

**INVITATION TO BID**

Sealed bids, in accordance with Canton Township's plans and specifications for the Interior Renovations for the Canton Township Community Center in Canton Township, Ohio, will be received at the Office of the Canton Township Trustees, 4711 Central Avenue S.E., Canton, Ohio 44707, until 12:00 p.m. on December 17, 2024, at which time they will be publicly opened and read.

Bid envelopes shall be marked: **Interior Renovations for the Canton Township Community Center.**

Bids will be received for: **General Contract**

On and after **November 21, 2024**, 7:00 a.m. to 3:30 p.m., Monday through Friday, plans and specifications may be obtained at no cost via email by [jcaplea@caplea.com](mailto:jcaplea@caplea.com), or hard copy may be obtained at the Offices of Caplea Studio Architects for a non-refundable expense of \$50.00, or upon receipt of \$75.00, the hard copy of bidding documents will be forwarded via the least expensive Mail Carrier. Only bidders of record will receive addendum to the specifications, if any. Plans and specifications are on file for review at the following locations:

Office of the Canton Township Trustees  
4711 Central Avenue S.E.  
Canton, Ohio 44707

Township Fire Administration Offices  
210 – 38<sup>th</sup> Street S.E.  
Canton, Ohio 44707

Caplea Studio Architects  
11700 Cleveland Avenue, NW  
Uniontown, Ohio 44685  
PH: 330.497.7388  
Joe Caplea  
[jcaplea@caplea.com](mailto:jcaplea@caplea.com)

The only bids that will be accepted will be those of bidders of record. Bidders of record are those who have signed the bidders list, obtained specifications, and paid the prescribed fee

Work shall be completed in 150 calendar days after notice to proceed.

A pre-bid conference will be held in the Office of the Canton Township Fire Department, 210 – 38<sup>th</sup> Street S.E., Canton, Ohio at **3:00 pm** on **December 10, 2024** to advise all prospective bidders of the various contract requirements, and to answer any questions that may occur.

Construction work shall be subject to State prevailing wage rates. Prevailing wage rates may be obtained from State of Ohio Department of Commerce's web site, [https://com.ohio.gov/divisions-and-programs/industrial-compliance/wage-and-hour/guides-and-resources /view-prevailing-wage-rates](https://com.ohio.gov/divisions-and-programs/industrial-compliance/wage-and-hour/guides-and-resources/view-prevailing-wage-rates).

Each bid shall be in conformity with the Ohio Revised Code and all bids and certificates shall be upon the forms furnished with the specifications. All bids shall be delivered to the Office of the Canton Township Trustees at or prior to the date and hour specified for receiving bids. In the case of corporations not chartered in the State of Ohio, the bid shall be accompanied by a proper certificate of the Secretary of State, certifying that such corporation is authorized to do business in Ohio. The Township is not responsible if documents are received too later for the timely bid.

Each bid shall be accompanied by a bid guaranty in the form of (1) a certified check, or cashier's check, or letter of credit equal to ten percent of the bid; or (2) a bid guaranty bond for the full amount of the bid; both forms of guaranties as provided in Chapter 153 of the Ohio Revised Code and in the project specifications. The amount of the bid for said guaranty purposes shall include all additive alternates. All bid guaranties shall be conditioned that if the bid is accepted within sixty days of the bid opening, a proper contract shall be executed and that upon failure or refusal to enter into said contract within ten days after receipt of notification of award, the bidder and the surety on any bond shall be liable to the Township in an amount not to exceed ten percent of the bid.

Bidders shall comply with the Affirmative Action/Equal Employment Opportunity requirements set forth in the specifications. A Bidder/Contractor will be deemed committed to the goal of such bid conditions by submitting a properly signed bid.

Each bidder must insure that all employees and applicants for employment are not discriminated against because of race, color, religion, sex, handicap or national origin.

Terms of payment shall be as provided in Chapter 153 of the Ohio Revised Code.

All contractors and subcontractors involved with the project will, to the extent practicable, use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of the Ohio Administrative Code Chapter 123, the Governor's Executive Order 84-9 shall be required.

The Canton Township Trustees reserve the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept any bid or combination of bids which is deemed most favorable to the Township at the time and under the conditions stipulated. The trustees further declare that they will award the contract for this project to the lowest and best bid, which may not necessarily be the lowest bid. The Specifications contain a Bidder's Profile and a Canton Township Bidder's References Check List designed to gather certain information that may be considered in this regard. No single factor will control the Board's decision to award, and the Board reserves the right to its full discretion.

**No work may commence on this project until receipt by the contractor of a formal notice to proceed from the Township Trustees.**

BY ORDER OF: THE CANTON TOWNSHIP BOARD OF TRUSTEES, CANTON, OHIO

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