

**MINUTES OF THE 2024 REORGANIZATION MEETING OF  
THE CANTON TOWNSHIP BOARD OF TRUSTEES  
Friday – December 29, 2023 – 7:30am**

The Canton Township Board of Trustees met in a Reorganization Meeting on Friday, December 29, 2023 with Trustee Nichols, Trustee Hochadel and Trustee Shaffer present.

Also in Attendance:

Fiscal Officer John Ring, Assistant Fiscal Officer Teresa Anslover, Public Works Director Chris Neisel, and Fire Chief Chris Smith, and Zoning Director Mike Hanshaw

Meeting called to order at 7:33 a.m. by the Fiscal Officer.

Pledge of Allegiance

ROLL CALL OF TRUSTEES:	Mr. Keith J. Hochadel	-	Present
	Mr. Christopher B. Nichols	-	Present
	Mr. Mark R. Shaffer	-	Present

**ADMINISTRATION/GENERAL:**

Mr. Nichols made a motion to appoint Mr. Keith Hochadel as President of the Board of Trustees for the year 2024, seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint, Mr. Mark Shaffer, as Vice President of the Board of Trustees for the year 2024 seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to establish for the Trustees and Fiscal Officer a rate of compensation, benefit coverage, and bonds as permitted and established by Ohio Revised Code Section 505.24. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to renew all Resolutions and their Amendments, until further review. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to renew Canton Township Employee Handbook as currently written. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to pay medical, dental, vision, and life insurance for all full-time employees, elected officials and part time employees as per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to approve Fiscal Officer's participation in the current investment program per Senate Bill 81 guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to authorize Fiscal Officer to conduct operational transfers within funds as deemed necessary. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to approve advances from Stark County Auditor for Real Estate and Personal Property Taxes reimbursements. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to retain Bank of Magnolia as the Township's designated Public Depository. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Christopher Smith as Fire Chief of the Canton Township Fire Department, at the rate of \$3,181.31 per pay, and \$39.23 per pay cell phone reimbursement effective Jan.1, 2024, and per Employee Handbook Guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Richard Morabito as Assistant Fire Chief of the Canton Township Fire Department at the rate of \$3,122.30 per pay, and \$39.23 per pay cell phone reimbursement effective Jan. 1, 2024, and per Employee Handbook Guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Mike Hanshaw as Canton Township Zoning Director at the hourly pay rate \$27.86 per hour, effective Jan.1, 2024 and per Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Christopher Neisel as Canton Township Public Works Director at the hourly pay rate of \$37.54 per hour, and \$39.23 per pay cell phone reimbursement effective January 1, 2024 and per Employee Handbook Guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Teresa Anslover as full-time Assistant Fiscal Officer at the hourly pay rate of \$24.30, effective January 1, 2024 and per the Employee Handbook guidelines. Seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint William Frederick as a part-time Administrative Custodian, at a rate of pay of \$13.62 per hour, effective January 1, 2024, and per Employee Handbook Guidelines. Seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Gerald Radel as a part-time Administrative Custodian, at a rate of pay of \$18.00 per hour, effective January 1, 2024, and per Employee Handbook Guidelines. Seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Susan Hein as a part-time, on-call Administrative Office Assistant, at the hourly pay rate of \$13.23 per hour, effective Jan.1, 2024 with Ohio PERS and no other township-paid benefits. Seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Martha Miller as a part-time, on-call Administrative Office Assistant, at the hourly pay rate of \$13.23 per hour, effective Jan.1, 2024 with Ohio PERS and no other township-paid benefits. Seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Lisa McCoy as a part-time Community Center Coordinator/Administrative Office Assistant, at the hourly pay rate of \$20.00 per hour, effective Jan.1, 2024 with Ohio PERS and no other township-paid benefits. Seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Attorney Eric Williams as Canton Township's additional legal counsel on a month-to-month basis, at the rate of pay of \$3,500.00 per month and per current compensation guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Hochadel, as Canton Township's representative to SCOG (Stark Council of Government). Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Trustee Shaffer and the Township Fiscal Officer John Ring to a committee to study ways in which the City and Township can work together for the benefit of residents of both City and Township, as defined in Article 13(A) of the I-77 CEDA Agreement. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Trustee Shaffer as Canton Township's representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Trustee Nichols as Canton Township's second representative to Stark RPC (Stark County Regional Planning Commission) and an alternate to be named later. Motion seconded by Mr. Shaffer, and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Trustee Nichols and Fiscal Officer John Ring, as Canton Township’s two representatives to the Stark County Tax Incentive Review Committee. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion set mileage reimbursement according to IRS website. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to approve meal reimbursement to be a maximum of \$50.00 per day, when staying overnight for township business. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for Administration/General identified as Attachment “A”. Motion seconded by Mr. Shaffer. Fiscal Officer’s certification that funds are available and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer abstained from Charter Communications payments.

Mr. Shaffer made a motion to appoint Teresa Anslover as the Ohio Public Record designee for the Trustees. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion that the following non-union current Employee monthly contribution for Health Care Benefits will be as follows and which is subject to change throughout the year. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>Non-Union</u>	<u>2023</u>	<u>Bi-Weekly</u>	<u>Monthly</u>
Single	11.25%	\$49.34	\$107.65
Family	11.25%	\$119.86	\$261.50
<u>Union</u>	<u>2023</u>	<u>Bi-Weekly</u>	
Single	12%	\$52.63	
Family	12%	\$127.85	

Mr. Nichols made a motion to approve opening the Canton Township Community Center Fee Schedule. (See Attachment “B”). Motion seconded by Mr. Shaffer. Fiscal Officer’s certification that funds are available and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer. Will add a notice to the rental contract that says: subject to change at any time for future reservations.

**FIRE DEPARTMENT:**

Mr. Shaffer made a motion to appoint Susan K. Schnegg as Administrative Assistant performing duties at the Fire Administration Building, at the hourly pay rate of \$23.39 effective January 1,

2024 and per the Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made motion to appoint Scott E. Johnson as a part-time Administrative Aide performing duties at the Fire Administration Building, working no more than 28 hours per week, at the current hourly pay rate of \$21.04, effective January 1, 2024, with Ohio PERS and township paid dental and life insurance, and vision benefits, with no other township paid benefits. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Jeffery Yerian as vehicle mechanic for Canton Township Fire Department at the hourly rate of \$27.36, effective January 1, 2024, and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Michael Beachy as Fire Prevention & Safety Bureau for Canton Township Fire Department at the hourly rate of \$24.18, effective January 1, 2024, and per the Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint Cynthia Annen as CPR Coordinator for the Canton Township Fire Department @ the monthly rate of \$800.00, effective Jan. 1, 2024. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint all current full-time Fire Department personnel, at the hourly pay rates effective January 1, 2024, as listed. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Tim Copeland	\$21.21	YES	YES	YES
Michael Deyaeger	\$20.22	YES	YES	YES
Michael Edwards	\$26.70	YES	YES	YES
+ \$57.90 / pay for EMS Coordinator				
Kevin Gonyer	\$24.96	YES	YES	YES
Shaun Hamilton	\$24.96	YES	YES	YES
Jarod Hare	\$19.37	YES	YES	YES
Mike Henkel	\$25.63	YES	YES	YES
Brian Hull	\$20.22	YES	YES	YES
Aaron J. Keener	\$24.96	YES	YES	YES
Austin Moseley	\$19.34	YES	YES	YES
Jonathan R. Peters	\$25.63	YES	YES	YES
Kyle Peters	\$20.22	YES	YES	YES
Chris J. Putnam	\$26.70	YES	YES	YES
+ \$57.90 /pay Fire Investigator Coordinator				
Timothy Wagner	\$19.37	YES	YES	YES
Dakota Wamsley	\$21.21	YES	YES	YES
Dane Whitsett	\$26.70	YES	YES	YES

Mr. Shaffer made a motion to appoint all current part-time Fire Department personnel, at the hourly pay rate effective January 1, 2024, as listed. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Noah Denzer	\$19.00	YES	YES	YES
Jared Hagen	\$20.00	YES	YES	YES
Alex M. Hoce	\$20.35	YES	YES	YES
Isaac Hull	\$20.00	YES	YES	YES
John Hunter	\$20.00	YES	YES	YES
Kris Moll	\$19.00	YES	YES	YES
David Phillips	\$19.00	YES	YES	YES
Jeremy Rieger	\$20.00	YES	YES	YES
Frank P. Soltesz, Jr.	\$19.35	YES	YES	YES
Michael Stevenson	\$19.00	YES	YES	YES
Mitch Warehime	\$20.35	YES	YES	YES
Nathan Weisel	\$20.00	YES	YES	YES
Harrison Williams	\$19.00	YES	YES	YES
Tessa Yurich	\$20.00	YES	YES	YES

Mr. Hochadel made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Fire Department identified as Attachment “C”. Motion seconded by Mr. Nichols. Fiscal Officer certified money available based on approved 2024 Budget. YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer abstaining from Charter Communications.

Mr. Nichols made a motion to approve 2024 Canton Township Fire Department Fire Prevention Bureau Fee Schedule identified as Attachment “D”. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to approve Ohio Billing (no change) for Canton Township Fire Departments’ Services rendered identified as Attachment “E”. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

**PUBLIC WORKS DEPARTMENT:**

Mr. Hochadel made a motion to appoint Randall L. Gill as vehicle mechanic for Canton Township at the hourly pay rate of \$27.10, effective January 1, 2024, and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to appoint Christopher Scarpino as Assistant Public Works Director for Canton Township at the hourly pay rate of \$32.82 plus \$39.23 per pay cell phone reimbursement effective January 1, 2024, and per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint Douglas Weaver as a Foreman for Canton Township at the hourly pay rate of \$24.09 effective Jan. 1, 2024, and per Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint full-hourly Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2024, with Ohio PERS and per Employee Handbook guidelines. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Anthony Ruess	\$ 20.00	YES	YES	YES
Steven Hunt	\$ 23.04	YES	YES	YES
Kevin Thompson	\$ 22.25	YES	YES	YES
Cody Jones	\$ 20.00	YES	YES	YES

Mr. Nichols made a motion to appoint part-time employees for the Public Works Department Personnel, at the hourly pay rate, as listed below, effective January 1, 2024, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Larry Baker	\$18.17	YES	YES	YES

Mr. Shaffer made a motion to appoint part-time seasonal hourly employees for the Public Works Department personnel, at the hourly pay rate, as listed below, effective January 1, 2024, with Ohio PERS and part time benefits per Employee Handbook guidelines. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

<u>VOTE:</u>		<u>Mr. Nichols</u>	<u>Mr. Hochadel</u>	<u>Mr. Shaffer</u>
Fredrick Harper	\$17.03	YES	YES	YES
Gary Weaver	\$18.00	YES	YES	YES
William Staton	\$18.00	YES	YES	YES

Mr. Hochadel made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Public Works Department identified as Attachment “F”. Motion seconded by Mr. Nichols. Fiscal Officer certified funds are available. YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

**ZONING DEPARTMENT:**

Mr. Nichols made a motion to appoint Laura Datkuliak as full-time Assistant Zoning Director/ Public Works Administrative Assistant, at the hourly pay rate of \$24.30, effective January 1,

2024 and per the Employee Handbook guidelines. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to appoint new members and/or re-appoint current members to the Canton Township Zoning Commission identified as Attachment “G”. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to appoint new members and/or re-appoint current members of the Canton Township Board of Zoning Appeals identified as Attachment “H”. Motion seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to approve paying fees of \$50.00 per meeting attended to each member of the Zoning Commission and Board of Zoning Appeals payable twice per year, first payment in May and first payment in December. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Shaffer made a motion to approve paying fees of \$70.00 per meeting attended to the Board Chairperson of the Zoning Commission and Board Chairperson of Zoning Appeals payable twice per year first pay in May and first pay in December. Motion seconded by Mr. Hochadel and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Hochadel made a motion to approve the 2024 Canton Township Zoning Fee Schedule identified as Attachment “I”. Motion seconded by Mr. Shaffer and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

Mr. Nichols made a motion to approve opening the following Purchase Orders and Blanket Certificates for the Zoning Department identified as Attachment “J”. Motion seconded by Mr. Shaffer. Fiscal Officer certified funds are available. Voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

No further business coming before the Board, Mr. Hochadel made a motion to adjourn at 8:43a.m., seconded by Mr. Nichols and voting YES – Mr. Nichols, Mr. Hochadel and Mr. Shaffer.

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John E Ring, Fiscal Officer

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Christopher B. Nichols, President

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Mark R. Shaffer, Vice President

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Keith J. Hochadel, Member