

**MINUTES OF THE SPECIAL MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY – SEPTEMBER 2, 2014**

The Canton Township Board of Trustees met in a Special Session at 5:30pm Tuesday, September 2, 2014 with Trustee Mittas, Trustee Nichols and Trustee Smith present.

Also in Attendance:

Fiscal Officer Ron Smith, Fire Chief Christopher Smith,
and Road Superintendent Jonathan Smith

Meeting called to order at 5:44pm

The purpose of this meeting is to discuss the road levy, other road issues, replacement for retiring employee, township flood insurance and any other township matters that may come before the Board.

Road Levy:

Board of Elections has certified Canton Township's request to place issue on the November 4th General election ballot as **Issue #39 – Canton Township Road District**, for an additional tax levy of 3.30 mills.

- > Newsletter: Get info to Scott Johnson by Friday, September 12th. Newsletter should be ready by October 7th and mailed by October 21st.
Road topics for newsletter: Bar graph on roads paved in a 5-year span.
Pie chart on road revenue and how it is split
Example of cost to pave 2 streets (Lakeside NW & Baum SE)
- > Website: Put info concerning road levy, Issue 39 on the township website.
- > Facebook: Not enough time to set-up a facebook page.
- > Committee: "Support Issue 39" committee. Jon to check it out.
- > 2 Open Houses: To discuss and answer questions about Issue #39.
Tuesday, September 23rd at 6:30pm at Fire Station #3 on Parkway NW
Tuesday, October 7th at 6:30pm at Township Administration Office
- > Power Point: Trustee Nichols to coordinate power point presentation for Open Houses.

Other Road Issues:

- > Trustee Smith reported there is a sign in the ditch at Sherman Church & Prairie College SW
- > 46th SW Repair: Pipe in resident's yard. Will be discussed at September 9th meeting.
- > Road Repairs: Road Superintendent presented the Board with a list of roads that need grind & pave repair work.

Mr. Nichols made a motion to authorize Road Superintendent to hire Vinton Asphalt, at a cost not to exceed \$25,000.00, for grind and pave repairs to township roads, per list provided by the Road Superintendent. Motion seconded by Mr. Mittas and voting YES – Mr. Mittas, Mr. Nichols and Mr. Smith.

Mr. Nichols made a motion to approve opening 1 new PO:
\$25,000.00 = Vinton Asphalt

Motion seconded by Mr. Mittas. Fiscal Officer certified funds are available. Voting YES – Mr. Mittas, Mr. Nichols and Mr. Smith.

Township Flood Insurance:

Fiscal Officer received information from our OTARMA insurance agent, Jim Zuccaro, concerning the cost of flood insurance.

3 Quotes, each with a \$2,000.00 deductible.

<u>Coverage</u>	<u>Annual Cost</u>
\$ 50,000.00	\$ 637.00
100,000.00	1,157.00
250,000.00	3,386.00

Board requested quote in writing to show what would be covered...building structures, contents, road salt, etc.

Administrative Assistant - Retirement:

> Replacement & Duties: Fiscal Officer to contact Plain and Lake Townships for job descriptions and pay scale for their Administrative Assistants to Fiscal Officer and Trustees. Discussed splitting duties between new hire and Road/Zoning assistant.

Other Township Matters:

Fire Dept – GovDeals.com Website: Fire Chief presented the Board with list of 5 items for their approval to start the listing process on the GovDeals.com website.

Mr. Nichols made a motion to authorize the Fire Chief to sell five items on GovDeals.com website. Motion seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols and Mr. Smith.

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:07pm, seconded by Mr. Smith and voting YES – Mr. Mittas, Mr. Nichols, and Mr. Smith.

Ronald L. Smith, Fiscal Officer

Christopher B. Nichols, President

William C. Smith, Vice President

William G. Mittas, Member