and the Zoning/Road Administrative Secretary.

2017- .35/hr. increase for the Assistant to the Township Fiscal Officer and the Fire Department Administrative Aid.