

**CANTON TOWNSHIP**  
**RENTAL CONTRACT FOR USE OF COMMUNITY CENTER**

\_\_\_\_\_ Cafeteria    \_\_\_\_\_ Gym    \_\_\_\_\_ Cafeteria & Gym    \_\_\_\_\_ Other: \_\_\_\_\_

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This Contract is entered into by and between the Canton Township Board of Trustees (herein "Owner") and \_\_\_\_\_ (herein "Lessee").

**I. Date**

Lessee shall have use of the above from \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m. on \_\_\_\_\_ (date).

**II. Use of Facilities**

During the above stated time, Lessee and participants shall have the right to enter the Canton Township Community Center for the purpose of \_\_\_\_\_ (event) and for no other purpose. The conduct of this event and use of the facilities shall be in accordance with the terms of this contract and all township rules and regulations governing the Community Center. The use of this facility may be terminated at any time and for any reason by the Owner without recourse from Lessee.

**III. Hold Harmless & Indemnification**

Lessee shall indemnify, hold harmless and defend the township, its officers, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees and court costs.

**IV. Rental Fees and Deposits (subject to change at any time for future reservations)**

**CAFETERIA ONLY:**

\$25.00 per **HOOR** non-refundable rental fee and a \$125.00 security deposit are required for all events from all renters.

**GYM ONLY:**

\$10.00 per **HOOR** non-refundable rental fee and a \$125.00 security deposit are required for all events from all renters.

**CAFETERIA & GYM:**

\$35.00 per **HOOR** non-refundable rental fee and a \$125.00 security deposit are required for all events from all renters.

**OTHER RENTAL:**

\$10.00 per **HOOR** non-refundable rental fee and a \$125.00 security deposit are required for all events from all renters.

Doors will be programmed to unlock 30 minutes prior to your event start time and will lock 30 minutes after your event close time. If you need additional time, please note that above in Section I. The township grants 30 minutes prior to your event and 30 minutes after your event at no cost to you. Any additional time needed for set up/tear down should be included in the event hours and are subject to the rental fee. **It is the renter's responsibility to be sure the building is secured upon departure. Contact Lisa McCoy at 330-806-6039 if your party ends sooner than the stated contract timeframe.**

**DOORS ARE NOT PERMITTED TO BE MANIPULATED IN ANY MANNER (IE: PROPPING OR "DOGGING DOWN"). IF THERE IS AN ISSUE WITH A DOOR LOCKING, PLEASE CONTACT LISA MCCOY AT 330-806-6039. FAILURE TO COMPLY WILL RESULT IN THE FORFEITURE OF FUTURE CENTER USAGE.**

The security deposit will be refunded within twenty-one (21) days if the Lessee is in compliance with all rules and regulations and the premises are left in the same condition as it was before the event, normal wear and tear accepted. All payments are due when contract is submitted. Lessee hereby warrants the Lessee shall be personally responsible for the cost of repair of any damage over and above that covered by the security deposit. **Checks returned by the bank for insufficient funds will be charged \$20.00.**

**V. Lost/Stolen Items**

Owner is not responsible or liable for any lost, damaged, or stolen items.

**VI. Miscellaneous**

This contract may not be assigned without the express written permission of the Owner. This contract shall be construed in accordance with the laws of the State of Ohio.

“Canton Township Community Center exists for the benefit and use of the general public. Canton Township Board of Trustees makes every attempt to ensure that reasonable care is taken to keep the Community Center safe and operable. The Undersigned acknowledges that the use of the Community Center is at their own risk. As additional consideration for the Community Center Rental, the Lessee, on behalf of myself, heirs, executors, assigns and guests, do hereby release, forgive and discharge any and all claims that may arise from the Community Center Rental and do hereby waive any and all claims, actions, demands that may arise therefrom, known or unknown, against the Canton Township Board of Trustees, the Canton Township Community Center, and any Trustee, Fiscal Officer, Administrator, Superintendent, employee, representative or agent of any of them.”

This Contract constitutes the entire agreement between the parties. No oral statements or representations survive the execution of this Contract.

Please call or text Lisa McCoy at 330-806-6039 for any inquiries or rental concerns.

Owner

Lessee

\_\_\_\_\_  
(as authorized by the Canton Township Board of Trustees)

\_\_\_\_\_

Lessee Information (please print)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: (home) \_\_\_\_\_ (work) \_\_\_\_\_

Date of Rental \_\_\_\_\_ No. of People \_\_\_\_\_ Type of Activity \_\_\_\_\_

**Office Use Only**

Security Deposit \$ \_\_\_\_\_ Rental Fee \$ \_\_\_\_\_

Total Money Collected \$ \_\_\_\_\_ Unlock: \_\_\_\_\_ Date Received \_\_\_\_\_

Signature: \_\_\_\_\_