

**MINUTES OF THE REGULAR MEETING OF
THE CANTON TOWNSHIP BOARD OF TRUSTEES
HELD TUESDAY, NOVEMBER 7, 2023**

The Canton Township Board of Trustees met in a Regular Session on
November 7, 2023 Trustee Nichols, Trustee Shaffer and Trustee Hochadel

Also in Attendance:

Assistant Fiscal Officer Teresa Anslover, Fire Chief Chris Smith, Assistant Fire Chief Rick
Morabito, Public Works Director Chris Neisel, Zoning Director Mike Hanshaw, and Attorney Eric
Williams

Mr. Shaffer made a motion to approve and waive the reading of the minutes:

- Regular Meeting, October 17, 2023
- Special Meeting, October 26, 2023

Motion seconded by Mr. Hochadel and voting YES – Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

- Jason NEOPro Wrestling

ERIC WILLIAMS:

FYI:

- Policy and Procedure Update

FIRE:

Fire Chief presented receipts for three weeks for the following: \$29,117.54=Ambulance Billing, \$200.00= Fire Prevention, and \$1,418.40=CPR, for total receipts of \$30,735.94. Mr. Hochadel made a motion to accept the receipts as presented, seconded by Mr. Nichols and voting YES – Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Shaffer made a motion to approve the board to sign Memorandum of Understanding between Canton Township and the IAFF Local 3676 regarding the FLSA complaint work period. Motion second by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Hochadel made a to acknowledge receipt of the monthly reports. Motion second by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols

Mr. Nichols made a motion to approve opening 1 PO:

PO:
Ohio Billing=\$6,500.00

Motion seconded by Mr. Shaffer. Fiscal Officer’s certification that funds are available and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Shaffer made a motion to approve closing 4 PO's:

PO:

06-2023 = Ohio Billing

09-2023 = T-Mobile

70-2023 = Bound Tree Medical

189-2023 = Fire Force

Motion seconded by Mr. Hochadel and voting YES –Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

FYI:

- Awards Banquet
- Thanks for Public Works Director for helping with generator
- Lot is finished
- Ambulance Update

COMMUNITY CENTER:

Fire Chief presented receipts for three weeks for the following: \$1,665.00. Mr. Nichols made a motion to accept the receipts as presented, seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols acknowledged receipt of the Community Center activity calendar/log from October. Motion second by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

FYI:

- Community Center Remodel Update

PUBLIC WORKS DIRECTOR/ ROAD:

Public Works Director presented receipts for three weeks for the following: \$13.00=House Number and \$75.00=Road Opening for total receipts of \$88.00. Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Shaffer made a motion to move into Executive Session at 7:00 p.m. with Trustees, Public Works Director, Legal Counsel and Fiscal Officer to consider the employment and compensation of a public employee per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Hochadel.

Roll Call Vote:

Mr. Shaffer YES
Mr. Nichols YES
Mr. Hochadel YES

Mr. Shaffer made a motion to move out of Executive Session at 7:21p.m. Motion seconded by Mr. Hochadel.

Roll Call Vote:

Mr. Shaffer YES
Mr. Nichols YES
Mr. Hochadel YES

Mr. Nichols made a motion to approve to hire Cody Jones as a full time Public Works Employee at the rate of \$20.00 per hour pending a background check and pre-employment drug screen with a one-year probationary period to include up to a \$.50 raise after a review at 6 months and \$.50 raise at the conclusion of the one-year period. Also includes the Benefit package per the Canton Township Handbook with start date TBD by the Public Works Director. Motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve to hire Anthony Ruess as a full time Public Works Employee at the rate of \$20.00 per hour pending a background check and pre-employment drug screen with a one-year probationary period to include up to a \$.50 raise after a review at 6 months and \$.50 raise at the conclusion of the one-year period. Also includes the Benefit package per the Canton Township Handbook with start date TBD by the Public Works Director. Motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve to sell items (see below list) on GovDeals. Motion seconded by Mr. Shaffer and voting YES – Mr. Hochadel, Mr. Shaffer and Mr. Nichols.



1996 F-350 Dump Truck



Craftco 50 Crack Machine



Misc. 48 inch Fabric Signs (7 total)



Torch Cart



Pneumatic Oil Transfer Pump



Salt Dog Salt Spreader

FYI:

- Yard Waste tracker
- Monthly Reports
- Generator Pads have been poured at the Community Center and Public Works Facility.
- Generator has been set at the Community Center
- Siren Tower foundation is poured and ready, please put in meeting highlights for donating.

PUBLIC WORKS DIRECTOR/ PARK:

Public Works Director presented receipts for three weeks for total receipts of \$50.00 Mr. Hochadel made a motion to accept the receipts as presented, motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

FYI:

- Flush valve women’s bathroom at Faircrest was replaced yesterday
- Monthly Reports
- Matt-CCI Park project update

ZONING:

Zoning Director presented zoning permit receipts for three weeks in the total amount of \$741.00 Mr. Nichols made a motion to accept the receipts as presented, motion seconded by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Shaffer made a motion to authorize the Board to declare the following properties as nuisances as deemed by the Zoning Director, and order them abated per Ohio Revised Code 505.173 and/or 505.86 and/or 505.87, seconded by Mr. Hochadel and voting YES –Mr. Shaffer, Mr. Nichols and Mr. Hochadel.

Matthew & Mindy Roth	1304623	412 Ironwood St SE	Trash/ Debris
Kenneth & Margaret George	1312833	5300 Ridge Ave Se	Trash/ Debris
Eldon Unklesbay	1312457	839 Hollywood Ave NE	Trash/ Debris
Michael Miller	1302476	3153 Waynesburg Dr SE	Unlicensed Vehicles
Vera Miller	1347238	3144 Waynesburg Dr SE	Unlicensed Vehicles

Mr. Shaffer made a motion to approve to waive the \$20.00 zoning permit fence fee for the Canton Local Schools tennis court project. Seconded by Mr. Nichols and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Hochadel made a motion to approve opening 1 BC:

BC:
Misc Expenses=\$5,000.00

Motion seconded by Mr. Shaffer. Fiscal Officer's certification that funds are available and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

FYI:

- Nuisance list
- Nuisance property updates
- Last High grass list
- Update Waco School
- 24th St Update
- Central Ave Camper

FISCAL OFFICER:

Fiscal Officer presented bills in the amount of \$273,893.18 and payroll in the amount \$84,713.59 for total checks in the amount of \$358,606.77. Mr. Hochadel made a motion to approve the checks as presented, motion seconded by Mr. Nichols and voting YES –Mr. Hochadel, Mr. Nichols and Mr. Shaffer abstained from warrants # 30024, 30025, 30026 and 29959.

Mr. Nichols made a motion to approve Department Heads' submissions for requests for vacation, compensatory time, and overtime. Motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve closing 3 BC's and 2 PO's:

BC:
21-2023=Other Expenses
24-2023= Other Expenses
35-2023=Park Expenses
PO:
149-2023=Bull Country
150-2023=Intech Computer Solutions Inc.

Motion seconded by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Hochadel made a motion to approve opening 2 BC's & 2 PO's:

BC:
Misc Expenses=\$10,000.00
Park Expenses=\$5,000.00
PO:
Bull Country=\$8,000.00
Intech Computer Solutions Inc.= \$5,000.00

Motion seconded by Mr. Shaffer. Fiscal Officer’s certification that funds are available and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve the Intrafund transfer:
From: 1000-110-221 To: 1000-110-590 \$10,000.00
From: 1000-110-221 To: 1000-610-500 \$5,000.00

Motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Hochadel made a motion to approve the Fiscal Officer to sign Bank of Magnolia Depository Agreement for January 1, 2024 to December 31, 2024. Motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Shaffer made a motion to approve the Amended certificate for the following:

- \$60,000.00=Vista Corporate Services (Dynergy Electric Civic Grant)
- \$17,200.00=Stark-Tuscarawas-Wayne (3qtr Payment)

Motion seconded by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve and sign the September 2023 Bank Reconciliation. Motion seconded by Mr. Shaffer and voting YES – YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

Mr. Nichols made a motion to approve Resolution #11-01-2023 “A Resolution to approve Canton Township Board of Trustees Records Retention Schedule.”. Motion seconded by Mr. Hochadel.

Roll Call Vote:	Mr. Shaffer	YES
	Mr. Nichols	YES
	Mr. Hochadel	YES

Mr. Hochadel made a motion for the Fiscal Officer and Board President to sign the Records Retention Schedule (RC-2)-Part 1 Form. Motion seconded by Mr. Shaffer and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

FYI:

- Premium Holiday for month of November
- Reminder Open Enrollment

MR. NICHOLS:

Mr. Nichols made a motion approve the 2024 Meeting and Holiday Schedule, with the following changes: move May 21st to May 29th and Move July 16th to July 23rd. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Shaffer and Mr. Hochadel.

Mr. Nichols made a motion approve to set the 2024 Reorganizational Meeting for Friday, December 29th at 7:30 a.m. at the Canton Township Administration Building. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Shaffer and Mr. Hochadel.

Mr. Nichols made a motion approve to reschedule the Tuesday, December 19th Regular Meeting to Wednesday, December 20th at 6:00 p.m. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Shaffer and Mr. Hochadel.

Mr. Nichols made a motion to extend the current Short Term Rental moratorium an additional 60 days so that the board may work through proper time frames and authorize Attorney Williams to finalize the Zoning book updates/changes so he may present updated language to the board at the next Trustee meeting on 11/21/23 for subsequent submission to Stark County Regional Planning for their review and approval. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Shaffer and Mr. Hochadel.

MR. HOCADEL:

FYI:

- Next Road Levy

MR. SHAFFER:

FYI:

- Time capsule / NI -200 year
- CTHS
- SCTA @ CAK in Nov
- CRA for Canton South area update
- Capital Budget

ADJOURN:

No further business coming before the Board, Mr. Nichols made a motion to adjourn at 8:54 p.m., seconded by Mr. Hochadel and voting YES –Mr. Hochadel, Mr. Shaffer and Mr. Nichols.

John Ring, Fiscal Officer (ABSENT)

Christopher B. Nichols, President

Keith J. Hochadel, Vice President

Mark R. Shaffer, Member